PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	22/01/2021	Prepared by:	NEHA
PO/WO no.	73789	PO / WO Date.	12/01/2021
Supplier Name	Reflections Electricals pvt ltd	PO/WO amount	8,266/-
Firm/Company	SOV Up	Project	SOV
Sl. No.	Bill No.	Bill Date	Bill amount
1	2761	16/01/2021	1,344/-
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,344/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			87644	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,344/-
Amount E – PO / WO value:	8,266/-
Amount F – Difference (A – E): GST-18%	6,922/-

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☐ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☐ No
Payment – due date	25/01/2021
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]					
Date	22/01/2021	21/1/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

Tax Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Karbala Maidan, M G Road Secunderabad - 500 003, T.S. TELE:27543785 Mb: 970 55 77 77 6 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **2761**	Dated **16-Jan-2021**
	Delivery Note	Mode/Terms of Payment **Against Delivery**
	Supplier's Ref. **2761**	Other Reference(s)
Buyer **Silver Oak Villas LLP** 5-4-187/3 & 4, II Floor MG Road, Secunderabad 500 003 GSTIN/UIN : 36ADBFS3288A2Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Buyer's Order No. **73789/156317**	Dated **12-Jan-2021**
	Despatch Document No.	Delivery Note Date
	Despatched through **Your Self**	Destination **Cherlapally**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**LED Bulb 5W Garnet 6500K N50001**	9405	12 %	**15.0000 nos**	80.00	nos	**1,200.00**
	OUTPUT CGST						**72.00**
	OUTPUT SGST						**72.00**
	Total			**15.0000 nos**			**₹ 1,344.00**

INWARD REGISTER
Inward No. 15415 Dt. 18/1/21
MRN No. 87644 19/1/2021
Received 18/1/21
SILVER ...

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 73559
Date 20/1
Sign.

Amount Chargeable (in words)

E. & O.E

INR One Thousand Three Hundred Forty Four Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
9405	1,200.00	6%	72.00	6%	72.00	144.00
Total	**1,200.00**		**72.00**		**72.00**	**144.00**

Tax Amount (in words) : **INR One Hundred Forty Four Only**

Company's VAT TIN : **28163593748**
Company's PAN : **AADCR2047Q**

Company's Bank Details
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO SECUNDERABAD/ HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 12-01-2021 14:50:36

Origi

73789
09.01.21 11:06:15

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc No**	73789	156317
	Doc Date	12-01-2021	
	Quote No	Nil	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	12-01-2021	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4746 - Electrical - other - LED Lights - NA - nos *N5002*	15.00	80.00	0.00	12.00	1,344.00
2	4746 - Electrical - other - LED Lights - NA - nos *D650627*	12.00	515.00	0.00	12.00	6,921.60
					Total Order Value . . .	**8,265.60**

Rupees : Eight Thousand Two Hundred Sixty Five and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 5 days
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order flat .no.991A & 991B purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Part bill received
@ 2761 - 16/01/2021 - 1,344/-
Bal amt - 6,922/-
Neha
22/01/2021

For *Silver Oak Villas LLP*
Authorised Signatory

Name : ______

Contact

Accepted the above Terms And Conditions
For *Reflections Electricals Pvt. Ltd.,*

Name : ______

Date : __/__/____

Requisition Form

Name:	SOV LLP	Date:	11-01-2021
hase :	SOV	Time:	13:00
ıer		Req. No.	156317
erial required before date: Urgent		ID No.	63021

No	Description/Brand/Model No.	Warm or White	Wattage	Quantity	Units	Inward No	Date
1	Type-4 Hanging light for ceiling with bulb	Warm	5 Watts	10	Nos		
2	Thread Type LED bulb (N51002)	Warm	5 Watts	15	Nos		
3	Ceiling surface light(D650627)	Warm	6watts	12	Nos		
4							
5	73789						
6							
7							
8							
9							
10							

Remarks:For Club House &Apt Still floor Flat.no991A & 991B purpose

APPROVED
12 JAN 2021
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	K.Purshotham	Approved by	
Sign.& Date	11-01-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.