PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	20/01/21	Prepared by:	NEHA
PO/WO no.	73588	PO / WO Date.	07/01/21
Supplier Name	Gautham Enterprises	PO/WO amount	6,300/-
Firm/Company	Modi Reality Mallapur LLP	Project	Gulmohar Residency
Sl. No.	Bill No.	Bill Date	Bill amount
1	1198	12/01/21	6,300/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			6,300/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			87499	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6,300/-
Amount E – PO / WO value:	6,300/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	22/01/21

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	20/01/21	21/1/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

17:30

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

Gautham Enterprises
1-10-98/19, Vallabh Nagar,Begumpet, Secunderabad
Pin-500016 Ph.27763763,40211963
GSTIN/UIN: 36ADIPA9683N1ZW
State Name : Telangana, Code : 36
E-Mail : gautham_entps2424@yahoo.com

Invoice No. **1198**	Dated **12-Jan-21**
Delivery Note	Mode/Terms of Payment
Reference No. & Date.	Other References
Buyer's Order No. **p.o.no 73588 dt 7.1.21**	Dated **12-Jan-21**
Dispatch Doc No.	Delivery Note Date
Dispatched through **Somesh**	Destination **TS 10UB3123**
Terms of Delivery	

Consignee (Ship to)
Modi Realty Mallapur LLP
Secunderabad
Ph:9502211799
Mr.Naveen Reddy
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Buyer (Bill to)
Modi Realty Mallapur LLP
Secunderabad
Ph:9502211799
Mr.Naveen Reddy
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	**Nescafe Signature Premix**	21011200	18 %	**15 kg**	420.00	355.93	kg		**5,338.95**
	CGST Output - 9%					9 %			**480.51**
	SGST Output - 9%					9 %			**480.51**
	Rounded Off								**0.03**
	Total			**15 kg**					**₹ 6,300.00**

Amount Chargeable (in words)
INR Six Thousand Three Hundred Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
21011200	5,338.95	9%	480.51	9%	480.51	961.02
Total	**5,338.95**		**480.51**		**480.51**	**961.02**

Tax Amount (in words) : **INR Nine Hundred Sixty One and Two paise Only**

Company's Bank Details
Bank Name : **Andhra Bank**
A/c No. : **022231043001908**
Branch & IFS Code : **Ameerpet & ANDB0802221**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Gautham Enterprises

Authorised Signatory

GAUTHAM ENTERPRISES Begumpet, Secunderabad-16.

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

INWARD
MODI REALTY MALLAPUR LLP
Ward No 1592 Dt. 12/01/21
MRN No. 87499 Dt. 13/1/21
Received By Amit Sign

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 73499
Date 12/1
Sign

Purchase Order

 07-01-2021 12:29:29 Origi

73588
31.12.20 3:36:41

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Gautham Enterprises Shop No. 1-10-98/19, Begumpet, behind Panthalooms,Sec-Bad	**Doc No**	73588	68689
	Doc Date	07-01-2021	
	Quote No	Nil	
GSTIN 36ADIPA9683N12W NA	**Quote Date**	07-01-2021	
2776-3763 / 6633-8763 9848035963	**SupplyType**	Supply	

Kind Attn : Mr.Venkatesh Goud / Mrs. Saritha

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4011 - Consumables - Coffee Powder - NA - kgs	15.00	420.00	0.00	0.00	6,300.00
					Total Order Value . . .	**6,300.00**

Rupees : Six Thousand Three Hundred Only.

Terms and Conditions :-

Specification /	All items shall be of brand.
Payment Terms	nill
Tax	All taxes included in above price.
Delivery Date	With in 4 days
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation	Included
Warranty	Nil
Advance Paid	nill
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Reality Mallapur LLP***
Authorised Signatory

Name : 07/01/2021

Contact - -

Accepted the above Terms And Conditions
For ***Gautham Enterprises***

Name : ______________________

Date : __/__/____