

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

|                        |               |             |
|------------------------|---------------|-------------|
| 21/01/2021             | Prepared by:  | MINISHA     |
| 73642                  | PO / WO Date. | 08/01/2021  |
| Cosmo Durables Pvt Ltd | PO/WO amount  | 25,694/-    |
| SLLP                   | Project       | SALLP       |
| Bill No.               | Bill Date     | Bill amount |
| 1350                   | 12/01/2021    | 15,417/-    |
|                        |               | /           |

|                                                    |          |                                                          |
|----------------------------------------------------|----------|----------------------------------------------------------|
| This total (Excluding Transport & Hamali Charges): |          | 15,417/-                                                 |
| C. No                                              | DC. Date | MRN No.                                                  |
|                                                    |          | 73642                                                    |
|                                                    |          | DC matches MRN                                           |
|                                                    |          | <input type="checkbox"/> Yes <input type="checkbox"/> No |
|                                                    |          | <input type="checkbox"/> Yes <input type="checkbox"/> No |
|                                                    |          | <input type="checkbox"/> Yes <input type="checkbox"/> No |

|                                        |   |
|----------------------------------------|---|
| Other Credits : Transportation charges | - |
| Other Debits                           | - |

|                                                  |            |
|--------------------------------------------------|------------|
| (A+B-C) - Amount to be credited to the supplier: | ✓ 15,417/- |
| PO / WO value:                                   | 25,694/-   |
| Difference (A - E): GST-18%                      | ✓ 10,277/- |

|                                      |                                                                                                                                                                |
|--------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Received as per PO / WO              | <input type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below) |
| Between PO / Bill acceptable?        | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)                                                                          |
| Port material received               | <input type="checkbox"/> Approved - within acceptable limits <input type="checkbox"/> No (explained below)                                                     |
| WFO                                  | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No - wait for balance material <input type="checkbox"/> No (explained below)                  |
| Mid / PDC given (deduct when paying) | <input type="checkbox"/> Yes - Rs. /- <input type="checkbox"/> No                                                                                              |
| due date                             | 08/02/2021                                                                                                                                                     |

Part Quantity Recd, Balance Receivable.

|           |                  |                  |                                      |     |                             |            |                  |
|-----------|------------------|------------------|--------------------------------------|-----|-----------------------------|------------|------------------|
| Signature | Purchase Officer | Purchase Manager | Procurement Manager                  | M D | Accounts - receiver of bill | Accountant | Accounts Manager |
|           |                  |                  | 21 JAN 2021                          |     |                             |            |                  |
|           |                  |                  | MINISH PARIKH<br>MANAGER PROCUREMENT |     |                             |            |                  |

In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach the bills and the bills total in the space provided. Clearly mark the space provided with 'see'.

# COSMO DURABLES PVT LTD

Depot: Warehouse No 1 Kssp Warehousing, Complex, Sanath Nagar, Hyderabad-500 018.

## TAX INVOICE

Ph: 040-23813399  
Fax: 040-23818586  
Email: cosmodurables@yahoo.in  
CIN: U32106TG1997PTCO2764

IN : 36AABCC5116H1ZZ

|                        |                           |                                 |
|------------------------|---------------------------|---------------------------------|
| Invoice No : SIGT-1350 | Salesmen : PRASANTH B     | BANK NAME: THE FEDERAL BANK LTD |
| Date : 12-01-2021      | Bill Ref : PURCHASE ORDER | BRANCH: LAKDIKAPOL              |
| Rate : TS Code : 36    | Transporter :             | A/C NO.: 13325500012683         |
|                        |                           | IFSC CODE: FDRL0001332          |

### RECEIVER ADDRESS :

M/s. SUMMIT SALES LLP

187/3 & 4, II ND FLOOR,

ROAD,  
UNDERABAD

50003

244433

IN : 36ACQFS2044C1Z7 State Name/ Code T.S

36

### SHIPMENT ADDRESS :

PO NO 73642 / 168282, DT-08-01-2021, CHERLAPALLY,  
BEHIND KINGSTON PG COLLEGE, HYD, CON.  
MR.HAMENDRACELL:9618244433. /MR.MAHESH,  
CELL:9502266233

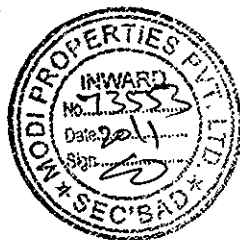
| No | Code         | DESCRIPTION                            | HSN/SAC  | QTY | RATE    | Gross    | Taxable Value | CGST % | SGST % | IC % |
|----|--------------|----------------------------------------|----------|-----|---------|----------|---------------|--------|--------|------|
| 1  | GPME-G-20X17 | GRACE PLAIN<br>MEDIUM<br>(20X17)GLOSSY | 73241000 | 8   | 3835.00 | 23010.00 | 13065.00      | 9      | 9      |      |

|                  |              |
|------------------|--------------|
| INWARD           |              |
| No: 15619        | Di: 12-1-20  |
| 73642            | Di: 16/01/21 |
| By:              | Sign:        |
| SUMMIT SALES LLP |              |

