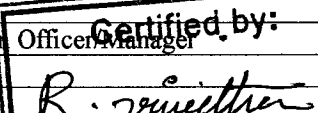


Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	GVDC	Date:	23.01.2021
Site:	Genopolis	Prepared by:	Vineetha reddy
Report From / To	18.01.2021 to 23.01.2021	Approved by:	Narsing Rao
Report Date	23.01.2021		
List of requisitions numbers missing in the report*:			
List of requisitions where PO/WO not prepared 3 working days after requisition:			
Req No.	Req Date	Serial no of item in Req.	Reason for not preparing PO/WO#
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:			
Req No.	Req Date	Serial no of item in Req.	Details of discussion with supplier ^s
13144	09.01.2021	01	Slump cone apparatus
13134	24.12.2020	02	Safety shoes
13140	28.12.2020	02	Solid blocks(6" & 4")
13145	13.01.2021	01	Auto level equipment
No. of gate passes issued this week:		0	From No. - To No. -
Delivery van site visit on:		18 th , 23 rd	
Inward report (MRN/other) & stock report emailed in pdf format to purchase?			Yes
DC register Sl. No. during the week	From No.	342	To No. 349
Items not ordered but received: NIL			
Items sent to HO /vendor that are pending for repair:			
Details	APPROVED BY:  Certified by: Admin Audit		
Sign			
Date	23.01.2021		

Notes: 1. * Send a copy of the requisition to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and modiproperties@modiproperties.com on every Saturday. 3. Do not leave the site without completing this report. 4. Ensure that inward numbers are entered on the requisitions, clearly showing the date received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. For requisitions, clearly show the date received on a daily basis. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MRN approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!

MODI Properties

Stock List – Till Date : 22-01-2021

Company : G V Discovery Center Pvt Ltd

Location : 119, 191 Synergy Square 1

Pages : 1 of 2

Category / Item Name	Balance Qty	Rate	Balance Value
Building material	100		2,700
1005 - Building material - Cement Solid Blocks - 6 In x8 In x16 In - nos	100	27	2,700
Consumables	47		1,126
4001 - Consumables - Air Freshner - NA - nos	2	40	80
4003 - Consumables - Bombay Broom - Big - nos	1	58	58
4006 - Consumables - Bucket - other - nos	1	114	114
4008 - Consumables - Cleaning Cloth - other - nos	3	15	45
4022 - Consumables - Dettol - NA - nos	1	38	38
4026 - Consumables - Dust bin - NA - nos	1	50	50
4034 - Consumables - Gunny Bag - other - nos	30	10	285
4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	1	81	81
4040 - Consumables - Mopping Cloth - NA - nos	5	15	75
4041 - Consumables - Mopping stick - NA - nos	1	100	100
4112 - Consumables - Sanitizer - 500 ml - Nos	1	200	200
Electrical - other	5		40
4585 - Electrical - other - Insulation tape - NA - nos	5	8	40
Miscellaneous	700		1,225
6010 - Miscellaneous - Plastic Blue Sheet - 18 ft x 12 ft - sft	700	2	1,225
Plumbing - PVC	2		0
10181 - Plumbing - PVC - Line End - NA - Nos	2	0	0
Stationery - other	56		1,105
7514 - Stationery - other - Cello Tape - other - nos	8	30	240
7542 - Stationery - other - Ledger Paper - NA - bundles	1	390	390
7543 - Stationery - other - Long Note Book - NA - nos	1	24	24
7555 - Stationery - other - Paper - A4 - bundles	1	185	185
7571 - Stationery - other - Projects folder - NA - nos	45	6	266
Steel - rebar	3,600		113,400
8116 - Steel - rebar - TMT - 16mm - kgs	3,600	32	113,400
Tools	35		1,150
9516 - Tools - Cutting plyer - NA - nos	2	0	0
9539 - Tools - Hacksaw frame - other - nos	3	0	0
9542 - Tools - Hammer - other - nos	1	150	150
9551 - Tools - Pipe Wrench - NA - nos	1	0	0
9555 - Tools - Safety belt - other - nos	1	250	250
9562 - Tools - Screw driver - NA - nos	2	0	0
9565 - Tools - Screw spanner - NA - nos	1	0	0
9573 - Tools - Tool box - NA - nos	1	0	0
9587 - Tools - Tester - NA - nos	2	0	0
9589 - Tools - Plumb bob - Others - nos	5	50	250
9592 - Tools - Labour helmet female - NA - nos	10	0	500
9593 - Tools - Labour helmet male - NA - Nos	2	0	0
9605 - Tools - Nose Player - NA - bags			

22-01-2021 17:27:52

APPROVED BY
23 JAN 2021
K. NARSINGA RAO
Project Manager

Certified by:
R. Vineeta Reddy
Assistant Engg/Admin G. V. D. C.

Category / Item Name	Balance Qty	Rate	Balance Value
9606 - Tools - Wire Stripper - NA - Kgs	2	0	0
9607 - Tools - ALLenkey Set - NA - Kgs	1	0	0
Total Stock Value...			120,746

APPROVED BY
23 JAN 2021
K. Narsinga Rao
K. NARSINGA RAO
Project Manager

Certified by:
R. Vineetha
R. VINEETA REDDY
Assistant Engg/Admin G. V. D. C.

MODI Properties

Stock List - Till Date : 22-01-2021
Company : G V Discovery Center Pvt Ltd
Location : 119, 191 Synergy Square 1

Pages : 1 of 1

Category / Item Name	Balance Qty	Rate	Balance Value
Building material	100		2,700
Consumables	47		1,126
Electrical - other	5		40
Miscellaneous	700		1,225
Plumbing - PVC	2		0
Stationery - other	56		1,105
Steel - rebar	3,600		113,400
Tools	35		1,150
Total Stock Value...			120,746

