

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: <u>29/1/21</u>		Prepared by: <u>PRABHAKAR</u>	
PO/WO no. <u>73234</u>		PO / WO Date. <u>23-12-20</u>	
Supplier Name <u>Reflection electronics Pvt. Ltd.</u>		PO/WO amount <u>71,933.80</u>	
Firm/Company <u>Sumit Labs LLP</u>		Project <u>Sumit Labs</u>	
Sl. No.	Bill No.	Bill Date	Bill amount
1	<u>2788</u>	<u>19/1/21</u>	<u>10,195.00</u>
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			<u>10,195.00</u>
Sl. No.	DC No.	DC. Date	MRN No.
1.	/	/	<u>87731</u>
2.	/	/	
3.	/	/	
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			<u>10,195.00</u>
Amount E – PO / WO value:			<u>71,933.80</u>
Amount F – Difference (A – E): GST-18%			<u>61,738.80</u>
Quantity received as per PO /WO		☐ Yes ☐ Excess received ☐ Short received ☒ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☒ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. <u>6</u> ☒ No	
Payment – due date		<u>1/2/21</u>	
Remarks: <u>Final Bill -</u> <u>Rat's work difference can be accepted</u>			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<u>[Signature]</u>		
Date	<u>29/1/21</u>		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

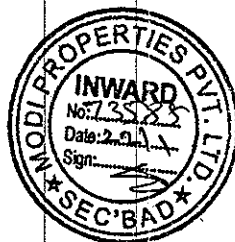
Tax Invoice

Reflections Electricals Pvt Ltd.
 5-4-187/7, M G Road & R P Road Junction
 Karbala Maidan, M G Road
 Secunderabad - 500 003, T.S.
 TELE:27543785 Mb: 970 55 77 77 6
 GSTIN/UIN: 36AADCR2047Q1ZZ
 State Name : Telangana, Code : 36
 E-Mail : reflections_hyderabad@yahoo.com

Buyer
Summit Sales LLP
 5-4-187/3&4, II Floor
 M G Road, Secunderabad 500 003
 GSTIN/UIN : 36ACQFS2044C1Z7
 State Name : Telangana, Code : 36
 Place of Supply : Telangana

Invoice No.	Dated
2788	19-Jan-2021
Delivery Note	Mode/Terms of Payment
801	Against Delivery
Supplier's Ref.	Other Reference(s)
2788	
Buyer's Order No.	Dated
73234/168231	23-Dec-2020
Despatch Document No.	Delivery Note Date
	19-Jan-2021
Despatched through	Destination
Your Self	Cherlapally
Terms of Delivery	

SI No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	Blaking Plate Venia B3900	8538	18 %	900.0000 nos	9.60	nos	8,640.00
	Less :						777.60
	OUTPUT CGST						777.60
	OUTPUT SGST						(-)0.20
	Rounding Off						
Total				900.0000 nos			₹ 10,195.00



Amount Chargeable (in words)

INR Ten Thousand One Hundred Ninety Five Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8538	8,640.00	9%	777.60	9%	777.60	1,555.20
Total	8,640.00		777.60		777.60	1,555.20

Tax Amount (in words) : **INR One Thousand Five Hundred Fifty Five and Twenty paise Only**

Company's VAT TIN : 28163593748
 Company's PAN : AADCR2047Q

Company's Bank Details

Bank Name : State Bank of India
 A/c No. : 30033772668
 Branch & IFS Code : M G Rod, Secunderabad & SBIN0003032

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd

Authorised Signatory

INWARD

SUBJECT TO SECUNDERABAD/ HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Inward No: 15652 Dt: 20-1-21
 MRN No: 87231 Dt: 20/01/21
 Received By: Sign: [Signature]

SUMMIT SALES LLP

Purchase Order

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26-12-2020 12:04:01



73234

23.12.20 11:29:46

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Reflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex Ist Floor, M.G. Road, Sec-Bad -500 003

GSTIN 36AADCR2047Q1ZZ 27540307
27543785.. 9849875767

Doc No	73234	168231
Doc Date	23-12-2020	
Quote No	Nil	
Quote Date	11-11-2020	
SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4662 - Electrical - other - Tubelight fitting - 2ft - nos	40.00	200.00	0.00	12.00	8,960.00
2 4663 - Electrical - other - Tubelight fitting - 4ft - nos D532065	40.00	215.00	0.00	12.00	9,632.00
3 4746 - Electrical - other - LED Lights - NA - nos D530565	40.00	150.00	0.00	12.00	6,720.00
4 4793 - Electrical - other - Modular Switch - 6 A - nos	600.00	103.00	70.00	18.00	21,877.20
5 4796 - Electrical - other - Modular TV Socket - NA - Nos	60.00	143.00	70.00	18.00	3,037.32
6 4631 - Electrical - other - Modular Plate - 6way - nos	120.00	162.00	70.00	18.00	6,881.76
7 4628 - Electrical - other - Modular Plate - 2 way - nos	60.00	86.00	70.00	18.00	1,826.64
8 4795 - Electrical - other - Modular Telephone Jack - NA - Nos	60.00	132.00	70.00	18.00	2,803.68
9 4789 - Electrical - other - Modular switch Blank plates - NA - nos	900.00	32.00	70.00	18.00	10,195.20

Total Order Value ...

71,933.80

Rupees : Seventy One Thousand Nine Hundred Thirty Three and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand All items shall be of 'Wipro' brand,
Payment Terms After Delivery & Production of bill
Tax Inclusive of all taxes
Delivery Date Next Day.
Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.
Penalty For Delay Nil
Transportation Cost Transport cost shall be borne by us.
Warranty 10 years warranty.
Advance Paid Nil

For **Summit Sales LLP**

Authorised Signatory

Name : 

Name : _____

Date : __/__/__

Partly Bill : 2710 Dt : 12/1/20

At : 58043

19/1/20 Dt : 13891/-



Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Purchase Order

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Original / Office Copy / Purchase Div. Copy

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for Stock purpose.

Completion Date

Nil

Measurement

Nil

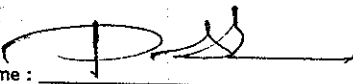
Security

Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory


Name : _____

Content

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Summit sales llp		Date:	21.12.20	
Site & Phase :		Summit housing llp		Time:	11.00	
Supplier				Req. No.	168231	
Material required before date:				ID No.	62533	

No	Description	Size	Quantity	Units	Inward No	Date
1	LED LIGHTS	1'	40	NOS		
2	LED LIGHTS	2'	40	NOS		
3	LED LIGHTS	4'	40	NOS		
4	DB 4 WAY	3 PHASE	30	NOS		
5	DB	SINGLE PHASE	30	NOS		
6	MODULAR PLATE	6M	120	NOS		
7	MODULAR PLATE	2M	60	NOS		
8	SWITCH	6A	600	NOS		
9	TV SOCKET		60	NOS		
10	TELEPHONE SOCKET		60	NOS		
1	BLANK PLATES		900	NOS		

Remarks: For stock maintenance and site use

Prepared By	SOWMYA	Approved by	
Sign. & Date	21.12.20	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
21 DEC 2020
SOHAM MODI
MANAGING DIRECTOR