PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	25/01/21	Prepared by:	NEHA
PO/WO no.	72829	PO / WO Date.	8/12/20
Supplier Name	Reflections Electricals Pvt. Ltd	PO/WO amount	87,128/-
Firm/Company	SSIIP	Project	SHIIP
Sl. No.	Bill No.	Bill Date	Bill amount
1	2786	19/01/21	4,758/-
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			4,758/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			87728	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,758/-
Amount E – PO / WO value:	~~4,758/-~~ 87,128/-
Amount F – Difference (A – E): GST-18%	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	29/01/21
Remarks: Final Bill	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Keerthi	[signature]					
Date	25/01/21	27/1/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

Tax Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Karbala Maidan, M G Road Secunderabad - 500 003, T.S. TELE:27543785 Mb: 970 55 77 77 6 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **2786**	Dated **19-Jan-2021**
	Delivery Note **799**	Mode/Terms of Payment **Against Delivery**
	Supplier's Ref. **2786**	Other Reference(s)
Buyer **Summit Sales LLP** 5-4-187/3&4, II Floor M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Buyer's Order No. **72829/168188**	Dated **8-Dec-2020**
	Despatch Document No.	Delivery Note Date **19-Jan-2021**
	Despatched through **Your Self**	Destination **Cherlapally**
	Terms of Delivery	

21/1/21

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**Blaking Plate Venia B3900**	8538	18 %	**420.0000 nos**	9.60	nos	**4,032.00**
	OUTPUT CGST						**362.88**
	OUTPUT SGST						**362.88**
	Rounding Off						**0.24**
	Total			**420.0000 nos**			**₹ 4,758.00**

73584

MODI PROPERTIES PVT. LTD. INWARD No: 73584 Date: 22/1 Sign: SEC'BAD

Amount Chargeable (in words) *E. & O.E*

INR Four Thousand Seven Hundred Fifty Eight Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8538	4,032.00	9%	362.88	9%	362.88	725.76
Total	**4,032.00**		**362.88**		**362.88**	**725.76**

Tax Amount (in words) : **INR Seven Hundred Twenty Five and Seventy Six paise Only**

Company's VAT TIN : **28163593748**
Company's PAN : **AADCR2047Q**

Company's Bank Details
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO SECUNDERABAD/ HYDERABAD JURISDICTION

This is a Computer Generated Invoice

INWARD
Inward No: 15650 Dt: 20-1-21
MRN No: 87728 Dt: 20/01/21
Received By: Sign:
SUMMIT SALES LLP

Purchase Order

 08-12-2020 3:48:18 PM

72829
05.12.20 12:12:18

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc No**	72829	168188
	Doc Date	08-12-2020	
	Quote No	Nil	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	08-12-2020	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4596 - Electrical - other - MCB - 16Amps - nos	48.00	94.00	0.00	18.00	5,324.16
2	4605 - Electrical - other - MCB - 6Amps - nos	96.00	94.00	0.00	18.00	10,648.32
3	4663 - Electrical - other - Tubelight fitting - 4ft - nos	20.00	215.00	0.00	12.00	4,816.00
4	4793 - Electrical - other - Modular Switch - 6 A - nos	600.00	103.00	70.00	18.00	21,877.20
5	4794 - Electrical - other - Modular switch - 16 A - nos	100.00	157.00	70.00	18.00	5,557.80
6	4790 - Electrical - other - Modular socket - 15 A - nos	100.00	254.00	70.00	18.00	8,991.60
7	4792 - Electrical - other - Modular Step Dimmer - NA - Nos	100.00	557.00	70.00	18.00	19,717.80
8	4789 - Electrical - other - Modular switch Blank plates - NA - nos	900.00	32.00	70.00	18.00	10,195.20
					Total Order Value . . .	**87,128.08**

Rupees : Eighty Seven Thousand One Hundred Twenty Eight and Paise Eight Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock purpose.

① Part Bill Received
② Bill - 2257 Dt - 11/12/20 - 79,265/-
Bill Receivable - 7,863.08/-
17/12/20
Bill No:- 2314 dt - 15/12/20 3,106/-
Bal Amt - 4,757/-
21/12/2020

For *Summit Sales LLP*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For *Reflections Electricals Pvt. Ltd.,*

Name :

Date : _/_/___

Requisition Form

Company Name:	SSLLP	Date:	7.12.20
Site & Phase :	SHLLP	Time:	11.00
Supplier		Req. No.	168188
Material required before date:		ID No.	62085

No	Description	Size	Quantity	Units	Inward No	Date
1	MCB	16A	48	NOS		
2	MCB	6A	96	NOS		
3	CHANGE OVER 72828	25A	24	NOS		
4	LED LIGHTS	4'	20	NOS		
5	DB- 4 WAY	3 PHASE	10	NOS		
6	DB 72830	SINGLE PHASE	10	NOS		
7	SWITCH	6A	600	NOS		
8	SWITCH	16A	100	NOS		
9	SOCKET 72829	16A	100	NOS		
10	FAN DIMMER		100	NOS		
11	BLANK PLATES		900	NOS		

Remarks: Stock maintenance and site use

Prepared By	SOWMYA	Approved by	
Sign.& Date	7.12.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
08 DEC 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE