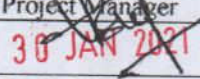
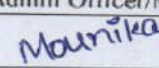


Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	GVRC		Date:	30.01.2021	
Site:	Innopolis		Prepared by:	Mounika	
Report From / To	22.01.2021 To 30.01.2021		Approved by:	Venkatesh	
Report Date	30.01.2021				
List of requisitions numbers missing in the report*:					
List of requisitions where PO/WO not prepared 3 working days after requisition:					
Req No.	Req Date		Item Description	Reason for not preparing PO/WO#	
163276	07.12.2020	1	Automatic Rebar tying machine	PO not issued.	
163277	07.12.2020	1 to 2	Twisted wire brush	Delay by purchase assistant	
163302	06.01.2021	10,11&&12	Rechargeable battery	PO not issued.	
163313	12.01.2021	1-3	1. Lemon tea powder 2. Tea powder 3. Coffee powder	Po not issued	
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:					
163303	07.01.2021	1-6	MS pipes	Supplier is arranging for material	
163311	12.01.2021	1	Cement -PPC	Supplier is arranging for material by Monday	
163319	18.01.2021	1&2	Drill bits	Supplier is arranging for material by Monday	
163320	18.01.2021	1	Plastic chairs	Supplier is arranging for material by Monday	
163321	19.01.2021	1	MS' L ' Angle	Supplier is arranging for material by Monday	
163322	19.01.2021	1-3	1. Cutting wheel- 4" dia & 14" dia 2. Welding electrodes	Supplier is arranging for material by Monday	
163327	22.01.2021	1	Orange jackets	Delay for supplier	
163330	25.01.2021	1-2	Hand gloves	Delay for supplier	
No. of gate passes issued this week:		2	From No.	1527	To No. 1528
Delivery van site visit on:		20th to 29th			
Inward report (MRN/other) & stock report emailed in pdf format to purchase?				Yes	
DC register Sl. No. during the week		From No.	2437	To No.	2454
Items not ordered but received: Nil					
Items sent to HO /vendor that are pending for repair					
Other corrections & remarks:					
Details	Project Manager		Admin Officer/Manager	Admin Audit	
Sign					
Date	30.01.2021		30.01.2021	30.01.2021	

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajkumar@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!

Company Name: AN RESEARCH CENTRES Pvt. Ltd. Site Bills and D.C.'s Inward/Outward Register

Inward Date	Time	Inward No	Bill / DC	Bill / DC no.	Bill / DC date	Material Inward no.	Material Inward date	Supplier Name	Received By	Receiver Sign	Issued on Date	Issued on Time	Issued to name	Issued to sign.	Admin sign.
19/1/21	9:25	2422	DC	3119	19/1/21	2417	11/1/21	Rmc.	Sachin	ds	11/1/21	18:00	C. Raju	m	ds
19/1/21	2:22	2423	DC	3120	19/1/21	2404	11/1/21	Rmc.	Sachin	ds	11/1/21	18:00	"	ds	ds
19/1/21	9:55	2424	DC	3105	19/1/21	2411	13/1/21	Rmc.	Sachin	m	13/1/21	18:00	"	ds	ds
19/1/21	1:01	2425	DC	3146	19/1/21	2412	13/1/21	Rmc.	Sachin	m	13/1/21	18:00	"	ds	ds
19/1/21	4:45	2426	DC	3142	19/1/21	2414	13/1/21	Rmc.	Sachin	ds	13/1/21	18:00	"	ds	ds
19/1/21	7:07	2427	DC	3108	19/1/21	2415	14/1/21	Rmc.	Sachin	ds	14/1/21	18:00	"	ds	ds
19/1/21	8:04	2428	DC	3109	19/1/21	2416	14/1/21	Rmc.	Sachin	ds	14/1/21	18:00	"	ds	ds
19/1/21	9:42	2429	DC	3150	19/1/21	2417	14/1/21	Rmc.	Sachin	ds	14/1/21	18:00	"	ds	ds
19/1/21	12:05	2430	DC	2551	19/1/21	2418	14/1/21	Rmc.	Sachin	ds	14/1/21	18:00	"	ds	ds
19/1/21	2:02	2431	DC	2552	19/1/21	2419	14/1/21	Rmc.	Sachin	ds	14/1/21	18:00	"	ds	ds
19/1/21	9:12	2432	DC	2561	19/1/21	2428	16/1/21	Rmc.	Sachin	ds	16/1/21	18:00	"	ds	ds
19/1/21	10:42	2433	DC	2562	19/1/21	2430	16/1/21	Rmc.	Sachin	ds	16/1/21	18:00	"	ds	ds
19/1/21	10:32	2434	DC	2583	19/1/21	2431	16/1/21	Rmc.	Sachin	ds	16/1/21	18:00	"	ds	ds
19/1/21	12:40	2435	DC	3113	19/1/21	2432	19/1/21	Rmc.	Sachin	ds	19/1/21	18:00	"	ds	ds
19/1/21	12:30	2436	DC	258	19/1/21	2435	19/1/21	Partial Sunitary	Sachin	ds	19/1/21	18:00	"	ds	ds
19/1/21	12:30	2437	DC	1578	19/1/21	2434	19/1/21	Partial Sunitary	Sachin	ds	19/1/21	18:00	"	ds	ds

