PURCHASE DIVISION

Advice for approval for credit to supplier

...e:	20/01/2021	Prepared by:	MINISH.
...WO no.	73676	PO / WO Date.	08/01/2021
...pplier Name	Sri Sai Rohit Marketing. Co	PO/WO amount	2,596/-
...n/Company	Modi properties Pvt Ltd	Project	HO.
...No.	Bill No.	Bill Date	Bill amount
	459.	13/01/2021	2,596/-

...ount A – Bills total(Excluding Transport & Hamali Charges): 2,596/-

...No.	DC .No	DC. Date	MRN No.	DC matches MRN
1			87701	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

...ount B –Other Credits : Transportation charges	–
...ount C –Other Debits :	–
...ount D (D=A+B-C) – Amount to be credited to the supplier:	2,596/-
...ount E – PO / WO value:	2,596/-
...ount F – Difference (A – E): GST-18%	-NIL-

...ntity received as per PO / WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
...fference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
...ess / short material received	☐ ~~Approved – within acceptable limits ☐ No (explained below)~~
...e PO / WO?	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
...ance paid / PDC given (deduct when paying)	☐ Yes – Rs. ______/- ☑ No
...ment – due date	22/01/2021.
...arks:	

...pproved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
		21	APPROVED 20 JAN 2021 MINISH PARIKH MANAGER PROCUREMENT				

... in case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach ...onal sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see ...ment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve ...s from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude ...ort, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. ...0/- 7. MD to approve all bills above 1,00,000/-

GSTIN NO. 36AMHPC9678H1ZM

TAX INVOICE

Orginal for Recepient
Duplicate for Supplier/Transporter
Triplecate for Supplier

SRI SAI ROHIT MARKETING .CO

Dealers In: All Kinds of Aluminium Section Sheets, Glass, Plywood & Hardware Etc.,

New Narsimha Nagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad-76. T.S. CELL: 98665 12288

TAX IS PAYABLE ON REVERSE CHARGE (YES/NO)
INVOICE NO: 459
INVOICE DATE: 13-01-2021

TRANSPORTATION NAME:
VEHICLE NO: L/R.NO:
DATE & TIME OF SUPPLY:
PLACE OF SUPPLY:

DETAILS OF RECEIVER (BILLED TO)
M/S- Modi properties Pvt Ltd.
5-4-187/3, II floor, MG. Road,
Secunderabad - 500003
STATE CODE 36 GSTIN NO: 36AABCM4761E1ZM

DETAILS OF CONSIGNEE (SHIPPED TO)
PO 73676
STATE CODE GSTIN NO:

S.No.	HSN CODE	THICKNESS	DISCRIPTION	NO. OF.PCS	QUANTITY IN.SQ.MTRS	RATE PER. ~~SQ.MTR~~ Pcs	Amount Rs.	Ps.
1	2266		hardware - S.S latch Geodoes night	1Nos		2,200=00	2,200	00
					TOTAL BEFORE TAX		2,200	00
					ADD:CGST	9%	198	00
					ADD:SGST	9%	198	00
					ADD:IGST			
					TAX AMOUNT GST		396	00
					GRAND TOTAL		2,596	00

INWARD
Inward No: 711 Dt: 15-1-21
MRN No: 87701 Dt:
Received By: Samarth Sign:
MODI PROPERTIES

MODI PROPERTIES PVT LTD. SEC'BAD
INWARD
No. 7345
Date 18-1

BANK DETAILS: HDFC BANK, HABSIGUDA BRANCH
SRI SAI ROHIT MARKETING.CO
A/C NO. 50200007478658 IFSC CODE: HDFC0000368

Rupees in Words..

1. Once goods sold will not be taken back
2. Interest @24% p.a. will be charged if payment is not made within 15 days from the date of the Bill.
3. Subject to Secunderabad juridiction only.
4. Our Responsibility ceases sooner the goods leave our premises

E.&O.E

For SRI SAI ROHIT MARKETING.CO

Receiver Stamp & Signature..........................

Authorised Signature

Purchase Order

08-Jan-21 4:20:43 PM

73676
09.01.21 11:04:30

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Sri Sai Rohith Marketing Company New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad - 500 076. **GSTIN** 36AMHPC9678H1ZM 9866512288	**Doc No**	73676	182501
	Doc Date	08-01-2021	
	Quote No	Nil	
	Quote Date	08-01-2021	
	SupplyType	Supply	

Kind Attn : Mr. C. Laxman Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2266 - Carpentry - hardware - S.S.Latch - Others - nos *Godrej night latch*	1.00	2,200.00	0.00	18.00	2,596.00
	Total Order Value . . .					**2,596.00**

Rupees : Two Thousand Five Hundred Ninty Six Only.

Terms and Conditions :-

Specification / Brand	Brand will be Godrej night latch for double door
Payment Terms	After delivery
Tax	Included in the above prices
Delivery Date	With in two days
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	One year
Advance Paid	Nil
Other Terms	We reserve the rights to reject the items if not as specified above order is for HO Terrece door lock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For *Modi Properties Pvt.Ltd.*
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For *Sri Sai Rohith Marketing Company*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	04.01.2021
Site & Phase :	Head office	Time:	13.20 PM
Supplier		Req. No.	~~16799~~ 182501
Material required before date:	10.01.2021	ID No.	62800

No	Description	Size	Quantity	Units	Inward No	Date
1	Super Night Latch for double Door		01	No's		
2						
3						
4	136776					
5						
6						
7						
8						
9						
10						

Remarks: Towards Head Office - Terrace door lock fixing Purpose

Prepared By	Meenakshi	Approved by	APPROVED 04 JAN 2021 P. PRABHAKAR Sr. MANAGER PURCHASE
Sign.& Date	04.01.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:	BNC Estates	Date:	
Site & Phase :	Mayflower Grande	Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.