PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	27/01/2021	Prepared by:	T.D. Murthy
PO/WO no.	73386	PO / WO Date.	30/12/2020
Supplier Name	Rajadhani Tiles Company	PO/WO amount	Rs. 1,09,200/-
Firm/Company	Serene Constructions LLP	Project	Serene Farms
Sl. No.	Bill No.	Bill Date	Bill amount
1.	119	21/01/2021	Rs. 1,27,418/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 1,27,418/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	2	18/01/2021	87763	☑ Yes □ No
2.	1	09/01/2021	87762	☑ Yes □ N
3.	-	-	-	□ Yes □ No
4.	-	-	-	□ Yes □ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 1,27,418/-
Amount E – PO / WO value:	Rs. 1,09,200/-
Amount F – Difference (A – E):	Rs. 18,218/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs. 54,600/- □ No
Payment – due date	**30/01/2021**

Remarks**: Loading & Unloading charges added in above bill. Please check advance and release the balance payment.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 27 JAN 2021				
Date	27/1/21	27/1/21	MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE
CASH / CREDIT

✆ : 9848525411
: 8885561492

RAJADHANI TILES COMPANY

MARBLES & GRANITE

Po No:- 73386

Dealers in : Rajastan Marbles, Granite, Kota Stone, Bangalore Stone, Tandur Stone and all types of Parking & Flooring Tiles

Plot No. 78, H.No. 4-40/7/2, Nagaram Village, Keesara Mdl., Medchal Dist - 500 083.

GSTIN : 36AAPPU3108E1ZM

Invoice No. No 119 Date : 21/01/2021

Billed to : Name : Serene Constructions LLP Address : Yenkepally village Chevella State : Telangana Code : 36	Party GSTIN : 36ACVFS7909P1ZV Mode of Supply (Transportation) Place of Supply : Despatch Particulars : Vehicle No. AP31T5649 State Code : **TELANGANA - 36**

S.No.	DESCRIPTION	HSN/SAC	QTY.	RATE	UNIT PRICE	AMOUNT Rs. Ps.
1)	Shabad Stone 2x2 = 4 X 2025 8100 Sft		8100	13	Sft.	109200
2)	unloading		8100	1.50	Sft.	12,150

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: 73580 Date: 21/01/21 Sign: Nch

Electronic Reference Number :	Total Taxable Value	1,21,350
Rupees in words one lakh twenty seven Thousand four Hundred and seventeen only	CGST @ 2.5 %	3033
	SGST @ 2.5 %	3033
1. Interest @ 18% will be strictly charged extra of bills are not paid within ....days. 2. We are not responsible for transit damages. 3. No rejection is entertained beyond 15 days from the date of receipt of material your end. 4. All disputes are subject to Hyderabad Jurisdiction.	IGST @ — %	—
	(Subject to Reverse Charges)	—
	GRAND TOTAL	1,27,417.5

For **RAJADHANI TILES COMPANY**

Receiver's Signature with Seal

Delivery challan

~~QUOTATION~~

✆: 9848525411
: 8885561492

RAJADHANI TILES COMPANY

Plot No. 78, H.No. 4-40/7/2, Nagaram Village, Keesara Mdl.,
R.R. Dist, Telangana - 500 083.

No. 2 Date: 18-01-21

M/s. Irene Farm house, Enkapally.

vehicle No:- AP31Y 5649

Sl. No.	PARTICULARS	QTY.	RATE	REMARKS
1	Shahbad stone	4,000		
	2x2, 1,000 pieces	sft		
	P.O. No:-73386			
	MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 44945 Date 27/1 Sign.			
	4,000 sft			

INWARD

Inward No:	5650	Dt: 18/1/21	
MRN No:	87763	Dt: 21-01-21	
Received By: M.K		Sign: M.K	

Serene Construction (Hyd) LLP

Goods once sold will not be taken back.

For **RAJADHANI TILES COMPANY**

Delivery Challan

~~QUOTATION~~

✆ : 9848525411
: 8885561492

RAJADHANI TILES COMPANY

Plot No. 78, H.No. 4-40/7/2, Nagaram Village, Keesara Mdl.,
R.R. Dist, Telangana - 500 083.

No. 1 Date : 9/1/2021

M/s Serene farm house, Enkapally.

vehicle No:- AP 31 Y 5649

Sl. No.	PARTICULARS	QTY.	RATE	REMARKS
1	Shahbad Stone 2x2, 1025 pieces P.O. NO - 73386 MODI PROPERTIES PVT. LTD. INWARD No. 44943 Date 27/1 Sign. SEC'BAD 4,100 Sft	4,100 sft		

INWARD	
Inward No: 5649	Dt: 9/1/21
MRN No: 87762	Dt: 21-01-21
Received By: M.Kay	Sign: M.Kay
Serene Construction (Hyd) LLP	

Goods once sold will not be taken back.

For **RAJADHANI TILES COMPANY**

Purchase Order

 30-12-2020 12:53:24

73386
23.12.20 11:33:23

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Rajadhani Tiles Company	**Doc No**	73386	150453
#Plot no. 78, Beside Sri Ram Kanta Weight Bridge, Nagaram, Keesara(M), R.R. Dist.	**Doc Date**	30-12-2020	
	Quote No	Nil	
GSTIN 36AAPPU3108E1ZM	**Quote Date**	30-09-2018	
9848525411	**SupplyType**	Supply	

Kind Attn : Mr. U.S. Mishra

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8522 - Stone - other - Shabad Stone - 2 ft x2 ft - sft *2000 nos*	8,000.00	13.00	0.00	5.00	109,200.00
					Total Order Value . . .	**109,200.00**

Rupees : One Lakh(s) Nine Thousand Two Hundred Only.

Terms and Conditions :-

Specification / Brand	All items shall be of min.20mm maximum 25mm thickness.
Payment Terms	50% advance and balance after delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Rs. 54,600/- to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to qlty and specs. Breakage in your a/c. Above order for Villa no. 27,29,25,28 & 30. loading/unloading charges extra @Rs. 1.50/- per sft.
Completion Date	NA
Measurment	Final payment as per actual measurements on site.
Security	Nil
Remarks	

For *Serene Constructions LLP*

Authorised Signatory

Name : 30/12/2020

Accepted the above Terms And Conditions

For *Rajadhani Tiles Company*

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Serene construction llp	Date:	29-12-20
Site & Phase:	Serene farms	Time:	11:58
Supplier		Req. No.	150453
Material required before date:	31-12-20	ID No.	62668

No	Description	Size	Quantity	Units	Inward No	Date
1	Shabad stone	2' x 2'	2000	nos		
2						
3						
4						
5	73386					
6						
7	APPROVED					
8	27 JAN 2021 30/12/2020					
9						
10	MINISH PARIKH MANAGER PROCUREMENT					

Remarks: The above materials required for lawn of VILLA NO 27,29,25,28,30

Prepared By	SYED GOLAM SARWAR	Approve by	
Sign. & Date	29-12-20	Sign. & Date	

NOTE: on receipt of material at site write inward number and date in last 2 columns.