WASHING MACHINE

Quantities : FIFTEEN THOUSAND FOUR HUNDRED AND SEVENTEEN ONLY

Trade Disc : Proj Trd Disc : 7,593.30  
Cash Disc :



|               |     |
|---------------|-----|
| Basic Value   | 1   |
| Add : CGST    |     |
| Add : SGST    |     |
| Add : IGST    |     |
| Tax Amt GST   |     |
| P & F Charges |     |
| TCS           |     |
| NET           | 15. |

TERMS & CONDITIONS :

For COSMO DURABLES

# Purchase Order

08-01-2021 15:13:04



73642

09.01.21 11:04:30

Company : **Summit Sales LLP**  
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.  
GST No. : 36ACQFS2044C1Z7

| Details                                                                           |                                       |            |              |
|-----------------------------------------------------------------------------------|---------------------------------------|------------|--------------|
| urables Pvt. Ltd.,<br>-369, Abids, Hyderabad - 500 001.<br><br>36<br>9/2381-6688. | 2381-8586..<br>9949118124-Anjaneyulu. | Doc No     | 73642 168282 |
|                                                                                   |                                       | Doc Date   | 08-01-2021   |
|                                                                                   |                                       | Quote No   | Nil          |
|                                                                                   |                                       | Quote Date | 08-01-2021   |
|                                                                                   |                                       | SupplyType | Supply       |

tn : Mr. Venkateshwar Rao

e Order for the Supply of following Items.

| Item Name                                                         | Qty   | Rate     | Dis%  | GST  | Amount    |
|-------------------------------------------------------------------|-------|----------|-------|------|-----------|
| - Plumbing - sanitary - Sink - other - nos                        | 10.00 | 3,835.00 | 33.00 | 0.00 | 25,694.50 |
| Total Order Value ...                                             |       |          |       |      | 25,694.50 |
| Twenty Five Thousand Six Hundred Ninty Four and Paise Fifty Only. |       |          |       |      |           |

## nd Conditions :-

on / Brand All items shall be of "Nirali" brand, glossy finish.  
arms Within 30 days of delivery all materials & production of bill.  
VAT included in above price.  
ate Within 7 days  
ocation Summit Housing LLP  
Cherlapally, Behind Kingston PG college, Hyderabad  
Phone. 9618244433, Hamendra, 9502266233, Mahesh.  
or Delay Nil  
ation Cost Transport cost shall be borne by us  
Min. 20 years on glossy finish.  
Paid Nil  
ms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintaince purpose.  
on Date Nil  
ent Nil  
Nil

Part Quantity Received Bal Receivable  
B111201-1350 dt 15/01/21 - 15,417/-  
Bal Receivable - 10,277/-  
21/01/2021

# Requisition Form

|                                |                    |          |          |
|--------------------------------|--------------------|----------|----------|
| Company Name:                  | Summit sales llp   | Date:    | 5.1.2021 |
| Phase:                         | Summit housing llp | Time:    | 11.00    |
|                                |                    | Req. No. | 168282   |
| Material required before date: |                    | ID No.   | 62901    |

| Description               | Size    | Quantity | Units | Inward No | Date |
|---------------------------|---------|----------|-------|-----------|------|
| PO WALL MIXTURE           |         | 20       | NOS   |           |      |
| LONG BODY                 |         | 20       | NOS   |           |      |
| SHORT BODY                |         | 20       | NOS   |           |      |
| SHOWER ARM                |         | 30       | NOS   |           |      |
| SHOWER HEAD               |         | 20       | NOS   |           |      |
| WILLAR COCK               |         | 40       | NOS   |           |      |
| ANGLE COCK                |         | 120      | NOS   |           |      |
| BOTTLE TRAP               |         | 24       | NOS   |           |      |
| DOUBLE SQ JALI            |         | 200      | NOS   |           |      |
| WASH BASIN WASTE COUPLING |         | 30       | NOS   |           |      |
| BALL COCK                 | 1/2"    | 10       | NOS   |           |      |
| HEALTH FAUCET             |         | 30       | NOS   |           |      |
| SINK                      | 20"X17" | 10       | NOS   |           |      |
| EXTENSION NIPPLE          | 12"     | 150      | NOS   |           |      |
| EXTENSION NIPPLE          | 1 1/2"  | 50       | NOS   |           |      |
|                           |         |          |       |           |      |
|                           |         |          |       |           |      |

Remarks: For stock maintenance and site use

|              |          |              |  |
|--------------|----------|--------------|--|
| Requested By | SOWMYA   | Approved by  |  |
| Date         | 5.1.2021 | Sign. & Date |  |

On receipt of material at site write inward number and date in last 2 columns.

