

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Serene construction llp	Date:	23-01-2021	
Site:	Serene farms	Prepared by:	G.Siva prasad	
Report From / To	16-01-2021 to 23-01-2021	Approved by:	Syed.Golam Sarwar	
Report Date	23-01-2021			
List of requisitions numbers missing in the report: NIL				
List of requisitions where PO/WO not prepared 3 working days after requisitions:				
Req No.	Req Date	Serial No of item in Req	Item Description	Reason for not preparing PO/WO
150464	13-01-21	1	SS plate	
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:				
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with Supplier
150449	24-12-20	1	Ace external paint	Supplier is arranging materials
150456	05-01-21	1 to 9	Aluminum windows	Supplier is arranging materials
150461	11-01-21	1	Steel cutting blade	Supplier is arranging materials
150462	11-01-21	1 & 2	Led false ceiling light	Supplier is arranging materials
150465	13-01-21	1 to 3	Ms Patti	Supplier is arranging materials
150467	18-01-21	1	Ppc cement	Supplier is arranging materials
150469	21-01-21	1	Earth beige tiles	Supplier is arranging materials
No. of gate passes issued this week:		2	From No.	1267 To No. 1268
Delivery van site visit on:		20/01/2021		
Inward report (MRN/other) & stock report emailed in pdf format to purchase?				Yes
DC register Sl. No. during the week		From No.	5649	To No 5656
Items not ordered but received: NIL				
Items sent to HO /vendor that are pending for repair:1.open well submersible pump-01nos 2.canon printer-01 nos				
Other corrections & remarks: NIL				
Details	Project Manager		Admin Officer/Manager	Admin Audit
Sign	Syed.Golam Sarwar		G.Siva prasad	
Date	23-01-2021		23-01-2021	

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajumam@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

OUTWARD - GATE PASS

No.: 1267

Date:	20-01-21	Time:	15:00
Company:	Serum Construction LLP		
Project/site:	Serum farm		
Destination:	HO		
Outward No.:	Vehicle type	Vehicle No	Vehicle driver
1165	Jayd	TS10VA 9758	Salman <i>Salman</i>
	Material Description	Quantity	Units
1.	Canon Printer (LBP2900B)	1	nos
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
	Total		
Charges/refund		Purpose for transfer	
☐ No charge		☐ Return to supplier for exchange	
☐ For refund from supplier		☐ Return to supplier for refund	
☐ Transfer to other site/project		☐ On loan to be returned	
☐ Transfer to other site/project		Cost of material to be collected: ☐ Collect 100% cost - new material ☐ Collect 60% cost - old material ☐ No charges to be collected - value deemed to be nil.	
☐ Transfer to another phase of firm/company/project		☐ No charges to be collected	
☒ No charge		☒ for repairs & service	
☐ Other:		Details:	
Remarks:		Details:	
Gate pass approved by:	Project manager	Admin in-charge	Security
Sign:	<i>Sign of Jatin Sarwan</i>	<i>Sign of Jatin Sarwan</i>	<i>M. K. Sarwan</i>
Received by other site on:	Inward No.	Admin sign:	Security sign.
Approved by	Project accountant	Accounts manager	Admin - Audit
Sign:			MD

Note: 1. In case of long list attach a separate signed list. 2. Approx rate & amount to be filled by site. 3. Original (white copy) to be sent with material to recipient site. Recipient must sign it and send it to Admin - audit. 4. Pink copy to be sent to Admin - audit. 5. In units enter nos, kgs, sft, rft, etc. 6. Project manager / Sr. Engg and Admin in-charge from the issuing site must sign the gate pass. 7. Admin-audit to process gate pass, fill required details, make GST bills, etc and send to MD for approval once in a fortnight.

