PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	25/01/21	Prepared by:	NEHA
PO/WO no.	73637	PO / WO Date.	8/01/21
Supplier Name	G.P. Buildcon Materials	PO/WO amount	21,537/-
Firm/Company	SSIIP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	478	09/01/21	21,537/-
3			/
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			21,537/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			87739	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				21,537/-
Amount E – PO / WO value:				21,537/-
Amount F – Difference (A – E): GST-18%				–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below~~)
Excess / short material received	~~□ Approved – within acceptable limits □ No (expl~~ained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	29/01/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Keerthi	[signature]					
Date	25/01/21	27/1					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

Tax Invoice

G.P. BUILDCON MATERIALS G-1 , Sai Srinivasa Towers, 29 - Sripuri Colony Kakaguda, Secunderabad - 15 GSTIN/UIN: 36AIZPG8119P1Z9 State Name : Telangana, Code : 36 Contact : 9866116375,9490056802 E-Mail : g.pbuildcon999@gmail.com	Invoice No. **GP/20-21/478**	Dated **9-Jan-2021**
	Delivery Note	
	Buyer's Order No. **73637**	Dated **8-Jan-2021**
Buyer **M/S SUMMIT SALES LLP** 5-4-187/3&4,II ND FLOOR,M.G ROAD SECUNDERABAD GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Despatch Document No.	Delivery Note Date
	Despatched through **DIRECT**	Destination **MGROAD**

9/1/21

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**WST 10X140 DIRECT FIXING SET**	73181500	**40 NOS**	153.80	NOS	**6,152.00**
2	**WST 12X180 DIREKT FIXING SET**	73181500	**40 NOS**	302.50	NOS	**12,100.00**
						18,252.00
	CGST @ 9 %			9	%	**1,642.68**
	SGST @ 9 %			9	%	**1,642.68**
	Less : ***ROUNDF***					**(-)0.36**
	Total		**80 NOS**			**₹ 21,537.00**

INWARD
Inward No: 15656 Dt: 20-1-21
MRN No: 87739 Dt: 20/01/21
Received By: Sign:
SUMMIT SALES LLP

MODI PROPERTIES PVT. LTD. ★ SEC'BAD ★
INWARD
No: 73605
Date 22/1
Sign:

Amount Chargeable (in words) *E. & O.E*

INR Twenty One Thousand Five Hundred Thirty Seven Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
73181500	18,252.00	9%	1,642.68	9%	1,642.68	3,285.36
Total	***18,252.00***		**1,642.68**		**1,642.68**	**3,285.36**

Tax Amount (in words) : **INR Three Thousand Two Hundred Eighty Five and Thirty Six paise Only**

Company's Bank Details
Bank Name : **ICICI BANK LTD**
A/c No. : **630805500095**
Branch & IFS Code : **VIKRAMPURI & ICIC0006308**

Company's PAN : **AIZPG8119P**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for G.P. BUILDCON MATERIALS

G.P. BUILDCON MATERIALS ★ Secunderabad

Authorised Signatory

SUBJECT TO SECUNDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 08-01-2021 15:13:04 Ori 73637

09.01.21 11:04:30

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
G.P.Buildcon materials flat.no.G1, Saisrinivasa towers, Sri puri Colony, Kakaduda, secunderbad	**Doc No**	73637	168283
	Doc Date	08-01-2021	
	Quote No	Nil	
GSTIN 36AIZPG8119P1Z9	**Quote Date**	30-12-2020	
	SupplyType	Supply	

Kind Attn : Mr.Pavan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7319 - Plumbing - sanitary - Wall hung rag bolts - NA - nos	40.00	302.50	0.00	18.00	14,278.00
2	7323 - Plumbing - sanitary - Washbasin rag bolts - NA - pairs	40.00	153.80	0.00	18.00	7,259.36
					Total Order Value . . .	**21,537.36**

Rupees : Twenty One Thousand Five Hundred Thirty Seven and Paise Thirty Six Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Fisher' brand
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintaince purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name :

Contact

Accepted the above Terms And Conditions

For ***G.P.Buildcon materials***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Summit sales llp	Date:	5.1.2021
Site & Phase :	Summit housing llp	Time:	11.00
Supplier		Req. No.	168283
Material required before date:		ID No.	62900

No	Description	Size	Quantity	Units	Inward No	Date
1	EWC FULL SET		20	NOS		
2	WASH BASIN 73636		20	NOS		
3	PEDASTAL		20	NOS		
4	WALL HUNG RAG BOLTS 73637		40	NOS		
5	WASH BASIN RAG BOLTS		40	NOS		
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						

Remarks: For stock maintenance and site use

Prepared By	SOWMYA	Approved by	APPROVED BY -7 JAN 2021 SOHAM MODI MANAGING DIRECTOR
Sign.& Date	5.1.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.