

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

Date:		19/01/21		Prepared by:		NEHA	
PO/WO no.		72989		PO / WO Date.		1/11/20	
Supplier Name		SSIP		PO/WO amount		2,194/-	
Firm/Company		Modi Properties Pvt. Ltd		Project		H.O	
Sl. No.		Bill No.		Bill Date		Bill amount	
1		15268		08/01/21		2,194/-	
2							
3						/	
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):							
Sl. No.		DC .No		DC. Date		MRN No.	
1.		2693		02/11/20		-	
2.						✓ Yes <input type="checkbox"/> No	
3.						<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B –Other Credits :_Transportation charges							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:							
Amount E – PO / WO value:							
Amount F – Difference (A – E): GST-18%							
Quantity received as per PO /WO				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)			
Is difference between PO / Bill acceptable?				<input type="checkbox"/> Yes <input type="checkbox"/> No (explained below)			
Excess / short material received				<input type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)			
Close PO / W?O				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)			
Advance paid / PDC given (deduct when paying)				<input type="checkbox"/> Yes – Rs. ___/- <input checked="" type="checkbox"/> No			
Payment – due date				22/01/21			
Remarks:							
Approved by		Purchase Officer		Purchase Manager		Procurement Manager	
Sign:		[Signature]		[Signature]		[Signature]	
Date		19/01/21		19/11		19 JAN 2021	
				MINISH PARIKH MANAGER PROCUREMENT			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

**Summit Sales LLP**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad-500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

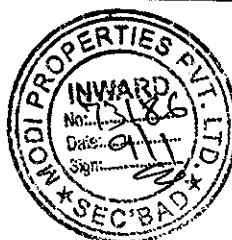
1 of 1 : 08-01-2021

<b>Customer Details</b>		Invoice No.	15268
Modi Properties Pvt. Ltd.		Invoice Date.	08-01-2021
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD		PO No.	72989
GSTIN : 36AABCM4761E1ZM		PO Date.	01-11-2020
		Req ID	60934
		Req Date	21-10-2020
		Loc Req No	16604

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	6	85.00	510.00	18	91.80
2	4112 - Consumables - Sanitizer - 500 ml - Nos		5	200.00	1,000.00	12	120.00
3	4059 - Consumables - Surf Detergent Powder - NA -	3402	10	25.00	250.00	18	45.00
4	4098 - Consumables - Dust pan - NA - nos		6	25.00	150.00	18	27.00
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
	IGST	CGST	SGST	Total Taxable Amount	1,910.00		283.80
		141.90	141.90	Total Invoice Amount			2,193.80

Rupees : Two Thousand One Hundred Nirty Three and Paise Eighty Only.

for Summit Sales LLP



Authorized signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

**SUMMIT SALES LLP**

# 5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.  
Tel : 040 - 6633 5551

Bill- 15288

M/s M P P L  
Site: Head Office (Secunderabad)

DC No. : 2693  
Date : 02/11/2020  
Vehicle No. : TS10UA9758  
~~P.O. / W.O. No~~ Reg No - 16604  
P.O. / W.O. Date :

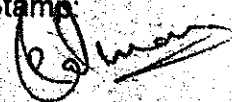
Sl. No.	PARTICULARS	Quantity
1	<u>Lozal</u>	<u>06 Nos</u>
2	<u>Surf Powder</u>	<u>10 Nos</u>
3	<u>Dust Pan</u>	<u>06 Nos</u>
4	<u>Hand Sanitizer</u>	<u>05 Nos</u>
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18	<u>Sending to H.O for office use purpose</u>	
19		
20		

New

**GSTIN :**

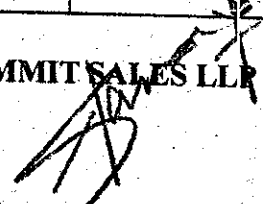
Received the above materials in good condition.

Received by : Salman

Stamp: 

Date : 02/11/2020

For SUMMIT SALES LLP

  
Authorized Signatory

# Purchase Order

Page(s) 1 Of 1

15-12-2020 15:54:24

Or

72989

05.12.20 12:14:15

From Company : **Modi Properties Pvt.Ltd.**  
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003  
G S T No. : 36AABCM4761E1ZM

**Supplier Details**

Summit Sales LLP  
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	72989	16604
Doc Date	01-11-2020	
Quote No	Nil	
Quote Date	01-11-2020	
SupplyType	Supply	

**Kind Attn : Hamendra, Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	6.00	85.00	0.00	18.00	601.80
2 4112 - Consumables - Sanitizer - 500 ml - Nos	5.00	200.00	0.00	12.00	1,120.00
3 4059 - Consumables - Surf Detergent Powder - NA - kgs	10.00	25.00	0.00	18.00	295.00
4 4098 - Consumables - Dust pan - NA - nos	6.00	25.00	0.00	18.00	177.00
<b>Total Order Value . . .</b>					<b>2,193.80</b>

Rupees : Two Thousand One Hundred Ninety Three and Paise Eighty Only.

**Terms and Conditions :-**

**Specification /** As per details given in the quotation.  
**Payment Terms** After Delivery & Production of bill  
**Tax** All taxes included in above price.  
**Delivery Date** Next Working Day.  
**Delivery Location** Head Office  
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003  
Phone. 040-66335551  
**Penalty For Delay** Nil  
**Transportation** Transport cost shall be borne by us.  
**Warranty** Nil  
**Advance Paid** Nil  
**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.  
**Completion Date** NA  
**Measurment** NA  
**Security** Nil  
**Remarks**

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : \_\_\_\_\_

Contact : \_\_\_\_\_

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : \_\_\_\_\_

Date : \_\_\_/\_\_\_/\_\_\_



DELIVERY CHALLAN

**SUMMIT SALES LLP**

# 5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.  
Tel : 040 - 6633 5551

M/s: M P P L

DC No. : 2693

Date : 02/11/2020

Site: Head Office (Secunderabad)

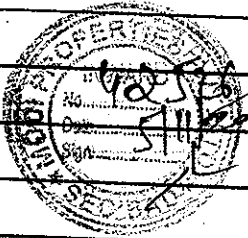
Vehicle No. TS10UA9758

~~P.O./W.O. No.~~ Reg No - 16604

P.O. / W.O. Date :

Sl. No.	PARTICULARS	Quantity
1	<u>Leop</u>	
2	<u>Surf Powder</u>	<u>06 Nos</u>
3	<u>Dust Pan</u>	<u>10 (u)</u>
4	<u>Hand Sanitizer</u>	<u>06 (u)</u>
5		<u>05 (u)</u>
6		
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17		
18	<u>Sending to H.O for office use purpose</u>	
19		
20		

**INWARD**  
Inward No: 618 Dt: 02/11/20  
MRN No: Dt:  
Received By: [Signature] Sign: [Signature]  
**MODI PROPERTIES**



New

**GSTIN :**

Received the above materials in good condition.

Received by : Salman

Stamp: [Signature]

Date : 02/11/2020

For **SUMMIT SALES LLP**

[Signature]

Authorised Signatory