PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	21/01/2021	Prepared by:	T.D. Murthy
PO/WO no.	73737	PO / WO Date.	11/01/2021
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 10,584/-
Firm/Company	Nilgiri Estates	Project	Nilgiri Estates
Sl. No.	Bill No.	Bill Date	Bill amount
1.	15474	19/01/2021	Rs. 10,584/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 10,584/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	13184	19/01/2021	87671	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ N
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 10,584/-
Amount E – PO / WO value:	Rs. 10,584/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	**23/01/2021**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	21/1	21/1					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	Invoice No.	15474
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	Invoice Date.	19-01-2021
	PO No.	73737
	PO Date.	11-01-2021
	Req ID	62982
GSTIN : 36AAHFN0766F1ZA	Req Date	09-01-2021
	Loc Req No	175135

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4746 - Electrical - other - LED Lights - NA - nos 25w street light	9405	6	1575.00	9,450.00	12	1,134.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
	567.00	567.00	Total Taxable Amount	9,450.00		1,134.00
			Total Invoice Amount	10,584.00		

Rupees : Ten Thousand Five Hundred Eighty Four Only.

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 13538
Date 20/1
Sign.

for Summit Sales LLP

Authorised signatory

12-01-2021 11:02:28

Purchase Order

73737
09.01.21 11:06:14

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad **GSTIN** 36ACQFS2044C1Z7 040-66335551 9618244433	**Doc No**	73737	175135
	Doc Date	11-01-2021	
	Quote No	Nil	
	Quote Date	11-01-2021	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4746 - Electrical - other - LED Lights - NA - nos *25w street light*	6.00	1,575.00	0.00	12.00	10,584.00
					Total Order Value . . .	**10,584.00**

Rupees : Ten Thousand Five Hundred Eighty Four Only.

Terms and Conditions :-

Specification / Brand	All items shall be of Wipro brand
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172, 8297349480
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qty & specs. above order site lighting near V.no.147,152,178,182,174 purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Nilgiri Estates***
Authorised Signatory

Name : ______________________

Contact

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	09-01-2021
Site & Phase :	NILGIRI ESTATE	Time:	11:45
Supplier		Req. No.	175135
Material required before date:	Urgent	ID No.	62982

No	Description	Size	Quantity	Units	Inward No	Date
1	Lights WIPRO(25W)-LED 5700K CCT	STD	06	No's		
3						
4						
5	73737					
6						
7						
8						
9						
10						

APPROVED
11 JAN 2021
MANISH PARIKH
MANAGER PROCUREMENT

Remarks: - For new street light poles purpose in phase-2 near villa no's.147,152,178,182,174.

Prepared By	Kavitha	Approved by	Anil
Sign.& Date	09-01-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad GSTIN : 36AAHFN0766F1ZA	DC No.	13184
	DC Date.	19-01-2021
	PO No.	73737
	PO Date.	11-01-2021
	Req ID	62982
	Req Date	09-01-2021
	Loc Req No	175135

	Description of Goods	HSN/SAC	Qty
1	4746 - Electrical - other - LED Lights - NA - nos	9405	6
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21	INWARD		
22	Inward No: 22391 Dt: 19/01/21		
23	GRN No: 87671 Dt: 19/01/21		
24	Received By: Sign:		
25	Nilgiri Estates		
26			
27			
28			
29			
30			

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD.
INWARD
No. 44841
Date 20/1
Sign

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 TRANSIT COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	Invoice No.	15474
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	Invoice Date.	19-01-2021
	PO No.	73737
	PO Date.	11-01-2021
	Req ID	62982
GSTIN : 36AAHFN0766F1ZA	Req Date	09-01-2021
	Loc Req No	175135

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4746 - Electrical - other - LED Lights - NA - nos	9405	6	1575.00	9,450.00	12	1,134.00
	25w street light						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
In ward No: 22391 Dt: 19/01/21
MRN No: 87691 Dt: 19/01/21
Received By: Sign:
Nilgiri Estates

IGST	CGST	SGST				
			Total Taxable Amount	9,450.00		1,134.00
	567.00	567.00	Total Invoice Amount		10,584.00	

Rupees : Ten Thousand Five Hundred Eighty Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction