PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	20/1/21.	Prepared by:	D.SOWMYA
PO/WO no.	73670.	PO / WO Date.	8/1/21.
Supplier Name	Ssllp.	PO/WO amount	756.
Firm/Company	Modi properties pvt ltd	Project	H.O.
Sl. No.	Bill No.	Bill Date	Bill amount
1	15314	11/1/21.	756
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			756.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	13044	11/1/21.		☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B --Other Credits :_Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	756
Amount E – PO / WO value:	756
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained~~ below)
Excess / short material received	~~☐ Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	**23.1.2021**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	20/1/21.	21/1					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Pvt. Ltd.

HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD

GSTIN : 36AABCM4761E1ZM

Invoice No.	15314
Invoice Date.	11-01-2021
PO No.	73670
PO Date.	08-01-2021
Req ID	62915
Req Date	07-01-2021
Loc Req No	182507

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4663 - Electrical - other - Tubelight fitting - 4ft - nos	9405	3	225.00	675.00	12	81.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	675.00		81.00
	40.50	40.50	Total Invoice Amount	756.00		

Rupees : Seven Hundred Fifty Six Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. INWARD No: 13294 Date: 13/1/21 Sign: Neh

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 08-01-2021 16:02:15

73670
09.01.21 11:04:30

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad **GSTIN** 36ACQFS2044C1Z7 040-66335551 9618244433	**Doc No**	73670	182507
	Doc Date	08-01-2021	
	Quote No	Nil	
	Quote Date	08-01-2021	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4663 - Electrical - other - Tubelight fitting - 4ft - nos	3.00	225.00	0.00	12.00	756.00
Rupees : Seven Hundred Fifty Six Only.				**Total Order Value . . .**		**756.00**

Terms and Conditions :-

Specification / Brand	All items shall be of Wipro brand
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. above order for SM complex parking purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Modi Properties Pvt.Ltd.***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________ Name : ____________

Contact

Date : _/_/__

Requisition Form

Company Name:	MPPL		Date:		07.01.2021		
Site & Phase :	HO		Time:		10:30 AM		
Supplier			Req. No.		182507		
Material required before date:		Urgent	ID No.		62915		

No	Description	Size	Quantity	Units	Inward No	Date
1	LED tube light	4'	03	NOS		
2						
3	73670					
4						
5						
6						
7						
8						
9						
10						

Remarks : Towards SM complex parking area purpose

Prepared By	Meenakshi.N	Approved by	
Sign.& Date	07.01.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
08 DEC 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	DC No.	13044
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	DC Date.	11-01-2021
	PO No.	73670
	PO Date.	08-01-2021
	Req ID	62915
GSTIN : 36AABCM4761E1ZM	Req Date	07-01-2021
	Loc Req No	182507

	Description of Goods	HSN/SAC	Qty
1	4663 - Electrical - other - Tubelight fitting - 4ft - nos	9405	3
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16	INWARD		
17	Inward No: 697 Dt: 11/01/21		
18	MRN No: Dt:		
19	Received By: Sign:		
20			
21	MODI PROPERTIES		
22			
23			
24			
25			
26			
27			
28			
29			
30			

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD.
INWARD
No: 4473
Date: 16/1
Sign:

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Pvt. Ltd.
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD

GSTIN : 36AABCM4761E1ZM

Invoice No.	15314
Invoice Date.	11-01-2021
PO No.	73670
PO Date.	08-01-2021
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Loc Req No	182507

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IGST	CGST	SGST				
			Total Taxable Amount	675.00		81.00
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Rupees : Seven Hundred Fifty Six Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory