PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	25/01/2021	Prepared by:	NEHA
PO/WO no.	73887	PO / WO Date.	18/01/2021
Supplier Name	Santhosh tarpaulin	PO/WO amount	14,273/-
Firm/Company	SCLLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	129	19/01/2021	14,273/-
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			14,273/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			87738	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	14,273/-
Amount E – PO / WO value:	14,273/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	28/01/2021
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	DS					
Date	25/01/2021	25					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX-INVOICE

SANTHOSH TARPAULIN
2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District – 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC
Email id: santhoshtarp@gmail.com
Cell: 9642662732
Bank Account : AXIS BANK
Acc.No.919020039284737
IFSC CODE :UTIB0001378

To SUMMIT SALES LLP
5-4-187/3&4IInd floor MG ROAD
SECUNDERABAD 500003
GSTIN No. 36ACQFS2044C1Z7

21/1/21

Invoice No **128** 129
Invoice Date: 19/01/2021
P.O.No.73887/168309
P.O.Date:18.01.2021

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1.	HDPE Tarpaulin BLUE SHEET 18 X12ft 20nos	3926	4320sft	1.40	6048.00
2.	HDPE TARPAULIN BLUE SHEET 24 X18ft10nos	3926	4320sft	1.40	6048.00

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 13599
Date: 22/1
Sign:

Rupees in words: Fourteen thousand two hundred seventy three and paise twenty eight only

Total ::	**12096**
CGST @ 9% ::	**1088.64**
SGST @ 9% ::	**1088.64**
IGST 18% ::	
Total GST ::	-
Grand Total ::	**14273.28**

Receiver Signature & Seal

For SANTHOSH TARPAULIN

SANTHOSH TARPAULIN ALWAL

Authorized Signatory

INWARD
Inward No: 15655 Dt: 20-1-21
MRN No: 87738 Dt: 20/01/21
Received By: Sign:
SUMMIT SALES LLP

Purchase Order

73887

Ori 16.01.21 10:36:44

 18-01-2021 10:04:59 AM

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Santosh Tarpaulin 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010 **GSTIN** 36ATWPA1307P1ZC 9642662732	**Doc No**	73887	168309
	Doc Date	18-01-2021	
	Quote No	Nil	
	Quote Date	18-01-2021	
	SupplyType	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6010 - Miscellaneous - Plastic Blue Sheet - 18 ft x 12 ft - sft *20 nos*	4,320.00	1.40	0.00	18.00	7,136.64
2	6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft *10 nos*	4,320.00	1.40	0.00	18.00	7,136.64
	Total Order Value . . .					**14,273.28**

Rupees : Fourteen Thousand Two Hundred Seventy Three and Paise Twenty Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad **Phone.** 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintain Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Santosh Tarpaulin***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Summit sales llp	Date:	15.1.2021
Site & Phase :	Summit housing llp	Time:	11.00
Supplier		Req. No.	168309
Material required before date:		ID No.	63091

No	Description	Size	Quantity	Units	Inward No	Date
1	BLUE SHEETS 73887	12X18	20	NOS		
2	BLUE SHEETS	24X18	10	NOS		
3	GUNNY BAGS		500	NOS		
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						

Remarks:For stock maintenance

Prepared By	SOWMYA	Approved by	APPROVED BY
Sign.& Date	15.1.2021	Sign. & Date	16 JAN 2021 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.