PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	21/1/21	Prepared by:	PRABHAKAR.P
PO/WO no.	73768	PO / WO Date.	11/1/21
Supplier Name	Summit Labs LLP	PO/WO amount	5932.69
Firm/Company	Ozilla Orchids LLP	Project	VOC
Sl. No.	Bill No.	Bill Date	Bill amount
1	15433	16/1/21	5932.69
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5932.69

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	13143	16/1/21	87620	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5932.69
Amount E – PO / WO value:	5932.69
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ☑ No
Payment – due date	25/1/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]	APPROVED 21 JAN 2021 MANISH PARIKH PROCUREMENT				
Date		21/1/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

OFFICE COPY

ORIGINAL

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	Invoice No.	15433
Behind Janapriya, Kowkur, Hyderabad	Invoice Date.	16-01-2021
	PO No.	73768
	PO Date.	11-01-2021
	Req ID	62987
GSTIN : 36AANFG4817C1ZH	Req Date	11-01-2021
	Loc Req No	63632

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6549 - Paints - White Cement - 25kgs - bags	2523	2	509.20	1,018.40	28	285.14
2	6601 - Paints - Wall Care Putti - 20kgs - bags	3214	2	661.50	1,323.00	18	238.14
3	6548 - Paints - Janata Paste - NA - kgs		5	58.00	290.00	18	52.20
4	7109 - Plumbing - other - Araldite - other - gms 500 grams	3506	4	577.50	2,310.00	18	415.80
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IGST	CGST	SGST			
			Total Taxable Amount	4,941.40	991.28
	495.64	495.64	Total Invoice Amount	5,932.69	

Rupees : Five Thousand Nine Hundred Thirty Two and Paise Sixty Nine Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No. 73486 Date 18/1

Authorised signatory

Purchase Order

11-01-2021 16:59:18

73768
09.01.21 11:06:15

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP	**Doc No**	73768	63632
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	11-01-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	11-01-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6549 - Paints - White Cement - 25kgs - bags	2.00	509.20	0.00	28.00	1,303.55
2	6601 - Paints - Wall Care Putti - 20kgs - bags	2.00	661.50	0.00	18.00	1,561.14
3	6548 - Paints - Janata Paste - NA - kgs	5.00	58.00	0.00	18.00	342.20
4	7109 - Plumbing - other - Araldite - other - gms *500 grams*	4.00	577.50	0.00	18.00	2,725.80
					Total Order Value . . .	**5,932.69**

Rupees : Five Thousand Nine Hundred Thirty Two and Paise Sixty Nine Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 1st quality brand.
Payment Terms	nill
Tax	All taxes included in above price.
Delivery Date	With in 4 days
Delivery Location	Villa Orchids kowkur, Alwal Phone. .
Penality For Delay	Nil
Transportation Cost	Included
Warranty	Nil
Advance Paid	nill
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use 282,254,256,283
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Supplier:

For *Villa Orchids LLP*
Authorised Signatory

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : 11/01/2021 Name : ________________ Date : __/__/____

Contact

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	DC No.	13143
Behind Janapriya, Kowkur, Hyderabad	DC Date.	16-01-2021
	PO No.	73768
	PO Date.	11-01-2021
	Req ID	62987
GSTIN : 36AANFG4817C1ZH	Req Date	11-01-2021
	Loc Req No	63632

	Description of Goods	HSN/SAC	Qty
1	6549 - Paints - White Cement - 25kgs - bags	2523	2
2	6601 - Paints - Wall Care Putti - 20kgs - bags	3214	2
3	6548 - Paints - Janata Paste - NA - kgs		5
4	7109 - Plumbing - other - Araldite - other - gms	3506	4
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INWARD
Inward No: 15526
Dt: 18/01/21
MRN No: 87620
Received By
Sign
VILLA ORCHIDS LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 44806
Date: 19/1
Sign:

for Summit Sales LLP

Authorised Signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 **TRANSIT COPY**

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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	Req ID	62987
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INWARD
Inward No: 15626 Dt: 18/01/21
MRN No: 87620
Received By
VILLA ORCHIDS LLP

IGST	CGST	SGST				
	495.64	495.64	Total Taxable Amount	4,941.40		991.28
			Total Invoice Amount	5,932.69		

Rupees : Five Thousand Nine Hundred Thirty Two and Paise Sixty Nine Only.

for Summit Sales LLP

Authorised signatory

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