PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	27/01/2021	Prepared by:	T.D. Murthy
PO/WO no.	73707	PO / WO Date.	09/01/2021
Supplier Name	M. Sudarshan	PO/WO amount	Rs. 4,024/-
Firm/Company	Vista Homes	Project	Vista Homes
Sl. No.	Bill No.	Bill Date	Bill amount
1.	145	15/01/2021	Rs. 4,024/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 4,024/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	145	15/01/2021	87949	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ N
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 4,024/-
Amount E – PO / WO value:				Rs. 4,024/-
Amount F – Difference (A – E):				-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	**30/01/2021**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 27 JAN 2021 [signature] MINISH PARIKH MANAGER PROCUREMENT				
Date	27/1/21	28/1/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOCIE

Cell : 9849102251

M. SUDARSHAN

FABRICATION OF ALUMINIUM PARTITIONS, DOORS, WINDOWS & INTERIOR WORKS

D.No. 1348, Pioneer Bazar, Bollarum, Secunderabad - 500 010. T.S.
Email : sudarshan.maheshwaram@yahoo.com

GSTIN No. 36BBIPM8347N1ZW

Name : Vista Homes 5-4-187/3&4 II Floor MG Road Sc-bad	Bill No. 145 Date : 15-1-2021
	D.C No. Date :
GST No 36AAGFV2068P1ZJ	Order No. 73707 Date :

Sl No	PARTICULARS	HSN CODE	FOR SIZE	QTY	FOR SFT	Amount Rs.	Ps.
1	Alumenem Powder coating 3Trak Slyding window with 4mm plain glass 2'9 x 4'0 x 1 No			SFT 11-0	310=00	3410	00

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No: 73690 Date: 27/1/21 Sign: Neha

INWARD
Inward No: 25630 Dt: 18/1/21
MRN No: 87949 Dt: 20/1/21
Received By: Sign: Nikhil
Vista Homes

Rupees In Words : Four thousand Twaty three and Eighty Paisa only

SUB TOTAL				3410	00
SGST %	9			306	90
CGST %	9			306	90
IGST %					
GRAND TOTAL				4023	80

TERMS & CONDITIONS :

1. Goods once sold will not be taken back and No claim for shortage or damage will be entertained.
2. Cheque disgonour Rs. 500/- Extra
2. Our responsbility ceases no seener goods are handed over to the carring agency.
4. Subject to secunderabad Jurisdiction Only.

For **M. SUDARSHAN**

Sudarshan

Signature

73707
09.01.21 11:06:14

Purchase Order

 11-01-2021 11:47:25

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Mr. M. Sudarshan	**Doc No**	73707	180562
H.No. 1348, Pioneer Bazar, Bolarum, Secunderabad.	**Doc Date**	09-01-2021	
	Quote No	Nil	
GSTIN 36BBIPM8347N1ZW	**Quote Date**	09-01-2021	
9849102251	**SupplyType**	Supply	

Kind Attn : Mr. M. Sudarshan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2214 - Carpentry - windows - Al. Sliding - other - sft *3 Track - 2'9" x 4'0 - 01no*	11.00	310.00	0.00	18.00	4,023.80
					Total Order Value . . .	**4,023.80**

Rupees : Four Thousand Twenty Three and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	Aluminium Sections shall be of 'Agarvanshi' brand specifications as per Cir.No. 565(a). Approved rates on dtd. 10/08/2018.
Payment Terms	After delivery & production of bill
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Rs. 42,433/- advance to be pay vide cheque no. , dt.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for flat no. F-105.
Completion Date	Work to be completed in 2days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For ***Vista Homes***
Authorised Signatory
11/01/2021
Name : ____________

Accepted the above Terms And Conditions
For ***Mr. M. Sudarshan***

Name : ____________

Date : __/__/____

Requisition Form - Al Windows														
Company		VISTA HOMES			Site & Phase				VISTA HOMES					
Req. no.		180562			Req. Date				07.01.2021					
Material required before		10.01.2021			ID no.	62942								
Prepared by:		T.MADHU			Approved by (sign):									
Flat / Block no:		**E 011,312,F 105**												
Type A 1220 Sft 3BHK Order Value:		0	Flats											
Type B 1220 Sft 3BHK Order Value:		1	Flats											
Type C 950 Sft 2BHK Order Value:		2	Flats											
Type D 950 Sft 2BHK Order Value:		0	Flats											
S No.	Item Description	Units	Qty required for Type C 950 Sft 2BHK flat	Qty required for Type D 950 Sft 2BHK flat	Qty required for Type A 1220 Sft 3BHK flat	Qty required for Type B 1220 Sft 3BHK flat	Type C 950 2BHK flats requirement	Type D 950 2BHK flats requirement	Type A 1220 Sft 3 BHK flats requirement	Type B 1220 Sft 3 BHK flats requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Quantity in sft
1	Sliding Windows 6'x4'	nos	1	1	-	-	2	-	-	1	2	-	2	48.0
2	Sliding Windows 4'x4'	nos	2	2	3	3	2	-	-	1	7	-	7	112.0
3	Sliding Windows 4'x3'	nos	1		1	1	2	-	-	1	2	-	2	24.0
4	Sliding Windows 2'9"x4'	nos	-		-	1	-	-	-	1	1	-	1	11.0
5	Sliding Windows 2'9"x3'6"	nos	-	1	-	-	2	-	-	1	-	-	-	-
6	Ventilators 2'x2'	nos	2	2	2	2	2	-	-	1	4	-	4	24.0
	Total					.					16	-	16	219.0

78706 78707

APPROVED
11 JAN 2021
MINISH PARIKH
MANAGER PROCUREMENT