PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	27/01/2021	Prepared by:	T.D. Murthy
PO/WO no.	71820	PO / WO Date.	03/11/2020
Supplier Name	M. Sudarshan	PO/WO amount	Rs. 10,573/-
Firm/Company	Vista Homes	Project	Vista Homes
Sl. No.	Bill No.	Bill Date	Bill amount
1.	144	15/01/2021	Rs. 11,328/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 11,328/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	144	15/01/2021	87947	☑ Yes □ No
2.	-	-	-	□ Yes □ N
3.	-	-	-	□ Yes □ No
4.	-	-	-	□ Yes □ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 11,328/-
Amount E – PO / WO value:				Rs. 10,573/-
Amount F – Difference (A – E):				Rs. 755/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- ☑ No
Payment – due date	**30/01/2021**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 27 JAN 2021				
Date	27/1/21	27/1/21	MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOCIE

Cell : 9849102251

M. SUDARSHAN

FABRICATION OF ALUMINIUM PARTITIONS, DOORS, WINDOWS & INTERIOR WORKS

D.No. 1348, Pioneer Bazar, Bollarum, Secunderabad - 500 010. T.S.
Email : sudarshan.maheshwaram@yahoo.com

GSTIN No. 36BBIPM8347N1ZW

Name : Vista Homes
5-4-187/3&4 II Floor MG Road Sc-bad
GST No 36 AAGFV 2068 P1ZJ

Bill No. 141 Date : 15-1-2021
D.C No. Date :
Order No. 71820 Date :

Sl No	PARTICULARS	HSN CODE	FOR SIZE	QTY	FOR SFT	Amount Rs.	Ps.
1	Aluminium powder coating 3 Trak Slyding window with 4mm plain Glass 3'-0 x 4'-0 x 2 nos			SFT 24-0	320=00	7680	00
1	— do — 17'-50 x 23-50 x 2 nos			6-0	320=00	1920	00
		SUB TOTAL				9600	00
		SGST	%	9		864	00
		CGST	%	9		864	00
		IGST	%				
		GRAND TOTAL				11328	00

INWARD
Inward No: 25629 Dt: 18/01/21
MRN No: 87947 Dt: 28/1/21
Received By: Sign: Nikhil
Vista Homes

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 73688
Date: 27/1/21
Sign: Nikhil

Rupees In Words : Eleven thousand three hundred Twenty Eight only

TERMS & CONDITIONS :

1. Goods once sold will not be taken back and No claim for shortage or damage will be entertained.
2. Cheque disgonour Rs. 500/- Extra
2. Our responsbility ceases no seener goods are handed over to the carring agency.
4. Subject to secunderabad Jurisdiction Only.

For M. SUDARSHAN

Sudarshan

Signature

Purchase Order

 03-11-2020 14:18:04

71820

30.10.20 4:44:39

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Mr. M. Sudarshan	**Doc No**	71820	99923
H.No. 1348, Pioneer Bazar, Bolarum, Secunderabad.	**Doc Date**	03-11-2020	
	Quote No	Nil	
GSTIN 36BBIPM8347N1ZW	**Quote Date**	01-03-2019	
9849102251	**SupplyType**	Supply	

Kind Attn : Mr. M. Sudarshan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2214 - Carpentry - windows - Al. Sliding - other - sft *34.50" x 47.50" - 3 track - 02 nos*	22.00	320.00	0.00	18.00	8,307.20
2	2214 - Carpentry - windows - Al. Sliding - other - sft *17.50" x 23.50" - 02 nos*	6.00	320.00	0.00	18.00	2,265.60
					Total Order Value . . .	**10,572.80**

Rupees : Ten Thousand Five Hundred Seventy Two and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	Aluminium Sections shall be of 'Agarvanshi' brand specifications as per Cir.No. 565(a). Approved rates on dtd. 10/08/2018.
Payment Terms	After delivery & production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for E block 012,112,210,212 & 310.
Completion Date	Work to be completed in 2days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For *Vista Homes*

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For *Mr. M. Sudarshan*

Name : ______________

Date : __/__/____

Requisition Form - Al Windows			
Company	VISTA HOMES	Site & Phase	VISTA HOMES
Req. no.	99923	Req. Date	02.11.2020
Material required before	06.11.2020	ID no.	61217
Prepared by:	T.Madhu	Approved by (sign):	
Flat / Block no:	**E-012,112,210,212,310.**		

APPROVED
-2 NOV 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

Type A 1220 Sft 3BHK Order Value:	0	Flats
Type B 1220 Sft 3BHK Order Value:	2	Flats
Type C 950 Sft 2BHK Order Value:	2	Flats
Type D 950 Sft 2BHK Order Value:	1	Flats

S No.	Item Description	Units	Qty required for Type C 950 Sft 2BHK flat	Qty required for Type D 950 Sft 2BHK flat	Qty required for Type A 1220 Sft 3BHK flat	Qty required for Type B 1220 Sft 3BHK flat	Type C 950 2BHK flats requirement	Type D 950 2BHK flats requirement	Type A 1220 Sft 3 BHK flats requirement	Type B 1220 Sft 3 BHK flats requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Quantity in sft
1	Sliding Windows 6'x4'	nos	1	1	-	-	2	1	-	2	3	-	3	72.0
2	Sliding Windows 4'x4'	nos	2	2	3	3	2	1	-	2	12	-	12	192.0
3	Sliding Windows 4'x3'	nos	1	-	1	1	2	1	-	2	4	-	4	96.0
4	Sliding Windows 3'x3'	nos	-		-	-	2	1	-	2	-	-	-	-
5	Sliding Windows 2'9"x4'0"	nos	-	1	-	2	2	1	-	2	2	-	2	22.0
6	Sliding Windows 2'x2'	nos	2	2	2	2	2	1	-	2	10	-	10	40.0
7	Sliding Windows 1'6"x2'	nos	1	-	-	-	2	1	-	2	2	-	2	6.0
	Total					.		-	-	-	31	-	33	428.0

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