PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	21/01/2021	Prepared by:	NEHA
PO/WO no.	73888	PO / WO Date.	13/01/2021
Supplier Name	M/s vivid world	PO/WO amount	543/-
Firm/Company	MPPL	Project	Head office
Sl. No.	Bill No.	Bill Date	Bill amount
1	1962	13/01/2021	543/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			543/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.				☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	543/-
Amount E – PO / WO value:	543/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ____/- ☑ No
Payment – due date	22/01/2021

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]					
Date	21/01/2021	21/1/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs
Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868
GSTIN : 36AVTPS1528D1ZB

73888

TAX INVOICE

Invoice No. : 1962	Transport Mode :
Invoice Date : 13/01/2021	Vehicle Number :
Reverse Charge (Y/N) :	Date of Supply :
State : TELANGANA — Code 36	
Bill to Party	Ship to Party
Address: M/S . MODI PROPERTIES PVT LTD , 5-4-187/3&4, SOHAM MANSION , 2ND FLOOR, MG ROAD , SECBAD.	GATE PASS NO:2768
GST: **36AABCM4761E1ZM..**	GSTIN :
State : TELANGANA — Code	State : — Code

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST RATE	CGST AMT	SGST RATE	SGST AMT	TOTAL
HP 12A LASER TONER REFILLING	3707		02	230.00	460.00	82.80	9%	41.40	9%	41.40	542.80
					460.00	82.80					542.80

INWARD
Inward No: 704 Dt: 13/01/21
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

RS.FIVE HUNDRED FORTY TWO AND EIGHTY PAISE ONLY.... **(RS.542.80)**		460.00
	ADD :CGST 9%	41.40
	ADD: SGST 9%	41.40
	Total Amount After Tax	542.80
	GST on Reverse Charge	

Bank Details	
Bank Name	: INDIAN BANK
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

Authorized Signatory

VIVID WORLD Narayanguda

MODI PROPERTIES PVT. LTD. SEC
INWARD No: 73870
Date: 19/1
Sign:

 18-01-2021 13:45:14

Purchase Order

Orig

73888
16.01.21 10:36:44

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB
6682-3161/ 6682-3171 92462-15868

Doc No	73888	185535
Doc Date	13-01-2021	
Quote No	Nil	
Quote Date	13-01-2021	
SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3523 - Computers and Peripherals - Toner refill - NA - nos	2.00	230.00	0.00	18.00	542.80
Rupees : Five Hundred Fourty Two and Paise Eighty Only.					**Total Order Value . . .**	**542.80**

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for Aruna mam
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***
Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions
For ***Vivid World***

Name :

Date : __/__/__

Company Name:	Modi properties Pvt Ld	Requisition Form	
Site & Phase :	Head Office	Date:	13-01-2021
Supplier		Time:	
Material required before date:		Req. No.	182535
		ID No.	63096

No	Description	Size	Quantity	Units	Inward No	Date
1	12A toner refilling		2	No		
2						
3						
4	73888					
5						
6						
7						
8						
9						
10						

Remarks: This is for kanaka rao sir & Jagadish printer

Prepared By	Suneel		
Sign.& Date	13-01-2021	Approved by	
		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
13 JAN 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE