PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	19/01/2021	Prepared by:	T.D. Murthy
PO/WO no.	73354	PO / WO Date.	29/12/2020
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 16,292/-
Firm/Company	Borra Sudarshan	Project	Serene Farms
Sl. No.	Bill No.	Bill Date	Bill amount
1.	15361	13/01/2021	Rs. 2,337/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 2,337/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	13080	13/01/2021	87533	☑ Yes □ No
2.	-	-	-	□ Yes □ N
3.	-	-	-	□ Yes □ No
4.	-	-	-	□ Yes □ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 2,337/-
Amount E – PO / WO value:	Rs. 16,292/-
Amount F – Difference (A – E):	Rs. -13,955/-

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No~~ (explained below)
Excess / short material received	~~□ Approved~~ – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- ☑ No
Payment – due date	**23/01/2021**

Remarks**: Part bill received.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 19 JAN 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	19/1/21	19/1					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	15361
Borra Sudarshan	Invoice Date.	13-01-2021
Serene Farms, Sy No. 44, Yenkepally Village, Chevella Mandal,	PO No.	73354
	PO Date.	29-12-2020
	Req ID	62563
GSTIN : 36	Req Date	24-12-2020
	Loc Req No	150449

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6501 - Paints - ACE External Emulsion - 20ltrs -		1	1981.00	1,981.00	18	356.58
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,981.00		356.58
	178.29	178.29	Total Invoice Amount		2,337.58	

Rupees : Two Thousand Three Hundred Thirty Seven and Paise Fifty Eight Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. INWARD No. 73367 Date 15/1 Sign

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 29-12-2020 13:51:35 Or 73354

23.12.20 11:33:23

From Company : **Borra Sudarshan**
Borra Sudarshan
G S T No. :

Supplier Details			
Summit Sales LLP	**Doc No**	73354	150449
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	29-12-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	29-12-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6623 - Paints - Lappam - 30 Kgs - Bag	30.00	276.00	0.00	18.00	9,770.40
2	6570 - Paints - OBD - 20kgs - buckets *Tractor emulsion OBD*	1.00	1,565.00	0.00	18.00	1,846.70
3	6501 - Paints - ACE External Emulsion - 20ltrs - buckets	Bal 2.00	1,981.00	0.00	18.00	4,675.16
		Bal. 1.	**Total Order Value . . .**			**16,292.26**

Rupees : Sixteen Thousand Two Hundred Ninty Two and Paise Twenty Six Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'NCL/GRAFLAKS' brand.
Payment Terms	100% Advance
Tax	All taxes included in above price.
Delivery Date	With in 4 days
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation Cost	Included
Warranty	Nil
Advance Paid	Rs.31,000/- by RTGS
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Supplier:Borra sudharshan

(1) Part Qty Delivered.
Invoice no: 15102
Date: 30-12-20
Amount: 11,617-10
Ballance receivable.
13/1/21

(2) Part Bill received of Rs. 2337/-
B.no: 15361 and Bal. Bill of
13/1/21
Rs. 2,338/- to be receivable.
19/1/21

For *Borra Sudarshan*
Authorised Signatory
Name : 29/12/2020
Contact

Accepted the above Terms And Conditions
For *Summit Sales LLP*
Name :
Date : __/__/____

Requisition Form

Company Name:	borra sudharshan	Date:	24/12/2020
Site & Phase :	Serene farms	Time:	14:30
Supplier		Req. No.	150449
Material required before date: asap		ID No.	62563

No	Description	Size	Quantity	Units	Inward No	Date
1	**lappum**	30kg	30	nos		
2	OBD paint	20kgs	01	nos		
3	acc exterior paint 73354	std	02	nos		
4						
5						
6						
7						
9						
10						

Remarks: The above material is required for villa no-30,32,27

APPROVED
29 DEC 2020
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	syed golam sarwar	Approved by	
Sign.& Date	24.12.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Borra Sudarshan	DC No.	13080
Serene Farms, Sy No. 44, Yenkepally Village, Chevella Mandal,	DC Date.	13-01-2021
	PO No.	73354
	PO Date.	29-12-2020
	Req ID	62563
GSTIN : 36	Req Date	24-12-2020
	Loc Req No	150449

	Description of Goods	HSN/SAC	Qty
1	6501 - Paints - ACE External Emulsion - 20ltrs - buckets		1
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
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28			
29			
30			

INWARD	
Inward No: 5644	Dt: 13/1/2021
MRN No: 87533	Dt:
Received By:	Sign:
M Kiran	M Kiran
Serene Construction (Hyd) LLP	

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 44778
Date: 18/1
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT AABV

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Borra Sudarshan	Invoice No.	15361
Serene Farms, Sy No. 44, Yenkepally Village, Chevella Mandal,	Invoice Date.	13-01-2021
	PO No.	73354
	PO Date.	29-12-2020
	Req ID	62563
GSTIN : 36	Req Date	24-12-2020
	Loc Req No	150449

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6501 - Paints - ACE External Emulsion - 20ltrs -		1	1981.00	1,981.00	18	356.58
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD

Inward No: 5644 Dt: 13/1/2021

MRN No: 57533 Dt:

Received By: M. Kiran Sign: M. Kiran

Serene Construction (Hyd) LLP

IGST	CGST	SGST				
			Total Taxable Amount	1,981.00		356.58
	178.29	178.29	Total Invoice Amount		2,337.58	

Rupees : Two Thousand Three Hundred Thirty Seven and Paise Fifty Eight Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction