

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		19-1-21		Prepared by:		PRABHAKAR.P	
PO/WO no.		73656		PO / WO Date.		13-1-21	
Supplier Name		SUMMIT SALES LLP		PO/WO amount		1,121-00	
Firm/Company		Serene Constructions LLP		Project		Serene Farms	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	15360	13-1-21		1,121-00			
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						1,121-00	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	13079	13-1-21	87534	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B – Other Credits : Transportation charges							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						1,121-00	
Amount E – PO / WO value:						1,121-00	
Amount F – Difference (A – E): GST-18%							
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)			
Is difference between PO / Bill acceptable?				☐ Yes ☐ No (explained below)			
Excess / short material received				☐ Approved – within acceptable limits ☐ No (explained below)			
Close PO / W?O				☐ Yes ☐ No – wait for balance material ☐ No (explained below)			
Advance paid / PDC given (deduct when paying)				☐ Yes – Rs. ☒ No			
Payment – due date				25-1-21			
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			20 JAN 2021				
Date			MINISH PARIKH				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 13-01-2021

Customer Details

Serene Constructions LLP

Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203

GSTIN : 36ACVFS7909P1ZV

Invoice No. 15360

Invoice Date. 13-01-2021

PO No. 73656

PO Date. 08-01-2021

Req ID 62908

Req Date 07-01-2021

Loc Req No 150459

Description of Goods				HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6040 - Miscellaneous - Teflon tape - NA - nos			3919	50	19.00	950.00	18	171.00
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
IGST				CGST		SGST		Total Taxable Amount	
				85.50		85.50		Total Invoice Amount	
						950.00		171.00	
						1,121.00			
Rupees : One Thousand One Hundred Twenty One Only.									

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorized signatory

Purchase Order

Page(s) 1 Of 1

08-01-2021 16:49:03



73656

09.01.21 11:04:30

From Company : **Serene Constructions LLP**
5-4-187/374, II Floor, M.G. Road, Secunderabad-500 003.
GST No. : 36ACVFS7909P1ZV

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	73656	150459
Doc Date	08-01-2021	
Quote No	Nil	
Quote Date	08-01-2021	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6040 - Miscellaneous - Teflon tape - NA - nos	50.00	19.00	0.00	18.00	1,121.00
Total Order Value . . .					1,121.00

Rupees : One Thousand One Hundred Twenty One Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.

Delivery Location Serene Farms
Sy no-44, Yenkepally Village, Chevella Mandal, RR. Dist-501 503
Phone. ..

Penalty For Delay Nil**Transportation** Included by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for CP material fixing purpose**Completion Date** Nil**Measurement** Nil**Security** Nil**Remarks**For **Serene Constructions LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**Name : 

Name : _____

Date : __/__/__

Contact :-

Requisition Form

Company Name:		serene constructions llp		Date:		07-01-2021		
Site & Phase :		Serene farms		Time:		12:30		
Supplier				Req. No.		150459		
Material required before date:			asap		ID No.		G2908	

No	Description	Size	Quantity	Units	Inward No	Date
1	tefflon tapes	std	50	nos		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: The above material is required for cp material fixing in villas

Prepared By		syed golam sarwar		Approved by			
Sign. & Date		07.01.2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
 08 DEC 2020
 P. PRABHAKAR
 Sr. MANAGER PURCHASE

Requisition Form

Company Name:				Date:				
Site & Phase :				Time:				
Supplier				Req. No.				
Material required before date:					ID No.			

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By				Approved by			
Sign. & Date				Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

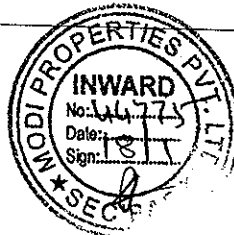
Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 13-01-2021

Customer Details		DC No.	13079
Serene Constructions LLP		DC Date.	13-01-2021
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203		PO No.	73656
		PO Date.	08-01-2021
		Req ID	62908
		Req Date	07-01-2021
		Loc Req No	150459
GSTIN : 36ACVFS7909P1ZV			
Description of Goods		HSN/SAC	Qty
1	6040 - Miscellaneous - Teflon tape - NA - nos	3919	50
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
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INWARD	
Inward No: 5645	Dt: 13/1/2021
MRN No: 87534	Dt:
Received By:	Sign:
M. K. S.	M. K. S.
Serene Construction (Hyd) LLP	



for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

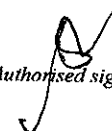
1 of 1 : 13-01-2021

Customer Details				Invoice No.	15360		
Serene Constructions LLP				Invoice Date.	13-01-2021		
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203				PO No.	73656		
				PO Date.	08-01-2021		
				Req ID	62908		
GSTIN : 36ACVFS7909P1ZV				Req Date	07-01-2021		
				Loc Req No	150459		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6040 - Miscellaneous - Teflon tape - NA - nos	3919	50	19.00	950.00	18	171.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
85.50				85.50		Total Taxable Amount	
				950.00		171.00	
				Total Invoice Amount		1,121.00	
Rupees : One Thousand One Hundred Twenty One Only.							

INWARD	
Inward No: 5645	Dt: 13/1/2021
MRN No: 57524	Dt:
Received By: M. K. K.	Sign: M. K. K.
Serene Construction (Hyd) LLP	

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



 Authorised signatory