PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	19/01/2021	Prepared by:	T.D. Murthy
PO/WO no.	73657	PO / WO Date.	08/01/2021
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 6,116/-
Firm/Company	Modi Properties PVT LTD	Project	Mayflower Platinum
Sl. No.	Bill No.	Bill Date	Bill amount
1.	15330	12/01/2021	Rs. 4,031/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 4,031/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	13060	12/01/2021	87494	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ N
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No

Amount B –Other Credits :	-
Amount C –Other Debits : -	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 4,031/-
Amount E – PO / WO value:	Rs. 6,116/-
Amount F – Difference (A – E):	Rs. -2,085/-

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No~~ (explained below)
Excess / short material received	~~☐ Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	**23/01/2021**

Remarks: **Part bill received.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 19 JAN 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	19/1/21	19/1					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Private Limited,.
Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN : 36AABCM4761E1ZM

Invoice No.	15330
Invoice Date.	12-01-2021
PO No.	73657
PO Date.	08-01-2021
Req ID	62927
Req Date	08-01-2021
Loc Req No	177272

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4065 - Consumables - Vim bar - NA - nos	3405	4	42.00	168.00	18	30.24
2	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	6	85.00	510.00	18	91.80
3	4022 - Consumables - Dettol - NA - nos Hand wash	3401	6	82.00	492.00	18	88.56
4	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6	50.00	300.00	18	54.00
5	4112 - Consumables - Sanitizer - 500 ml - Nos		2	200.00	400.00	12	48.00
6	4059 - Consumables - Surf Detergent Powder - NA -	3402	1	25.00	25.00	18	4.50
7	4041 - Consumables - Mopping stick - NA - nos	9603	6	126.00	756.00	18	136.08
8	4001 - Consumables - Air Freshner - NA - nos odonil	3307	6	55.00	330.00	18	59.40
9	4008 - Consumables - Cleaning Cloth - other - nos	6307	6	16.00	96.00	5	4.80
10	4040 - Consumables - Mopping Cloth - NA - nos	6307	6	16.00	96.00	5	4.80
11	4003 - Consumables - Bombay Broom - Big - nos	9603	6	56.00	336.00	0	0.00
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	3,509.00	522.18
	261.09	261.09	Total Invoice Amount	4,031.18	

Rupees : Four Thousand Thirty One and Paise Eighteen Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SECUNDERABAD
INWARD
No: 73330
Date: 15/1/21
Sign: Neha

Authorised Signatory

Purchase Order

 08-01-2021 15:22:50

Origi 73657 09.01.21 11:04:30

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad **GSTIN** 36ACQFS2044C1Z7 040-66335551 9618244433	**Doc No**	73657	177272
	Doc Date	08-01-2021	
	Quote No	Nil	
	Quote Date	08-01-2021	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4065 - Consumables - Vim bar - NA - nos Bal. 2	6.00	42.00	0.00	18.00	297.36
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	6.00	85.00	0.00	18.00	601.80
3	4022 - Consumables - Dettol - NA - nos *Hand wash*	6.00	82.00	0.00	18.00	580.56
4	4046 - Consumables - Phinyle - 1Ltr - nos	6.00	50.00	0.00	18.00	354.00
5	4112 - Consumables - Sanitizer - 500 ml - Nos Bal. 4	6.00	200.00	0.00	12.00	1,344.00
6	4059 - Consumables - Surf Detergent Powder - NA - kgs	1.00	25.00	0.00	18.00	29.50
7	4041 - Consumables - Mopping stick - NA - nos	6.00	126.00	0.00	18.00	892.08
8	4001 - Consumables - Air Freshner - NA - nos *odonil*	6.00	55.00	0.00	18.00	389.40
9	4008 - Consumables - Cleaning Cloth - other - nos	6.00	16.00	0.00	5.00	100.80
10	4040 - Consumables - Mopping Cloth - NA - nos	6.00	16.00	0.00	5.00	100.80
11	4003 - Consumables - Bombay Broom - Big - nos	6.00	56.00	0.00	0.00	336.00
12	4014 - Consumables - Colin - 500ml - nos	12.00	77.00	0.00	18.00	1,090.32
					Total Order Value . . .	**6,116.62**

Rupees : Six Thousand One Hundred Sixteen and Paise Sixty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999

=> Part Bill received of Rs. 4031/-
B.no: 15330 and Bal. Bill of
12/1/21
Rs. 2085/- to be receivable
19/1/21

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

09/01/2021

Name :

Contact . .