OUTWARD - GATE PASS

No.: 1268

Date:	20-01-21	Time:	15:06
Company:	Sreen Construction LLP		
Project/site:	Sreen farm		
Destination:	SOV		
Outward No.:	Vehicle type	Vehicle No	Vehicle driver
1166	Jay0	TS10UA 9158	Salman
	Material Description	Quantity	Units
1.	Maharaja off white (12"x12")	68	Box
2.	Coffee Country (12"x12")	25	Box
3.	Jaypur Mola (12"x12")	38	Box
4.			
5.			
6.			
7.			
8.			
9.			
10.			
	Total		60,720 +
Charges/refund	Purpose for transfer	Other details (to be filled by Admin - audit)	
☐ No charge	☐ Return to supplier for exchange	☐ Material received by inward no. _____ & date _____	
☐ For refund from supplier	☐ Return to supplier for refund	Details of credit note from supplier - date _____ & Amount Rs. _____/-	
☐ Transfer to other site/project	☐ On loan to be returned	Return of material - inward no. _____ & date _____	
☒ Transfer to other site/project	Cost of material to be collected: ☒ Collect 100% cost - new material ☐ Collect 60% cost - old material ☐ No charges to be collected - value deemed to be nil.	GST bills to be raised ☐ Yes ☐ No GST bill no. _____, Amount _____ date _____	
☐ Transfer to another phase of firm/company/project	☐ No charges to be collected	NA	
☐ No charge	☐ for repairs & service	☐ Material received by inward no. _____ & date _____	
☐ Other:	Details:	Details:	
Remarks:			
Gate pass approved by:	Project manager	Admin in-charge	Security
Sign:	Sign	Sign	Sign
Received by other site on:	Inward No.	Admin sign:	Security sign:
Approved by	Project accountant	Accounts manager	Admin - Audit
Sign:			MD

Note: 1. In case of long list attach a separate signed list. 2. Approx rate & amount to be filled by site. 3. Original (white copy) to be sent with material to recipient site. Recipient must sign it and send it to Admin - audit. 4. Pink copy to be sent to Admin - audit. 5. In units enter nos, kgs, sft, rft, etc. 6. Project manager / Sr. Engg and Admin in-charge from the issuing site must sign the gate pass. 7. Admin-audit to process gate pass, fill required details, make GST bills, etc and send to MD for approval once in a fortnight.

MODI Properties

Stock List – Till Date : 23-01-2021

Company : Serene Constructions LLP

Location : Serene Farms

Pages : 1 of 4

Category / Item Name	Balance Qty	Rate	Balance Value
Carpentry - doors	6		12,088
2339 - Carpentry - doors - Panel Door 30 mm - 26 In x 82 In - Nos	2	1,746	3,492
2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	4	2,149	8,596
Carpentry - hardware	208		39,872
2054 - Carpentry - hardware - Bombay Nails - 2 In - kgs	3	58	145
2055 - Carpentry - hardware - Bombay Nails - 2 1/2 In - kgs	3	58	145
2076 - Carpentry - hardware - Chicken Mesh - NA - bundles	36	160	5,760
2092 - Carpentry - hardware - Door Stopper - NA - nos	46	89	4,106
2099 - Carpentry - hardware - Fischer - 5mm - pkts	6	141	847
2105 - Carpentry - hardware - Holdfast - other - kgs	5	50	250
2148 - Carpentry - hardware - Plastic gampa - other - nos	2	140	280
2156 - Carpentry - hardware - S.S. Screws - other - pkts	5	134	670
2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	10	458	4,580
2169 - Carpentry - hardware - SS Mortise Lock - other - nos	3	1,986	5,957
2281 - Carpentry - hardware - Wooden Screws - Others - Pkts	3	47	142
2285 - Carpentry - hardware - SS Hinges - Others - nos	87	195	16,991
Chemicals	32		1,760
3134 - Chemicals - Tile Grout - 1kg - pkts	32	55	1,760
Consumables	188		1,316
4057 - Consumables - Sponges - NA - nos	129	7	903
4080 - Consumables - Bombay Brooms - Other - Nos	59	7	413
Electrical - conducting	100		5,300
4779 - Electrical - conducting - PVC Pipe - 1 In X 1.5 mm - nos	100	53	5,300
Electrical - other	602		44,967
4547 - Electrical - other - Distribution Board - 3 Phase - nos	1	1,114	1,114
4555 - Electrical - other - Earth pipe - 2 In - nos	4	572	2,288
4585 - Electrical - other - Insulation tape - NA - nos	47	8	376
4596 - Electrical - other - MCB - 16Amps - nos	14	125	1,750
4605 - Electrical - other - MCB - 6Amps - nos	38	125	4,750
4613 - Electrical - other - Metal box - 2way - nos	33	15	495
4616 - Electrical - other - Metal box - 6way - nos	3	30	90
4628 - Electrical - other - Modular Plate - 2 way - nos	16	28	448
4631 - Electrical - other - Modular Plate - 6way - nos	48	51	2,448
4632 - Electrical - other - Modular Plate - 8way - nos	19	74	1,406
4746 - Electrical - other - LED Lights - NA - nos	3	185	555
4789 - Electrical - other - Modular switch Blank plates - NA - nos	18	10	180
4790 - Electrical - other - Modular socket - 15 A - nos	26	77	2,002
4791 - Electrical - other - Modular socket - 6 A - nos	76	49	3,724
4792 - Electrical - other - Modular Step Dimmer - NA - Nos	14	161	2,254
4793 - Electrical - other - Modular Switch - 6 A - nos	169	50	8,450
4794 - Electrical - other - Modular switch - 16 A - nos	49	85	4,165
4796 - Electrical - other - Modular TV Socket - NA - Nos	8	38	304

