PURCHASE DIVISION,
Advice for approval for credit to contractor

| | | | |
|---|---|---|---|
| Date: | 27/01/2021 | Prepared by: | T.D. Murthy |
| WO no. | - | WO date. | - |
| Contractor Name | Vidya Shankar V. | WO amount – A | - |
| Firm/Company | Serene Constructions LLP | Project name | Serene Farms |
| Nature of work | Painting work | | |
| Villa/flat/block no. | 15,27,3,4,5,21,27,29,25,15,32 & 41. | | |
| Request for payment date | 30/12/2020 | Request for payment amount – B | Rs. 57,074/- |
| GST on bills – C | Rs. 10,273/- | Total D = B + C | Rs. 67,347- |
| Work done from | 24/12/2020 | Work done to | 30/12/2020 |
| Sl. No | Bill No. | Bill date | Bill amount |
| 1. | 71 | 30/12/2020 | Rs. 67,347- |
| 2. | - | - | - |
| 3. | - | - | - |
| - | - | - | - |
| | | | - |
| | | Amount E - Bills total | Rs. 67,347- |
| Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines | | | - |
| Amount G - Other Credits : | | | |
| Amount H - Other Debits : | | | - |
| Amount I - to be credited to the contractor (E+F+G-H) | | | - |
| Amount J – Difference A-B (should be nil) | | | Rs. 67,347- |
| Amount K – Difference D-E-F (should be nil) | | | - |
| | | | - |
| Quantity received as per WO | □ Yes □ Excess received □ Short received □ Explained below | | |
| Difference between A & B acceptable | ~~□ Yes □ No~~ (explained below) | | |
| Excess / short material received | ~~□ Approved~~ – within acceptable limits □ No (explained below), | | |
| Close WO | □ Yes □ No – wait for balance material □ No (explained below) | | |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs. /- □ No | | |
| Payment – due date | 23/01/2021 | | |

Remarks: **No work order for above bill. Please consider the bill for processing.**

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M.D. | Accounts – receiver of bill | Accountants | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | [signature] | [signature] | APPROVED 27 JAN 2021 MINISH PARIKH MANAGER PROCUREMENT | | | | |
| Date | 27/1/21 | 27/1/21 | | | | | |

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

GSTIN:36AEKPV0495G1[redacted] Z2 **TAX INVOICE** Cell : 9246889529

# VIDYA SHANKAR V.

## INTERIORS


Plot No. 171, Shree Krishna Nagar Colony, Beside Venkata Sai Nagar,
Chengicherla, Boduppal, Hyderabad - 500 039, Telangana.
E-mail : vidyashankar3256@gmail.com


M/s. : Severe Constructions LLp

Party GSTIN: 36ACVFS 7909P1ZV

Invoice No.: 71 Date 30/12/20

D.C. No. ______ Date ______

P.O. No. ______ Date ______

Despatch Through ______

| S. No. | DESCRIPTION | HSN Code | Qty | Rate | Amount Rs. | Ps. |
|---|---|---|---|---|---|---|
| 1) | painting work. Villa No 15,27 | | SFt 2000 | 16.537 | 33074/- | |
| 2) | Polish work. Villa No 3,4,5,21,27,29 25,15,32 | | No 9- | 2000 | 18000/- | |
| 3) | Villa. No 41 | | No 1- | 6000 | 6000/- | |

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No: 73681 Date: 27/01/21 Sign: [illegible]

Rupees In Words : Sixty Seven Thousand Three Hundred and Forty Seven only -

| | | |
|---|---|---|
| TOTAL | 57074 | 00 |
| SGST @ 9 % | 5136 = | 50 |
| CGST @ 9 % | 5136 = | 50 |
| IGST @ % | | |
| GRAND TOTAL | 67,347 | 00 |

**Declaration :**

1. Goods once sold will not be taken back.
2. Any Dispute is Subject to Hyderabad Jurisdiction only

Receiver's Signature

For VIDYA SHANKAR V.

