PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	19/01/2021	Prepared by:	T.D. Murthy
PO/WO no.	73659	PO / WO Date.	08/01/2021
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 1,607/-
Firm/Company	Modi Properties PVT LTD	Project	Mayflower Platinum
Sl. No.	Bill No.	Bill Date	Bill amount
1.	15332	12/01/2021	Rs. 1,607/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 1,607/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	13062	12/01/2021	87491	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ N
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No

Amount B –Other Credits :	-
Amount C –Other Debits :-	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 1,607/-
Amount E – PO / WO value:	Rs. 1,607/-
Amount F – Difference (A – E):	-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	**23/01/2021**
Remarks:-	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 19 JAN 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	19/1/21	19/1					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	
Modi Properties Private Limited,.	Invoice No. 15332
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date. 12-01-2021
	PO No. 73659
	PO Date. 08-01-2021
	Req ID 62925
GSTIN : 36AABCM4761E1ZM	Req Date 08-01-2021
	Loc Req No 177273

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7544 - Stationery - other - Marker - NA - nos red-black	9608	40	16.00	640.00	12	76.80
2	7560 - Stationery - other - Pen - NA - nos blue-blk-red	9608	45	3.50	157.50	12	18.90
3	7592 - Stationery - other - stamp pad - NA - nos	9612	3	42.00	126.00	18	22.68
4	7505 - Stationery - other - Binder Clips - other - 15mm	8305	3	20.00	60.00	18	10.80
5	7505 - Stationery - other - Binder Clips - other - 25 mm	8305	3	38.00	114.00	18	20.52
6	7533 - Stationery - other - Highlighter - NA - nos	9608	5	19.00	95.00	18	17.10
7	3517 - Computers and Peripherals - Mouse pad - NA		6	35.00	210.00	18	37.80
8							
9							
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14							
15							

IGST	CGST	SGST				
	102.30	102.30	Total Taxable Amount	1,402.50		204.60
			Total Invoice Amount		1,607.10	

Rupees : One Thousand Six Hundred Seven and Paise Ten Only.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 7.3332
Date: 15.1.21
Sign:

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised Signatory

Purchase Order

 08-01-2021 14:44:00

73659

Or 09.01.21 11:04:30

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	73659	177273
Doc Date	08-01-2021	
Quote No	Nil	
Quote Date	08-01-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7544 - Stationery - other - Marker - NA - nos *red-black*	40.00	16.00	0.00	12.00	716.80
2	7560 - Stationery - other - Pen - NA - nos *blue-blk-red*	45.00	3.50	0.00	12.00	176.40
3	7592 - Stationery - other - stamp pad - NA - nos	3.00	42.00	0.00	18.00	148.68
4	7505 - Stationery - other - Binder Clips - other - boxes *15mm*	3.00	20.00	0.00	18.00	70.80
5	7505 - Stationery - other - Binder Clips - other - boxes *25 mm*	3.00	38.00	0.00	18.00	134.52
6	7533 - Stationery - other - Highlighter - NA - nos	5.00	19.00	0.00	18.00	112.10
7	3517 - Computers and Peripherals - Mouse pad - NA - nos	6.00	35.00	0.00	18.00	247.80
					Total Order Value . . .	**1,607.10**

Rupees : One Thousand Six Hundred Seven and Paise Ten Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office purpose.
Completion Date	NA
Measurment	NA
Security	Nil

For ***Modi Properties Pvt.Ltd.***
Authorised Signatory

Name : 09/01/2021

Contact - -

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ________________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	08-01-2021
Site & Phase :	May Flower Platinum	Time:	11;02
Supplier		Req.No.	177273
Material required before date:	11-01-2021	ID No.	62925

No	Description	Size	Quantity	Units	Inward No	Date
1	Markers red /black	Std	05	boxes		
2	Pens blue /black /red	Std	05	boxes		
3	Stamp pads	Std	03	Nos		
4	Binder clips big /small	Std	05	boxes		
5	Stamp ink blue /red	Std	02	Nos		
6	Mouse pads	Std	06	Nos		
7	highlighters	std	01	box		
8						
9						
10						
11						
12						

73659
73660

APPROVED
09 JAN 2021
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: for A site use purpose

Prepared By	K.Sravani Reddy	Approved by	S.V.Subba Reddy
Sign.& Date	08-1-2021	Sign. & Date	

Note:

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	DC No.	13062
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	DC Date.	12-01-2021
	PO No.	73659
	PO Date.	08-01-2021
	Req ID	62925
GSTIN : 36AABCM4761E1ZM	Req Date	08-01-2021
	Loc Req No	177273

	Description of Goods	HSN/SAC	Qty
1	7544 - Stationery - other - Marker - NA - nos	9608	40
2	7560 - Stationery - other - Pen - NA - nos	9608	45
3	7592 - Stationery - other - stamp pad - NA - nos	9612	3
4	7505 - Stationery - other - Binder Clips - other - boxes	8305	3
5	7505 - Stationery - other - Binder Clips - other - boxes	8305	3
6	7533 - Stationery - other - Highlighter - NA - nos	9608	5
7	3517 - Computers and Peripherals - Mouse pad - NA - nos		6
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MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 44796
Date 13/1
Sign.

INWARD

Inward No 5197 Dt 12/01/21
MRN No: 8791 Dt.
Received By Sign Nizam
Modi Properties Pvt. Ltd
Sy.No.82/1

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 TRANSIT COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Private Limited,.

Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN : 36AABCM4761E1ZM

Invoice No.	15332
Invoice Date.	12-01-2021
PO No.	73659
PO Date.	08-01-2021
Req ID	62925
Req Date	08-01-2021
Loc Req No	177273

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IGST	CGST	SGST				
	102.30	102.30	Total Taxable Amount	1,402.50		204.60
			Total Invoice Amount	1,607.10		

Rupees : One Thousand Six Hundred Seven and Paise Ten Only.

INWARD
Inward No 5197 Dt 12/01/21
MRN No 87491 Dt.
Received By Sign. Nizam
Modi Properties Pvt. Ltd
Sy.No.82/1

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised Signatory