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Category / Item Name	Balance Qty	Rate	Balance Value
4798 - Electrical - other - FP Isolator - NA - nos	7	674	4,718
4799 - Electrical - other - Change over - 25 Amps - nos	4	675	2,700
4804 - Electrical - other - Earth Powder - NA - bags	5	150	750
Electrical - wires	105		55,192
4697 - Electrical - wires - Copper wire - NA - mtrs	45	0	0
4815 - Electrical - wires - Cu multistand wires Black - 1 18 or 1 sq mm -	12	564	6,768
4816 - Electrical - wires - Cu multistand wires Red - 1 18 or 1 sq mm -	25	564	14,100
4817 - Electrical - wires - Cu multistand wires Green - 1 18 or 1 sq mm -	5	564	2,820
4818 - Electrical - wires - Cu multistand wires yellow - 3 20 or 2.5 sq mm -	5	1,674	8,370
4819 - Electrical - wires - Cu multistand wires Black - 3 20 or 2.5 sq mm -	6	1,674	10,044
4821 - Electrical - wires - Cu multistand wires Blue - 7 20 or 4 sq mm -	3	1,870	5,610
4822 - Electrical - wires - Cu multistand wires Black - 7 20 or 4 sq mm -	4	1,870	7,480
Furniture	470		0
5570 - Furniture - Kitchen Cabinet Fabrication - NA - sft	470	0	0
Miscellaneous	8,580		3,337
6008 - Miscellaneous - Barbed wire - other - kgs	1,060	0	0
6025 - Miscellaneous - Gova rope - NA - bundles	3	130	390
6031 - Miscellaneous - Plants - NA - nos	7,348	0	0
6040 - Miscellaneous - Tefflon tape - NA - nos	90	14	1,260
6065 - Miscellaneous - Chimney - NA - Nos	9	0	0
6099 - Miscellaneous - Tile Spacers - Others - Nos	5	271	1,355
6100 - Miscellaneous - Plastic Cards - Others - nos	51	7	332
6110 - Miscellaneous - Repairing Charges - NA - Lumpsum	1	0	0
6146 - Miscellaneous - PVC GI Wire - NA - nos	3	0	0
6152 - Miscellaneous - Hob - NA - Nos	9	0	0
6176 - Miscellaneous - Alcohol Breathe Analyer Machine - NA - Nos	1	0	0
Paints	10		300
6621 - Paints - Janta pasta - NA - Nos	10	30	300
Plumbing - CP	440		103,129
10043 - Plumbing - CP - Bottel trap - NA - nos	20	480	9,600
7026 - Plumbing - CP - Extension Nipple - 1/2 In - nos	215	42	9,030
7028 - Plumbing - CP - Extension Nipple - other - nos	81	52	4,212
7033 - Plumbing - CP - Pillar cock - NA - nos	10	522	5,220
7036 - Plumbing - CP - Shower arm - NA - nos	10	330	3,300
7037 - Plumbing - CP - Shower head - NA - nos	10	464	4,640
7040 - Plumbing - CP - Sq. jali with hole - 6 In x6 In - nos	9	134	1,206
7041 - Plumbing - CP - Sq. Jali without hole - 6 In x6 In - nos	6	179	1,074
7042 - Plumbing - CP - Stop Cock - 1/2 In - nos	46	552	25,392
7045 - Plumbing - CP - Wall Mixer - other - nos	12	2,531	30,372
7047 - Plumbing - CP - Waste coupling - 1/2 thread - nos	12	192	2,304
7048 - Plumbing - CP - Waste coupling - full thread - nos	1	195	195
7377 - Plumbing - CP - Sink Cock With Swivel Spout - NA - Nos	8	823	6,584
Plumbing - CPVC	1,214		46,561
10052 - Plumbing - CPVC - CPVC pipe - 20 mm (10 ft len) - nos	10	234	2,344
10062 - Plumbing - CPVC - CPVC Coupling - 1 In - nos	119	15	1,785