VidyaShankar

Authorised Signature

ED: 4497 to 4507 &
4532 not Entered

Construction division.
Advice for giving credit to contractors/suppliers.

| | | | |
|---|---|---|---|
| Sl. No. – site bills register | 2 | Date - site bills Register | 30-12-20 |
| Company Name: | SCLLP | Site: | Sour farm |
| Name of Contractor | Vidya shankar | | |
| Nature of work | Painter | | |
| Work done | From Date 24-12-20 | To Date | 30-12-20 |

| Sl. No. | Villa/Flat/block no. | Qty. | Rate | Units | Amount | Contractors bill no |
|---|---|---|---|---|---|---|
| 1. | 15, 27 | 2000 | 16.537 | Sft | 33,074 | |
| 2. | | | | | | |
| 3. | 3,4,5,21,27,29 | 9 | 2,000 | nof | 18,000 | |
| 4. | 25, 15, 32 | | | | | |
| 5. | | | | | | |
| 6. | 41 | 1 | 6000 | no | 6,000 | |
| 7. | | | | | | |
| 8. | | | | | | |
| 9. | | | | | | |
| 10. | | | | | | |
| 11. | Total: | | | | 57,075 | |

| | | | |
|---|---|---|---|
| Bill required | ~~☐~~YES ☐NO. | GST bill required | ~~☐YES~~ ☐NO. |
| Measurement & estimate sheet: | ~~☐~~Required ☐ Not required | Measurement & estimate sheet: | ~~☐~~Enclosed ☐ Not enclosed |
| PO/WO no. | — | PO/WO date: | — |

Remarks : work Completed

| | | |
|---|---|---|
| Approved by Project Manager | Approved by Design Team | Approved by M.D. |
| Date: 30-12-20 | Date: 31/12/2020 | Date: |
| Sign: Syed [signature] | Sign: Nagalaxmi | Sign: |

APPROVED BY
-1 JAN 2021
SO... MODI
MANAGING DIRECTOR

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **MEASUREMENT SHEET** | | | | | | | | |
| COMPANY NAME | | SERENE CONSTRUCTION LLP | | | APPROVED BY | | | |
| PROJECT | | SERENE FARMS | | | SIGN: | | | |
| WORK DISCRIPTION | | PAINTING WORK | | | | | | |
| PREPARED BY | | SYED GOLAM SARWAR | | | | | | |
| DATE | | 30-Dec-20 | | | | | | |
| CONTRACTOR NAME | | VIDYA SHANKAR | | | | | | |
| | | | A | B | C | D | E=AxBxCxD | F |
| SL NO | ITEM HEAD | ITEM DISCRIPTION | LENGTH | WIDTH | HEIGHT | NOS | QUANTITY | UNITS |
| | | | | | | | | |
| 1 | VILLA 15 AND 27 | ONE COAT OF PAINTING INSIDE AND OUT SIDE | 1000 | 1 | 1 | 2 | 2000 | [illegible] |
| | | | | | | | | |
| 2 | 3,4,5,15,21,25,27 | DOOR POLISHING | 1 | 1 | 1 | 1 | 9 | NOS |
| | 29,32 | | | | | | | |
| | | | | | | | | |
| 4 | 41 | Seepages repair work at west and north wall | 1 | 1 | 1 | 1 | 1 | nos |
| | | gap fiiling and zycisil provideing and dam guard | | | | | | |

| | | | | | | |
|---|---|---|---|---|---|---|
| **ESTIMATE** | | | | | | |
| COMPANY NAME | | SERENE CONSTRUCTION LLP | APPROVED BY | | | |
| PROJECT | | SERENE FARMS | SIGN: | | | |
| WORK DISCRIPTION | | PAINTING WORK | | | | |
| PREPARED BY | | SYED GOLAM SARWAR | | | | |
| DATE | | 30-Dec-20 | | | | |
| CONTRACTOR NAME | | VIDYA SHANKAR | | | | |
| | | | | | | |
| SL NO | ITEM HEAD | ITEM DISCRIPTION | QUANTITY | UNITS | RATE | AMOUNT |
| | | | | | | |
| 1 | VILLA 15 AND 27 | ONE COAT OF PAINTING INSIDE AND OUT SIDE | 2000 | SFT | 16.537 | 33,074.00 |
| | | **NOTE:** BILL MADE FOR 35% OF 47.25 IS Rs=16.537/ | | | | |
| | | | | | | |
| 2 | 3,4,5,15,21,25,27 | DOOR POLISHING | 9 | NOS | 2000 | 18,000.00 |
| | 29,32 | | | | | |
| | | | | | | |
| 4 | 41 | Seepages repair work at west and north wall | 1 | nos | 6000 | 6,000.00 |
| | | gap fiiling and zycisil provideing and dam guard | | | | |
| | | (NOTE - lamsum rate fix for villa no 41) | | | **TOTAL** | **57,074.00** |