PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	27/01/2021	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	Bohini Basappa	WO amount – A	-
Firm/Company	Silver Oak Villas LLP	Project name	SOV - IX
Nature of work	Painting work		
Villa/flat/block no.	34		
Request for payment date	12/01/2021	Request for payment amount – B	Rs. 12,375/-
GST on bills – C	Rs. 2,228/-	Total D = B + C	Rs. 14,603/-
Work done from	03/12/2020	Work done to	30/12/2020
Sl. No	Bill No.	Bill date	Bill amount
1.	175	27/01/2021	Rs. 14,603/-
2.	-	-	-
3.	-	-	-
-	-	-	-
			-
Amount E - Bills total			Rs. 14,603/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 14,603/-
Amount J – Difference A-B (should be nil)			-
Amount K – Difference D-E-F (should be nil)			-

Quantity received as per WO	☐ Yes ☐ Excess received ☐ Short received ☑ Explained below
Difference between A & B acceptable	~~☐ Yes ☐ No~~ (explained below)
Excess / short material received	☐ ~~Approved~~ – within acceptable limits ☑ No (explained below),
Close WO	☐ Yes ☐ No – wait for balance material ☑ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – **Rs. /-** ☑ No
Payment – due date	**23/01/2021**

Remarks: **No work order for above bill. Please consider the bill for processing.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D.	Accounts – receiver of bill	Accountants	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 27 JAN 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	27/1/21	27/1/21					

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

GSTIN : 36ARYPB7461M1Z0

TAX INVOICE

Cell : 9177986028
8328000681

BOHINI BASAPPA

3-1-117/3/A, Chandiya Nagar, Mallapur, Hyderabad - 500 076.

Name : Silver Oak Villas LLP

Address :

GST IN : 36ADBFS3288A2Z7 State T.S. Code 36

Invoice No. 175

Invoice Date : 27/1/21

Order No. / D.C. No.

Place of Supply :

S. No.	HSN Code	PARTICULARS	Quantity	Rate	Amount Rs.	Ps.
1	9701	painting work done at V.no:34	1100 sft	11.25	12,375	00
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No: 73624 Date: 27/1/21 Sign:

Total invoice amount in words : forteen thousand six hundred and two only

Mode of Payment : Cash / Cheque No.

Bank _____ Date _____

SUB TOTAL	12,375	00
DISCOUNT	–	
Net Sale Value	12,375	00
Add : CGST 9 %	1113	75
Add : SGST 9 %	1113	75
Add : IGST %	–	
GRAND TOTAL	14,602	50

Bank Details

BANK NAME : HDFC BANK
ACCOUNT NO. : 01261530012666
IFSC CODE : HDFC0000126
BRANCH NAME : SAINIKPURI

Interest @ 21% will be charged for the delayed payments
Goods once sold cannot be taken back or exchanged.
Warranty claims as per company norms.
All disputes are subject toe Hyderabad Jurisdiction only.

Receiver's Signature & Stamp

For **BOHINI BASAPPA**

Basappa

Signature

7774

Construction division.
Advice for giving credit to contractors suppliers.

Sl. No. - site bills register	884	Date - site bills Register	09/01/2021
Company Name:	SOVLLP	Site:	SOV
Name of Contractor	Basappa		
Name of work	painting work		
Work done	From Date 03/12/2020	To Date	30/12/2020

Sl. No.	Villa Flat block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	V no - 34 (stage III)	1,100.00	11.25	sft	12,375.00	
2.	Simplex - 2bbk					
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
	Total:				12,375.00/-	

Bill required ✓YES NO. GST bill required ✓YES NO.

Measurement & estimate sheet: Required ✓Not required Measurement & estimate sheet: Enclosed ✓Not enclosed

PO/WO no. PO/WO date:

Remarks :

APPROVED BY
Approved by Project Manager
Date: 09 JAN 2021
Sign:
Project Manager
K. Purshotham (S.O.V.LLP)

Approved by Design Team
Date: 12/01/21
Sign: Nagalaxmi

Approved by M.D.
Date:
Sign:

APPROVED BY
13 JAN 2021
SOHAM MODI
MANAGING DIRECTOR

Notes: ... for hire charges, ... works ... taken on contractors ... whichever not applicable ... certifying labour bills ... are not required ... measurement sheets

MEASUREMENT SHEET

Company Name:	Silver Oak Villas LLP	Approved by	
Project:	Silver Oak Villas	Sign:	
Work Description:	**Painting Work**		
Contractor Name	Basappa		
Prepared By	B.Meenakshi		
Date	09-01-2021		

S.No	Item Head	Item Description	Length	Width	Height	Nos	Quantity	Units	Item Head Total
1	**V NO -85(Stage -III)**	**V NO -34(Stage -III)** Simplex-2bhk	1100.00	1.00	1.00	1.00	1,100.00	sft	

ESTIMATE SHEET

Company Name	Silver Oak Villas LLP
Project	Silver Oak Villas
Work Description	Painting Work
Name of the Contractor	Basappa
Prepared By	B Meenakshi
Date:	09-01-2021

S No	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total
1	Type A1 & A2	**V NO -34(Stage -III)** Simplex-2bhk	1,100.00	sft	11.25	12375.00	
							12,375.00
		Total Amount in words:Twelve Thousand Three Hundred Seventy FiveFifty Rupees Only					

APPROVED BY

09 JAN 2021

Project Manager
K. Purshotham (S.O.V.LLP)