Company Name: PAV RESEARCH CENTRES Pvt. Ltd Site Bills and D.C.'s Inward/Outward Register

Inward Date	Time	Inward No	Bill / DC	Bill / DC no.	Bill / DC date	Material Inward no.	Material Inward date	Supplier Name	Received By	Receiver Sign	Issued on Date	Issued on Time	Issued to name	Issued to sign.	Admin sign.
21/1/21	10.00	2438	DC	1613	21/1/21	26358	21/1/21	SHIVAN MACHANUR	Security	WA	21/1/21	18.00		WA	WA
21/1/21	11.00	2439	DC	1609	21/1/21	2439	21/1/21	Bamboo Marchant 2722	Security	WA	21/1/21	18.00		WA	WA
21/1/21	10.30	2440	DC	2573	21/1/21	2440	21/1/21	RMC	Security	N	21/1/21	18.00		N	N
21/1/21	10.00	2441	DC	2574	21/1/21	2441	21/1/21	RMC	Security	N	21/1/21	18.00		N	N
22/1/21	4.45	2442	DC	1610	22/1/21	2442	22/1/21	SHIVAN MACHANUR	Security	WA	22/1/21	18.00		WA	WA
								Bamboo Ballis							
23/1/21	12.00	2443	DC	96	23/1/21	2443	23/1/21	JAT BAKAST STEEL	Security	WA	23/1/21	18.00		WA	WA
23/1/21	12.00	2444	DC	83	23/1/21	2444	23/1/21	RMC STEEL	Security	WA	23/1/21	18.00		WA	WA
23/1/21	10.00	2445	DC	87	23/1/21	2445	23/1/21	BILLI STEEL	Security	WA	23/1/21	18.00		WA	WA
27/1/21	9.00	2446	DC	41	27/1/21	2446	27/1/21	TAIGIA READY MIX	Security	WA	27/1/21	18.00		WA	WA
27/1/21	9.00	2447	DC	13252	27/1/21	2447	27/1/21	Summit Sack UP	Security	WA	27/1/21	18.00		WA	WA
27/1/21	10.00	2448	DC	13254	27/1/21	2448	27/1/21		Security	WA	27/1/21	18.00		WA	WA
27/1/21	10.00	2449	DC	13255	27/1/21	2449	27/1/21				27/1/21	18.00			
27/1/21	10.00	2450	DC	13250	27/1/21	2450	27/1/21		Security	WA	27/1/21	18.00		WA	WA
27/1/21	10.00	2451	DC	13255	27/1/21	2451	27/1/21		Security	WA	27/1/21	18.00		WA	WA
27/1/21	8.00	2452	DC	13	27/1/21	2452	27/1/21	TAIGIA READY MIX	Security	WA	27/1/21	18.00		WA	WA

Company Name: ΓΕΝΕΑ RESEARCH CENTRES PVT. LTD Site Bills and D.C.'s Inward/Outward Register

Inward		Inward No	Bill / DC	Bill / DC no.	Bill / DC date	Material Inward no.	Material Inward date	Supplier Name	Received By	Receiver Sign	Issued on Date	Issued on Time	Issued to name	Issued to sign.	Admin sign.
Date	Time														
29/1/21	11:00	2453	PC	2453	29/1/21	2453	29/1/21	Elegant Enterprises	Saundhya	PK	29/1/21	18:00	[Signature]	PK	Mounika
29/1/21	11:00	2454	PC	13325	29/1/21	2454	29/1/21	Summit Sales CP	Saundhya	W	29/1/21	18:00	[Signature]	W	Mounika