PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	29/1/21	Prepared by:	PRABHAKAR
PO/WO no.	73011	PO / WO Date.	18/12/20
Supplier Name	Reflectors Electricals Pvt. Ltd	PO/WO amount	2,13,808.38
Firm/Company	Summit Sels LLP	Project	SALLP.
Sl. No.	Bill No.	Bill Date	Bill amount
1	2787	19/1/21	10,195-00
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			10,195-00

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			87729	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	
Amount C – Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,195-00
Amount E – PO / WO value:	2,13,808.38
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ☑ No
Payment – due date	1/2/21

Remarks: Recd 88511

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		29/1/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

Tax Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Karbala Maidan, M G Road Secunderabad - 500 003, T.S. TELE:27543785 Mb: 970 55 77 77 6 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **2787**	Dated **19-Jan-2021**
	Delivery Note **800**	Mode/Terms of Payment **Against Delivery**
	Supplier's Ref. **2787**	Other Reference(s)
Buyer **Summit Sales LLP** 5-4-187/3&4, II Floor M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Buyer's Order No. **73011/168214**	Dated **16-Dec-2020**
	Despatch Document No.	Delivery Note Date **19-Jan-2021**
	Despatched through **Your Self**	Destination **Cherlapally**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**Blaking Plate Venia B3900**	8538	18 %	**900.0000 nos**	9.60	nos	**8,640.00**
	OUTPUT CGST						**777.60**
	OUTPUT SGST						**777.60**
	Less : ***Rounding Off***						**(-)0.20**
	Total			**900.0000 nos**			**₹ 10,195.00**

Amount Chargeable (in words) *E. & O.E*

INR Ten Thousand One Hundred Ninety Five Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8538	8,640.00	9%	777.60	9%	777.60	1,555.20
Total	**8,640.00**		**777.60**		**777.60**	**1,555.20**

Tax Amount (in words) : **INR One Thousand Five Hundred Fifty Five and Twenty paise Only**

Company's VAT TIN : **28163593748**
Company's PAN : **AADCR2047Q**

Company's Bank Details
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO SECUNDERABAD/ HYDERABAD JURISDICTION

This is a Computer Generated Invoice

MODI PROPERTIES PVT. LTD. ★SEC'BAD★ INWARD No: 73583 Date: 2/1

REFLECTIONS ELECTRICALS PVT. LTD. SEC'BAD

INWARD
Inward No: 15651 Dt: 20-1-21
MRN No: 87729 Dt: 20/01/21
Received By: Sign:
SUMMIT SALES LLP

16-12-2020 4:59:58 PM

Purchase Order

01 73011
16.12.20 11:34:54

From Company :	**Summit Sales LLP** 5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003. G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003 **GSTIN** 36AADCR2047Q1ZZ 27540307 27543785.. 9849875767	**Doc No**	73011	168214
	Doc Date	16-12-2020	
	Quote No	Nil	
	Quote Date	11-11-2020	
	SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4798 - Electrical - other - FP Isolator - NA - nos *40 ams*	36.00	415.00	0.00	18.00	17,629.20
2	4596 - Electrical - other - MCB - 16Amps - nos	192.00	94.00	0.00	18.00	21,296.64
3	4663 - Electrical - other - Tubelight fitting - 4ft - nos *D532065*	20.00	215.00	0.00	12.00	4,816.00
4	4605 - Electrical - other - MCB - 6Amps - nos	144.00	94.00	0.00	18.00	15,972.48
5	4746 - Electrical - other - LED Lights - NA - nos *D530565*	20.00	150.00	0.00	12.00	3,360.00
6	4791 - Electrical - other - Modular socket - 6 A - nos	600.00	184.00	70.00	18.00	39,081.60
7	4790 - Electrical - other - Modular socket - 15 A - nos	100.00	254.00	70.00	18.00	8,991.60
8	4793 - Electrical - other - Modular Switch - 6 A - nos	1,200.00	103.00	70.00	18.00	43,754.40
9	4794 - Electrical - other - Modular switch - 16 A - nos	100.00	157.00	70.00	18.00	5,557.80
10	4631 - Electrical - other - Modular Plate - 6way - nos	360.00	162.00	70.00	18.00	20,645.28
11	4628 - Electrical - other - Modular Plate - 2 way - nos	140.00	86.00	70.00	18.00	4,262.16
12	4792 - Electrical - other - Modular Step Dimmer - NA - Nos	90.00	557.00	70.00	18.00	17,746.02
13	4789 - Electrical - other - Modular switch Blank plates - NA - nos	900.00	32.00	70.00	18.00	10,195.20
	Total Order Value . . .					**213,308.38**

Rupees : Two Lakh(s) Thirteen Thousand Three Hundred Eight and Paise Thirty Eight Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.

Part Quantity Recieved Bal Recievable
Bill No, 2875 Dt. 18/12/20 Amt. 1,44,448/-
Bal. Amt/- 68,860/- Recievable
30/12/2020

For ***Summit Sales LLP***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ____________________

Date : __/__/____

Purchase Order

16-12-2020 3:10:33 PM

Original / Office Copy / Purchase Div.Copy

Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Bal:- 68,860/-
Part Quantity Recieved Bal Recievable
Bill No:- 2444 Dt:- 23/12/20
Amt:- 58,665/-
Balance:- Recievable Amt:- 10,195/-
07/01/2021

Recd Bill
Bill.no 2787
Dt. 19/1/21
Amt: 10,195

For *Summit Sales LLP*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For *Reflections Electricals Pvt. Ltd.,*

Name :

Date : __/__/____

Requisition Form

Company Name:	Summit sales llp	Date:	14.12.20
Site & Phase :	Summit housing llp	Time:	11.00
Supplier		Req. No.	168214
Material required before date:		ID No.	62275

No	Description	Size	Quantity	Units	Inward No.	Date
1	MCB 73011	16A	192	NOS		
2	MCB	6A	144	NOS		
3	FP ISOLATOR	40A	36	NOS		
4	CHANGE OVER 73012	25A	36	NOS		
5	LED LIGHTS	1'	20	NOS		
6	LED LIGHTS	4'	20	NOS		
7	DB -3 PHASE	4 WAY	20	NOS		
8	DB -SINGLE PHASE 73014		20	NOS		
9	MODULAR PLATE	6M	360	NOS		
10	MODULAR PLATE	2M	140	NOS		
11	SWITCH	6A	1200	NOS		
12	SOCKET	6A	600	NOS		
13	SWITCH	16A	100	NOS		
14	SOCKET	16A	100	NOS		
15	FAN DIMMER		90	NOS		
16	BLANK PLATES		900	NOS		

Remarks: For stock maintenance and site use

Prepared By	SOWMYA	Approved by	
Sign.& Date	14.12.20	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
15 DEC 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE