

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		20/1/21		Prepared by:		D.SOWMYA	
PO/WO no.		73668		PO / WO Date.		8/1/21	
Supplier Name		Sslp.		PO/WO amount		2,481	
Firm/Company		Modi properties pvt ltd.		Project		H.O.	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	15313	11/1/21		2,481			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						2,481	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	13043	11/1/21		☐ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B – Other Credits : Transportation charges							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						2,481	
Amount E – PO / WO value:						2,481	
Amount F – Difference (A – E): GST-18%							
Quantity received as per PO / WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. /- ☒ No				
Payment – due date			23.1.2021				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	20/1/21	21/1					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 11-01-2021

Customer Details				Invoice No.		15313	
Modi Properties Pvt. Ltd. HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD GSTIN : 36AABCM4761E1ZM				Invoice Date.		11-01-2021	
				PO No.		73668	
				PO Date.		08-01-2021	
				Req ID		62921	
				Req Date		08-01-2021	
				Loc Req No		182510	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Aml
1	4814 - Electrical - wires - Cu multistand wires yellow		1	701.00	701.00	18	126.18
2	4815 - Electrical - wires - Cu multistand wires Black -	8544	1	701.00	701.00	18	126.18
3	4817 - Electrical - wires - Cu multistand wires Green -		1	701.00	701.00	18	126.18
4							
5							
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13							
14							
15							
IGST				CGST		SGST	
189.27				189.27		Total Taxable Amount	
				2,103.00		378.54	
				Total Invoice Amount		2,481.54	
Rupees : Two Thousand Four Hundred Eighty One and Paise Fifty Four Only.							

for Summit Sales LLP

Subject to Hyderabad Jurisdiction


 Authorised signatory
 [Signature]

Purchase Order

Page(s) 1 Of,1

08-01-2021 16:02:15

On



09.01.21 11:04:30

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	73668	182510
Doc Date	08-01-2021	
Quote No	Nil	
Quote Date	08-01-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4814 - Electrical - wires - Cu multistand wires yellow - 1 18 or 1 sq mm - Bundle	1.00	701.00	0.00	18.00	827.18
2 4815 - Electrical - wires - Cu multistand wires Black - 1 18 or 1 sq mm - Bundle	1.00	701.00	0.00	18.00	827.18
3 4817 - Electrical - wires - Cu multistand wires Green - 1 18 or 1 sq mm - Bundle	1.00	701.00	0.00	18.00	827.18
Total Order Value . . .					2,481.54
Rupees : Two Thousand Four Hundred Eighty One and Paise Fifty Four Only.					

Terms and Conditions :-**Specification / Brand** All items shall be of "Closter" brand, FRLSH grade.**Payment Terms** After Delivery & Production of bill**Tax** GST included in above price.**Delivery Date** Within 3 days**Delivery Location** Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551**Penalty For Delay** Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for 2nd floor NW wiring purpose**Completion Date** Nil**Measurement** Nil**Security** Nil**Remarks** NilFor **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**Name : 

Name : _____

Date : __/__/__

Content

Requisition Form

Company Name:		MPPL		Date:		08-12-2020	
Site & Phase :		Head office		Time:		16:30PM	
Supplier				Req. No.		182510	
Material required before date:			Urgent		ID No.		62921
No	Discription	Size	Quantity	Unibts	Inward No	Date	
1	1/118 wire -yellow	STD	01	NOS			
2	1/118wire -Black	STD	01	NOS			
3	1/118 wire - Green	STD	01	NOS			
4	23668						
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10							
Remarks :Towards electrical work at 2 nd floor NW wing purpose							
Prepared By		Meenakshi.N		Approved by			
Date		07-12-2020		Sign. & Date			

APPROVED
08 DEC 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

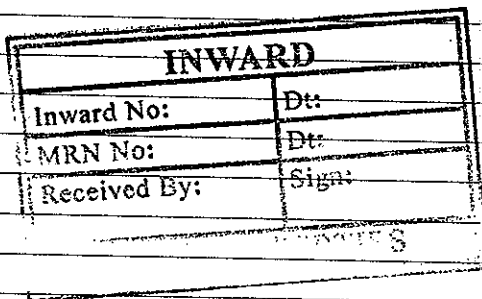
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 11-01-2021

Customer Details		DC No.	13043
Modi Properties Pvt. Ltd.		DC Date.	11-01-2021
HEAD OFFICE, 5-4-187/3&4, M.G ROAD SEC'BAD.		PO No.	73668
		PO Date.	08-01-2021
		Req ID	62921
GSTIN : 36AABCM4761E1ZM		Req Date	08-01-2021
		Loc Req No	182510
	Description of Goods	HSN/SAC	Qty
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Key

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

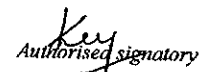
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