Category / Item Name	Balance Qty	Rate	Balance Value
10065 - Plumbing - CPVC - CPVC Reducer Coupling - 1 In x 3/4 In - nos	25	35	875
10067 - Plumbing - CPVC - CPVC Tee - 3/4 In - nos	47	17	799
10068 - Plumbing - CPVC - CPVC Tee - 1 In - nos	30	28	840
10073 - Plumbing - CPVC - CPVC Elbow - 3/4 In - nos	50	11	550
10074 - Plumbing - CPVC - CPVC Elbow - 1 In - nos	49	21	1,029
10078 - Plumbing - CPVC - CPVC Male adapter - 1/2 In - nos	10	9	90
10079 - Plumbing - CPVC - CPVC Male adapter - 3/4 In - nos	44	13	572
10080 - Plumbing - CPVC - CPVC Male adapter - 1 In - nos	78	19	1,482
10082 - Plumbing - CPVC - CPVC Female adapter - 3/4 In - nos	12	17	204
10083 - Plumbing - CPVC - CPVC Female adapter - 1 In - nos	83	25	2,075
10086 - Plumbing - CPVC - CPVC Tank adapter - 1 In - nos	80	47	3,760
10089 - Plumbing - CPVC - CPVC Union - 1 In - nos	31	77	2,387
10091 - Plumbing - CPVC - CPVC End cap - 3/4 In - nos	8	7	56
10092 - Plumbing - CPVC - CPVC End cap - 1 In - nos	60	12	720
10098 - Plumbing - CPVC - CPVC Ball Valve - 1 In - nos	56	155	8,680
10101 - Plumbing - CPVC - CPVC Clamp - 3/4 In - nos	20	7	140
10108 - Plumbing - CPVC - CPVC Male adaptor brass - 1 In - nos	5	173	865
10110 - Plumbing - CPVC - CPVC Female adaptor brass - 3/4 In - nos	20	117	2,340
10111 - Plumbing - CPVC - CPVC Female adaptor brass - 1 In - nos	20	191	3,820
10208 - Plumbing - CPVC - Threaded End Plug - 1/2 In - nos	116	5	580
10251 - Plumbing - CPVC - CPVC Reducer Elbow - 3/4 in X 1/2 in - Nos	16	28	448
10253 - Plumbing - CPVC - CPVC Reducer MTA - 3/4 in X 1/2 in - Nos	130	53	6,890
10254 - Plumbing - CPVC - CPVC Reducer FTA - 3/4 in X 1/2 in - Nos	95	34	3,230
Plumbing - HDPE	25		0
7101 - Plumbing - HDPE - Pipe - 6Kgs pressure - 1 In - mtrs	25	0	0
Plumbing - other	310		7,202
7109 - Plumbing - other - Araldite - other - gms	2	1	2
7135 - Plumbing - other - Manhole round covers - - other - nos	8	0	0
7353 - Plumbing - other - Green Hose pipe - Other - Mtrs	300	24	7,200
Plumbing - PVC	386		54,914
10023 - Plumbing - PVC - Bend Plain - 3 In - nos	9	40	360
10024 - Plumbing - PVC - Bend with door - 3 In - nos	1	50	50
10030 - Plumbing - PVC - Bend Plain - 4 In - nos	29	65	1,885
10112 - Plumbing - PVC - Eco Drain Pipes - 110 mm - nos	15	1,120	16,800
10113 - Plumbing - PVC - Eco Drain Coupling - 110 MM - Nos	32	83	2,656
10116 - Plumbing - PVC - Eco Chamber L T - 110 mm - nos	2	602	1,204
10118 - Plumbing - PVC - Eco Chamber Frame & Cover - 110 mm - nos	10	852	8,520
10182 - Plumbing - PVC - Riseer - NA - Nos	16	0	0
10190 - Plumbing - PVC - Tee - NA - Nos	66	41	2,706
7189 - Plumbing - PVC - Clamp - 4 In - nos	14	114	1,596
7193 - Plumbing - PVC - Coupling - 3 In - nos	17	30	510
7194 - Plumbing - PVC - Coupling - 4 In - nos	30	48	1,440
7228 - Plumbing - PVC - Nahani Trap without jali - 3 In - nos	16	61	976
7232 - Plumbing - PVC - Plain Tee - 3 In - nos	7	50	350
7262 - Plumbing - PVC - Rubber Lubricant - 500gms - nos	3	113	339
7269 - Plumbing - PVC - Single Socket Pipe 10ft - 3 In - nos	21	185	3,885

