PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	20/01/2021	Prepared by:	T.D. Murthy
PO/WO no.	73453	PO / WO Date.	31/12/2020
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 5,784/-
Firm/Company	Modi Properties PVT LTD	Project	Head Office
Sl. No.	Bill No.	Bill Date	Bill amount
1.	15312	11/01/2021	Rs. 2,244/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 2,244/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	13042	11/01/2021	-	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ N
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No
Amount B –Other Credits :				-
Amount C –Other Debits :_				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 2,244/-
Amount E – PO / WO value:				Rs. 5,784/-
Amount F – Difference (A – E):				Rs. -3,540/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	**23/01/2021**

Remarks: **Final bill received.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 21 JAN 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	20/1/21	19					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Pvt. Ltd.

HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD

GSTIN : 36AABCM4761E1ZM

Invoice No.	15312
Invoice Date.	11-01-2021
PO No.	73453
PO Date.	31-12-2020
Req ID	62745
Req Date	31-12-2020
Loc Req No	16790

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3165 - Chemicals - R0ff Stone Tile Adhesive - 25 - 20 KGS BAG	3214	3	634.00	1,902.00	18	342.36
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	1,902.00	342.36
	171.18	171.18	Total Invoice Amount	2,244.36	

Rupees : Two Thousand Two Hundred Fourty Four and Paise Thirty Six Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. ★ SEC'BAD
INWARD
No: 13292
Date: 13/1/21
Sign: Ntelm

Authorised signatory

Purchase Order

 31-12-2020 16:41:25

Ori

73453
31.12.20 3:26:34

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	73453	16790
Doc Date	31-12-2020	
Quote No	Nil	
Quote Date	18-12-2018	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3128 - Chemicals - RBR bonding agent - NA - ltrs *Code.W01 3ltrs can*	2.00	866.00	0.00	18.00	2,043.76
2	3165 - Chemicals - ROff Stone Tile Adhesive - 25 - Kgs *20 KGS BAG* Bal.3	5.00	634.00	0.00	18.00	3,740.60
					Total Order Value . . .	**5,784.36**

Rupees : Five Thousand Seven Hundred Eighty Four and Paise Thirty Six Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	On complete delivery of all maerials only.
Tax	Inclusive of all GST taxes
Delivery Date	Next Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for HO second floor maintain purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

⇒ Part Bill received of Rs. 3,540/-
B.No: 15758 and Bal. Bill of
2/1/21
Rs. 2,244/- to be receivable.
19/1/21

⇒ Final Bill received
20/1/21.

For ***Modi Properties Pvt.Ltd.***
Authorised Signatory

Name :

Contact

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MPPL				
Site & Phase :	HO	Date:	31.12.2020		
Supplier		Time:	11:00 AM		
Material required before date:	Urgent	Req. No.	16790		
		ID No.	62745		

No	Description	Size	Quantity	Units	Inward No	Date
1	ROFF BONDING AGENT (Code : W01)	25	5	KG		
2	ROFF STONE TILE ADHESIVE (Code: T03)	3 LTS	2	NOS		
3						
4	73453					
5						
6						
7						
8						
9						
10						

Remarks : These material require for HO second floor tiling purpose

Prepared By	Meenakshi		
Sign.& Date	31-12-20	Approved by	
		Sign. & Date	APPROVED 31 DEC 2020 P. PRABHAKAR Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	DC No.	13042
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	DC Date.	11-01-2021
	PO No.	73453
	PO Date.	31-12-2020
	Req ID	62745
GSTIN : 36AABCM4761E1ZM	Req Date	31-12-2020
	Loc Req No	16790

	Description of Goods	HSN/SAC	Qty
1	3165 - Chemicals - R0ff Stone Tile Adhesive - 25 - Kgs	3214	3
2			
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INWARD
...ard No: 698 | Dt: 11/01/21
... No: | Dt:
...ved By: | Sign:
MODI PROPERTIES

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 44737
Date: 16/1
Sign:

Authorised Signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Pvt. Ltd.
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD

GSTIN : 36AABCM4761E1ZM

Invoice No.	15312
Invoice Date.	11-01-2021
PO No.	73453
PO Date.	31-12-2020
Req ID	62745
Req Date	31-12-2020
Loc Req No	16790

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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IGST	CGST	SGST				
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for Summit Sales LLP

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Authorised signatory