PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/01/2021	Prepared by:	NEHA
PO/WO no.	73922	PO / WO Date.	18/01/2021
Supplier Name	Elegant Enterprises	PO/WO amount	684/-
Firm/Company	MPPL	Project	Head office
Sl. No.	Bill No.	Bill Date	Bill amount
1	0373	18/01/2021	684/-
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			684/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.				□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	684/-
Amount E – PO / WO value:	684/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ Appr~~oved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	25/01/2021
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]					
Date	22/01/2021	21/1/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

GSTIN: 36AJBPK0412E1ZY	☑ Orignal for Receipient	☐ Duplicate for Supplier / Transporter	☐ Triplicate for Supplier	GST INVOICE CASH | CREDIT

Elegant Enterprises

5-4-187/7/3, Karbala Maidan, M. G. Road, Secunderabad-500003

Phone: 040- 6638-5358, E-mail address: eleganthyd@hotmail.com

Preventers I Annunciators I Switchgears I Starters I Wires & Cables I Capacitors I Panel & Cable Accessories I Oil Seals
Step Down Transfromers I L.E.D Lights I Earthing Equipiments I Carbon Brushes I PVC Insulation Tapes I Lugs I Spares

Reverse Charge :	Nil	Transportation Mode :	Not Applicable
Invoice Number :	EE2021-0373	Vehicle/LR Number :	Not Applicable
Invoice Date :	18 January 2021	Date of Supply :	18 January 2021
State :	Telangana (State Code : 36)	Place of Supply :	Hyderabad

Details of Buyer I Billed to:

Name : M/s Modi Properties Private Limited
Address : 5-4-187/3 & 4, 2nd Floor, Soham Mansion,
Mahatma Gandhi Road,
Secunderabad - 500003
GSTIN : 36AABCM4761E1ZM
State : Telangana State Code : 36

Delivery Challan No. : Not Applicable Date : - x -
Purchase Order No. : 73922 Date : 22.01.2021
Delivery Location : Head Office, M. G. Road, Secunderabad
Term of Payment : ☐ Against Delivery ☐ Against Proforma Invoice ☑ Within 30 days from date of Invoice.

Sl. No.	Description of Goods	HSN/SAC	Quantity	UoM	CGST %	SGST %	IGST %	Rate	Amount
1	Anchor 16Amps 3Pin Plug Top-38637	8536	12.00	No's	9.00	9.00	0.00	48.30	579.60
	Aluminium Service Wire								

INWARD
Inward No: 719 Dt: 18/01/21
MRN No: Dt:
Received By: Sign:

Total Invoice Amount in Words:

Rupees: Six Hundred Eighty Four Only.

INWARD No. 13566 Date 20/1

Total Amount Before Tax:	579.60
Add : C G S T :	52.16
Add : S G S T :	52.16
Add : I G S T :	0.00
R/o + Transportation :	0.07
Total Amount :	Rs. 684.00

Our Bank Details

Name of the Bank : HDFC Bank — Account No. : 50200009719725
Branch Address : Paradise, S.D. Road, Sec-Bad-3 — IFS Code : HDFC0000042

Receiver's Seal and Signature with Name & Mobile Number

Terms and Conditions :
1. Goods once sold will not be taken back of exchanged
2. Interest at 24% P. A. will be charged affter .... Days.
3. Our risk & responsibility cease on the delivery of goods.
4. All disputes are subject to Secunderabad Jurisdiction
5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.

for Elegant Enterprises

Authorised Signatory

E & O. E

** Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures.

**No Guarantee & Warranty on Breakages & Burnout.

Material Duly Checked By and Delivered to: Mr.

Eway Bill No. Not Applicable Dated: Not Applicable

Head Office : Block - A ' 413 ' Shanti Bagh Apartments, 7 - 1 - 3, Begumpet, Hyderabad - 500016

Purchase Order

 18-01-2021 3:06:30 PM

73922
16.01.21 10:36:44

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Elegant Enterprises 5-4-187/7/3,Karbala Maidan, M.G.Road, Secunderbad-500003.	**Doc No**	73922	182533
	Doc Date	18-01-2021	
	Quote No	Nil	
GSTIN 36AJBPK0412E1ZY	**Quote Date**	18-01-2021	
66385358 9985113450/9885073880	**SupplyType**	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4645 - Electrical - other - Socket - other - nos *16 ams 3 pin Plug top*	12.00	48.30	0.00	18.00	683.93
					Total Order Value . . .	**683.93**

Rupees : Six Hundred Eighty Three and Paise Ninty Three Only.

Terms and Conditions :-

Specification /	All items shall be of Anchor brand
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	1 yr agaist manuf. defect
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for 2nd loor Ac fittings purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Elegant Enterprises***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	15.01-21
Site & Phase :	HEAD OFFICE	Time:	12:00 PM
Supplier		Req. No.	182533
Material required before date:	Urgent	ID No.	63099

No	Description	Size	Quantity	Units	Inward No	Date
1	6 modular plate	std	6	NOS		
2	Fan regulators	std	6	Nos		
3	3 pin socket	6 amp	20	Nos		
4	switches ~~73857~~	6 amp	30	Nos		
5	sockets	16 amp	10	Nos		
6	switches 73922	16 amp	10	Nos		
7	3 pin plug (top)	16 amp	12	Nos	-48.	3
8	2pin plates	Std	6	Nos		
9	Dummy switches	std	30	Nos		
10						

Remarks :For 2nd floor cr cabins and passage

Prepared By	MEENAKSHI.N	Approved by	
Sign.& Date	15-01-21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns

APPROVED
15 JAN 2021
PARIKH
MANAGER PROCUREMENT