PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	21/1/21	Prepared by:	PRABHAKAR.P
PO/WO no.	73650	PO / WO Date.	18/1/21
Supplier Name	Praful Sanitary	PO/WO amount	21,001.05
Firm/Company	SSLLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	PS/20-21/753	15/1/21	21,001-00
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			21,001-00

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			87585	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	1770-00
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	22,771-00
Amount E – PO / WO value:	21,001-00
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained be~~low)
Excess / short material received	~~☐ Approved – within acceptable~~ limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____ ☑ No
Payment – due date	28/1/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 21 JAN 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date		21/1/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

GST INVOICE

(ORIGINAL FOR RECIPIENT)

Praful Sanitary
3-6-429/6,SRI SAI TOWER,
St.No.4 HIMAYAT NAGAR
HYDERABAD
GSTIN/UIN: 36ACWPG4864A1ZG
State Name : Telangana, Code : 36
E-Mail : prafulsanitary@gmail.com

Invoice No.	**PS/20-21/ 753**	Dated	**15-Jan-2021**
Delivery Note	**Invoice**		
Supplier's Ref.		Other Reference(s)	**9502211788**
Buyer's Order No.	**73650**	Dated	**8-Jan-2021**
Despatch Document No.	**Invoice**	Delivery Note Date	**15-Jan-2021**
Despatched through	**Goods Vehicle**	Destination	**Cherlapally**

Buyer
Summit Sales LLP
5-4-187/3&4, IInd Floor, M.G Road
Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

20/1/21

Sl No.	Description of Goods and Services	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Loft Tank 200 Litres**	3925	18 %	**15 No:**	1,400.00	No:	15.25 %	**17,797.50**
	Output CGST							**1,736.78**
	Output SGST							**1,736.78**
	Transport Charges @ 18%	99	18 %					**1,500.00**
	Less : ***ROUNDING OFF***							**(-)0.06**
	Total			**15 No:**				**₹ 22,771.00**

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 73551 Date 20/1

Amount Chargeable (in words)
Indian Rupees Twenty Two Thousand Seven Hundred Seventy One Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3925	17,797.50	9%	1,601.78	9%	1,601.78	3,203.56
99	1,500.00	9%	135.00	9%	135.00	270.00
Total	**19,297.50**		**1,736.78**		**1,736.78**	**3,473.56**

Tax Amount (in words) : **Indian Rupees Three Thousand Four Hundred Seventy Three and Fifty Six paise Only**

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

PRAFUL SANITARY HIMAYATNAGAR
for Praful Sanitary

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

INWARD	
Inward No: 15627	Dt: 15/1/21
MRN No: 87585	Dt: 16/01/21
Received By:	Sign:
SUMMIT SALES LLP	

Purchase Order

 08-01-2021 16:25:21

73650
09.01.21 11:04:30

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Praful Sanitary 3-6-138/5, Himayat Nagar, Hyderabad.	**Doc No**	73650	168284
	Doc Date	08-01-2021	
GSTIN 36ACWPG864A1ZG 40077300	**Quote No**	Nil	
65526886. 9849624797	**Quote Date**	08-01-2021	
	SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7345 - Plumbing - PVC - Loft Tank - Other - Nos *200 ltrs*	15.00	1,400.00	15.25	18.00	21,001.05
				Total Order Value . . .		**21,001.05**

Rupees : Twenty One Thousand One and Paise Five Only.

Terms and Conditions :-

Specification / Brand All items shall be of 'Plasto' brand.

Payment Terms Within 30 days of delivery.

Tax Inclusive of all taxes

Delivery Date Within 7 days

Delivery Location Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra,9502266233, Mahesh.

Penality For Delay Nil

Transportation Cost Extra.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For *Summit Sales LLP*
Authorised Signatory

Accepted the above Terms And Conditions
For *Praful Sanitary*

Name : ____________ Name : ____________ Date : __/__/____

Contact

Requisition Form

Company Name:	Summit sales llp	Date:	5.1.2021
Site & Phase :	Summit housing llp	Time:	11.00
Supplier		Req. No.	168284
Material required before date:		ID No.	62899

No	Description	Size	Quantity	Units	Inward No	Date
1	LOFT TANKS	200LTRS	15	NOS		
2						
3	73650					
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						

Remarks: For stock maintenance and site use

Prepared By	SOWMYA	Approved by	
Sign.& Date	5.1.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
- 7 JAN 2021
SOHAM MODI
MANAGING DIRECTOR