PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	20/1/21.	Prepared by:	D.SOWMYA
PO/WO no.	73688.	PO / WO Date.	9/1/21.
Supplier Name	SS llp.	PO/WO amount	1,369.
Firm/Company	Modi properties pvt Ltd	Project	H.O.
Sl. No.	Bill No.	Bill Date	Bill amount
1	15416.	15/1/21	1,369.
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,369.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	8329	11/1/21.		☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :_Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,369
Amount E – PO / WO value:	1,369
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained~~ below)
Excess / short material received	~~☐ Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	**23.1.2021**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	20/1/21.	21/1					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	
Modi Properties Pvt. Ltd.	Invoice No. 15416
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	Invoice Date. 15-01-2021
	PO No. 73688
	PO Date. 09-01-2021
	Req ID 62959
GSTIN : 36AABCM4761E1ZM	Req Date 09-01-2021
	Loc Req No 182520

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9088 - Tiles - Kitchen floor maharaja off white - 12 in		3	386.75	1,160.25	18	208.84
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	1,160.25	208.84
	104.42	104.42	Total Invoice Amount	1,369.09	

Rupees : One Thousand Three Hundred Sixty Nine and Paise Nine Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. INWARD No. 73424 Dt. 18/1

<u>DELIVERY CHALLAN</u>

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Modi Properties Pvt ltd.
410
Site: Raniqunj

DC No.	: 3329
Date	: 11/01/2021
Vehicle No.	: TS10UA0143
P.O. / W.O. No.	: 73688
P.O. / W.O. Date	: 09/01/2021

Sl. No.	PARTICULARS	Quantity
1	Maharaja off white	03 boxes.
2		
3		
4		
5		
6		
7		
8		
9		
10	Issued @	
11	91520	
12		
13		
14		
15		
16		
17		
18		
19		
20		03 boxes

GSTIN :

Received the above materials in good condition.

Received by : Shekappa

Stamp:

Date : 11/01/2021

For SUMMIT SALES LLP

B. Nandini 11/01/2021

Authorised Signatory

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Modi Properties Pvt ltd
HO
Site: Raniguni

DC No.	3329
Date	11/01/2021
Vehicle No.	TS10UA0143.
P.O. / W.O. No.	73688
P.O. / W.O. Date	09/01/2021

Sl. No.	PARTICULARS	Quantity
1	Maharaja off white	03 boxes.
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
		03 boxes

INWARD
Inward No: 699 Dt: 11/01/21
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD
No:
Date: 11.1.
Sign:

GSTIN :

Received the above materials in good condition.

Received by : Shekappa

Stamp:

Date : 11/01/2021

For SUMMIT SALES LLP

B. Nandini 11/01/2021

Authorised Signatory

Purchase Order

09-Jan-21 12:58:12 PM

Orig

73688
09.01.21 11:04:30

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad **GSTIN** 36ACQFS2044C1Z7 040-66335551 9618244433	**Doc No**	73688	182520
	Doc Date	09-01-2021	
	Quote No	Nil	
	Quote Date	09-01-2021	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9088 - Tiles - Kitchen floor maharaja off white - 12 in X 12 in X 12 pieces - Boxes	3.00	386.75	0.00	18.00	1,369.10
					Total Order Value . . .	**1,369.10**

Rupees : One Thousand Three Hundred Sixty Nine and Paise Ten Only.

Terms and Conditions :-

Specification / Brand	All items shall be Nitco brand Rate per Sft is Rs. 40.04/
Payment Terms	After delivery and production of bill
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for 3rd floor bathroom work, ,purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Req no 99385 tiles qty is also included in this PO.

For ***Modi Properties Pvt.Ltd.***
Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

pB
Requisition Form

Company Name:	MPPL	Date:	08-01-2021
Site & Phase :	HEAD OFFICE	Time:	10:30 AM
Supplier		Req. No.	182520
Material required before date:	Urgent	ID No.	62959

No	Description	Size	Quantity	Units	Inward No	Date
1	Jaipur Moti	12"x12"	03	NOS		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks : FOR 3rd floor bathroom work purpose

Prepared By	Meenakshi	Approved by	
Sign.& Date	08-01-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
09 JAN 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE