

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		20/01/21		Prepared by:		NEHA	
PO/WO no.		73238		PO / WO Date.		23/12/20	
Supplier Name		Sri Raja Rajeshwara		PO/WO amount		11357/-	
Firm/Company		Gv Research Centre Pvt Ltd		Project		Innopolis	
Sl. No.	Bill No.			Bill Date	Bill amount		
1	533			30/12/20	1358/-		
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						1358/-	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.			87469	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B – Other Credits : Transportation charges							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						1358/-	
Amount E – PO / WO value:						1358/-	
Amount F – Difference (A – E): GST-18%							
Quantity received as per PO / WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. _____ ☒ No				
Payment – due date			22/01/21				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	20/01/21	21/1/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



SRI RAJA RAJESHWARA TRADERS

Shop No.18, Hyderi Complex, Ranigunj, Secunderabad - 500 003.

Dealers in : M.S.Wire, M.S.Wire Nails, G.I. Barbed Wire, G.I.St.Rods, Welding Electrodes, Welding Accessories, Wire Mesh, Hexwire Netting, Spades, Crow Bars, Screws, Ropes, Carbide, Bitumen Products, Tor Felt, Fibre Corrugated Sheets, Gamela, Nilton Mosquito Mesh, Sponges, Red Odixe Paint & General Hardware.

Email : srrt3915@gmail.com, prpk67@gmail.com

Shop : 040-2771 8915, 6633 3915 Resl : 040-6666 4080
Mob. : 092463 63915, 93472 36012

To

M/s.

G.V. RESEARCH
CENTERS PVT LTD

RNH Secbad

Site :

INNOPOLIS

LL/RR Truck No. :

CASH / CREDIT INVOICE

Invoice No. : 0533

Date : 30/12/20

D.C. No. :

Date :

P.O. No. : 73238

Date : 23/12/20

Customer's GST No. :

36AAH6445626D1ZP

Payment Mode :

Sl. No.	Quantity	Description of Goods	HSN CODE	GST	Rate Rs. Ps.	Amount Rs. Ps.
①	2	NO tata shaver	7302	18%	375/-	750/-
②	10	NO MS Tapi	7217	18%	40/-	400/-
						1150/-
						104/-
						104/-
						1358/-

INWARD

Inward No: 2410 Dt: 12/12/2021

MRN No: 87468 Dt: 1

Received By: Sign: 6

G.V. RESEARCH CENTERS PVT. LTD.

CLST

SLST

1358/-

Rupees

TOTAL 1358/-

GST No. : 36AEPPP5662Q1ZF

Subject to Secunderabad Jurisdiction

1. Goods once sold will not be taken back or exchanged.
2. 24% Interest will be charged on bills remaining unpaid after due date.

HDFC BANK,
PARADISE BRANCH.

A/C No. : 00422020001922

RTGS : HDFC0000042

For SRI RAJA RAJESHWARA TRADERS

Authorised Signatory

Purchase Order

Page(s) 1 Of 1

26-12-2020 10:57:05

Original / Q:



73238

23.12.20 11:29:46

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/384, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Sri Raja Rajeshwara Traders
Shop No. 18, Hyderi complex, Ranigunj, Sec-Bad -500 003

GSTIN 36AEPPP5662Q1ZF 27718915.
276363915 9246363915

Doc No	73238	163294
Doc Date	23-12-2020	
Quote No	Nil	
Quote Date	23-12-2020	
SupplyType	Supply	

Kind Attn : Mr. Rajeshwar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9566 - Tools - Shavels - other - nos	2.00	375.00	0.00	18.00	885.00
2 9590 - Tools - Tapi - Others - nos	10.00	40.00	0.00	18.00	472.00
Total Order Value . . .					1,357.00

Rupees : One Thousand Three Hundred Fifty Seven Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.
Payment Terms After Delivery & Production of bill
Tax Inclusive of all taxes
Delivery Date Next Day.
Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. 9502211011
Penalty For Delay Nil
Transportation Cost Transport cost shall be borne by us.
Warranty Nil
Advance Paid Nil
Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Site concreting purpose
Completion Date Nil
Measurment Nil
Security Nil
Remarks

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name : 

Name : _____

Date : __/__/__

Accepted the above Terms And Conditions

For **Sri Raja Rajeshwara Traders**

Content

Requisition Form

Company Name:		GVRC		Date:		22.12.20	
Site & Phase :		INNOPOLIS		Time:		11:30	
Supplier				Req. No.		163294	
Material required before date:				ID No.		62471	

No	Description	Size	Quantity	Units	Inward No	Date
1	Gum boots	10	10	no's		
2	Shovel	STD	02	no's		
3	Trowel	STD	10	no's		
4	Orange jackets	STD	100	no's		
5	Labour helmets - yellow (male)	STD	40	no's		
6	Labour helmets - yellow (female)	STD	10	no's		
7						
8						
9						
10						

73238

APPROVED
22 DEC 2023
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: For site use purpose.

Prepared By	MALLIKARJUN	Approved by	VENKATESH.G
Sign.& Date	22.12.20	Sign. & Date	22.12.20

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:				Date:			
Site & Phase :				Time:			
Supplier				Req. No.			
Material required before date:				ID No.			

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.