PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	27/01/2021	Prepared by:	T.D. Murthy
PO/WO no.	73569	PO / WO Date.	05/01/2021
Supplier Name	M. Sudarshan	PO/WO amount	Rs. 1,10,023/-
Firm/Company	Summit Sales LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	147	16/01/2021	Rs. 1,10,023/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 1,10,023/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	-	20/01/2021	87743	☑ Yes ☐ No
2.				☐ Yes ☐ N
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 1,10,023/-
Amount E – PO / WO value:	Rs. 1,10,023/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs. 55,012/- ☐ No
Payment – due date	**30/01/2021**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 27 JAN 2021				
Date	27/1/21	27/1/21	MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOCIE

Cell : 9849102251

M. SUDARSHAN

FABRICATION OF ALUMINIUM PARTITIONS, DOORS, WINDOWS & INTERIOR WORKS

D.No. 1348, Pioneer Bazar, Bollarum, Secunderabad - 500 010. T.S.
Email : sudarshan.maheshwaram@yahoo.com

GSTIN No. 36BBIPM8347N1ZW

Name : Summit Sales LLP
3-4-187/3&4 II Floor MG Road Sec-bad
GST No 36ACØFS 2044 C1Z7

Bill No. 147 Date : 16-1-2021
D.C No. Date :
Order No. 73569 Date :

Sl No	PARTICULARS	HSN CODE	FOR SIZE	QTY	FOR SFT	Amount Rs.	Ps.
1	Aluminum Powder Coating 3Trak Slyding windows with 4mm Plain Glass			SFT			
	6'-0 x 4'-0 x 10 Nos			240-0	280=00	67200	00
	4'-0 x 3'-0 x 7 Nos			84-0	310=00	26040	00
	SUB TOTAL					93240	00
	SGST %			9		8391	60
	CGST %			9		8391	60
	IGST %						
	GRAND TOTAL					110023	20

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No: 73591 Date: 27.1.21 Sign:

Rupees In Words : One Lakh Ten thousand Twenty three and Twenty Paise only

TERMS & CONDITIONS :

1. Goods once sold will not be taken back and No claim for shortage or damage will be entertained.
2. Cheque disgonour Rs. 500/- Extra
2. Our responsbility ceases no seener goods are handed over to the carring agency.
4. Subject to secunderabad Jurisdiction Only.

For M. SUDARSHAN

Sudarshan

Signature

M. Sudarshan Al Window's

P.O.- 73569 ~~Rno~~ 168276 20-1-2021

3 Trak Styding Window's

① 6'-0 x 4'-0 x 10 Nos

② 4'-0 x 3'-0 x 7 Nos

MODI PROPERTIES PVT. LTD. ★ SEC'BAD ★
INWARD
No: 44886
Date: 22/1
Sign:

INWARD	
Inward No: 15657	Dt: 20-1-21
MRN No: 87748	Dt: 21/01/21
Received By:	Sign:
SUMMIT SALES LLP	

05-01-2021 15:36:43

Purchase Order

73569

31.12.20 3:28:57

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Mr. M. Sudarshan
H.No. 1348, Pioneer Bazar, Bolarum, Secunderabad.

GSTIN 36BBIPM8347N1ZW

9849102251

Doc No	73569	168276
Doc Date	05-01-2021	
Quote No	Nil	
Quote Date	06-03-2020	
SupplyType	Supply	

Kind Attn : Mr. M. Sudarshan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2400 - Carpentry - windows - Al.sliding Windows 3 track - 6 ft X 4 ft - Sft *71.50" x 47.50" - 3 track - 10 nos*	240.00	280.00	0.00	18.00	79,296.00
2	2405 - Carpentry - windows - Al.sliding Windows 3 track - 4 ft X 3 ft - Sft *47.50" x 35.50" - 3 track - 07 nos*	84.00	310.00	0.00	18.00	30,727.20
					Total Order Value . . .	**110,023.20**

Rupees : One Lakh(s) Ten Thousand Twenty Three and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	Aluminium Sections shall be of 'Agarvanshi' brand specifications as per Cir.No. 565(a). Approved rates on dtd. 10/08/2018.
Payment Terms	50% as advance & balance 50% on delivery of all materials.
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston P.G college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Rs. 55,012/- to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintaine purpose.
Completion Date	Work to be completed in 2days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : 06/01/2021

Accepted the above Terms And Conditions

For ***Mr. M. Sudarshan***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Summit sales llp	Date:	31.12.2020
Site & Phase :	Summit housing llp	Time:	11.00
Supplier		Req. No.	168276
Material required before date:		ID No.	62748

No	Description	Size	Quantity	Units	Inward No	Date
1	AL sliding windows -3 track	6'x4'	10	nos		
2	Al sliding windows -3 track	4'x3'	7	nos		
3						
4						
5	73569					
6						
7						
8						

Remarks : For stock maintenance and site use

Prepared By	SOWMYA	Approved by	
Sign.& Date	31.12.2020	Sign. & Date	APPROVED BY - 1 JAN 2021 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.