

VOC_Report on customer complaints dt 28-12-2020 Ver1

Circular no. 138. Project manager shall be required to send a report on customer complaints by the end of each month for the complaints received in the prior months, that are still not closed (i.e., ATR not sent & QC check not done).

List of customer complaints 02

Name of the project	VOC
Signature of the project manager	A Suresh
Date:	27-01-2021

Sl. No	Compla int ID	Unit no	Complaint date	Brief description of complaint	Explanation for pending works	Timeline for completing the works
1.	13295	A 15	15-12-2020	1. Water is getting stagnate & not flowing frequently 2. This makes parking tiles slippery, damage tiles.	Parking tiles is shortage tiles will be reached from Saturday dated 02-02-2021	05-02-2021
2.	13297	B 55	10-12-2020	There is water leakage from roof & seepage through walls	Home-Line infra masons out of station masons will be available at 03/02/2021	05-02-2021


APPROVED BY
 7 JAN 2021
 A. SURESH
 PROJECT MANAGER