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name :

Date : __/__/____

Purchase Order

 08-01-2021 15:22:50

Original / Office Copy / Purchase Div.Copy

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.

Completion Date NA

Measurment NA

Security Nil

Remarks

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : 09/01/2021

Contact : -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	08-01-2021
Site & Phase :	May Flower Platinum	Time:	11;02
Supplier		Req.No.	177272
Material required before date:	11-01-2021	ID No.	62927

No	Description	Size	Quantity	Units	Inward No	Date
1	Sanitizers	Std	06	Nos		
2	Dettol hand wash	Std	06	Nos		
3	Colin	Std	06	Nos		
4	Surf excel	5kgs	01	Nos		
5	Colin	Std	06	Nos		
6	Vimbar	Std	06	Nos		
	Clothes yellow /white	Std	12	Nos		
8	**Phenyl**	Std	06	Nos		
9	Lizol	Std	06	Nos		
10	Odonil	Std	06	Nos		
11	Bombay broom big	Std	06	Nos		
12	Mapping sticks	Std	06	Nos		

73657

Remarks: for A site use purpose

Prepared By	K.Sravani Reddy	Approved by	S.V.Subba Reddy
Sign.& Date	08-1-2021	Sign. & Date	

Note:

APPROVED
09 JAN 2021
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details		
Modi Properties Private Limited,.	DC No.	13060
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	DC Date.	12-01-2021
	PO No.	73657
	PO Date.	08-01-2021
	Req ID	62927
GSTIN : 36AABCM4761E1ZM	Req Date	08-01-2021
	Loc Req No	177272

	Description of Goods	HSN/SAC	Qty
1	4065 - Consumables - Vim bar - NA - nos	3405	4
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	6
3	4022 - Consumables - Dettol - NA - nos	3401	6
4	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6
5	4112 - Consumables - Sanitizer - 500 ml - Nos		2
6	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	1
7	4041 - Consumables - Mopping stick - NA - nos	9603	6
8	4001 - Consumables - Air Freshner - NA - nos	3307	6
9	4008 - Consumables - Cleaning Cloth - other - nos	6307	6
10	4040 - Consumables - Mopping Cloth - NA - nos	6307	6
11	4003 - Consumables - Bombay Broom - Big - nos	9603	6
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MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 44708
Date 14/1
Sign.

INWARD

Inward No 5199	Dt 12/01/21
MRN No: 87494	Dt.
Received By	Sign Nizam

Modi Properties Pvt. Ltd
Sy.No.82/1

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	15330
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	12-01-2021
	PO No.	73657
	PO Date.	08-01-2021
	Req ID	62927
	Req Date	08-01-2021
GSTIN : 36AABCM4761E1ZM	Loc Req No	177272

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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7	4041 - Consumables - Mopping stick - NA - nos	9603	6	126.00	756.00	18	136.08
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11	4003 - Consumables - Bombay Broom - Big - nos	9603	6	56.00	336.00	0	0.00
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	3,509.00	522.18
	261.09	261.09	Total Invoice Amount	4,031.18	

Rupees : Four Thousand Thirty One and Paise Eighteen Only.

INWARD
Inward No 5199 Dt 12/01/21
MRN No 87494 Dt.
Received By Sign
11/13am
Modi Properties Pvt. Ltd
Sy.No.82/1

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised Signatory