Category / Item Name	Balance Qty	Rate	Balance Value
7278 - Plumbing - PVC - Solvent Cement - 250ml - nos	5	105	525
7279 - Plumbing - PVC - Solvent Cement - 500ml - nos	23	129	2,967
7284 - Plumbing - PVC - Waste Pipe - other - nos	14	25	350
7326 - Plumbing - PVC - Water tank - 500lts - nos	3	2,100	6,300
7327 - Plumbing - PVC - Connection - 2 ft - nos	23	65	1,495
7441 - Plumbing - PVC - Thread Adaptor - Others - nos	30	0	0
Plumbing - sanitary	145		152,701
7296 - Plumbing - sanitary - EWC -Wall hung - NA - nos	12	6,087	73,044
7302 - Plumbing - sanitary - Health Faucet - NA - nos	15	455	6,825
7310 - Plumbing - sanitary - Sink - other - nos	4	2,783	11,132
7319 - Plumbing - sanitary - Wall hung rag bolts - NA - nos	51	288	14,688
7321 - Plumbing - sanitary - Washbasin - other - nos	13	1,664	21,632
7323 - Plumbing - sanitary - Washbasin rag bolts - NA - pairs	23	145	3,335
7348 - Plumbing - sanitary - Pedastal - NA - nos	13	1,265	16,445
7436 - Plumbing - sanitary - Flush Plate - NA - nos	14	400	5,600
Steel - other	1,859		153,269
8141 - Steel - other - M.S.Grills - Others - SFT	1,595	96	153,269
8212 - Steel - other - Ms Square Pipe - 90 mm X 90 mm x 3.5 mm - Kgs	59	0	0
8213 - Steel - other - Ms Square Pipe - 75 mm x 75 mm x 3 mm - Kgs	205	0	0
Steel - rebar	51		1,609
8114 - Steel - rebar - TMT - 10mm - kgs	0	32	0
8115 - Steel - rebar - TMT - 12mm - kgs	0	32	13
8118 - Steel - rebar - TMT - 25mm - kgs	51	32	1,594
8120 - Steel - rebar - TMT - 8mm - kgs	0	33	2
Stone - granite	0		18
8506 - Stone - granite - Sadarali Grey - 19mm - sft	0	70	18
8534 - Stone - granite - Tan Brown - 19mm - Sft	0	70	1
Tiles	35		19,901
9084 - Tiles - Balcony country chocklet - 12 in X 12 in X 12 pieces - Boxes	28	522	14,616
9096 - Tiles - Urban Wood Natural Matt - 200 mm X 1200 mm - Boxex	7	755	5,285
Tools	36		350
9537 - Tools - Hacksaw blade - double - nos	35	10	350
9601 - Tools - Infra-red Thermometer - NA - Nos	1	0	0
Total Stock Value...			703,785

9/01/21	15:30	5649	bill	1	9/01/21	5649	9/01/21	Rajadhani tiles	M. Kiran	M. Kiran	22/01/21	13:00	Srikantb	Srikantb	G. Sripada
18/01/21	09:30	5650	bill	2	18/01/21	5650	18/01/21	Rajadhami tiles company	M. Kiran	M. Kiran	22/01/21	13:00	Srikantb	Srikantb	G. Sripada

Project Name: Serene Farms

Site Bills and D.C.'s Inward/Outward Register

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