

To,

Date-23-03-2013

Managing Director
MPIPL, Sec, Bad

Sub: - Course offered by "NICMAR, HITEX"

Dear Sir,

The course offered by NICMAR (National Institute of Construction Management and Research) is Construction Project Management. The Certificate issued for Graduate programme which is valid and genuine all over the world and India. Am pursuing this course by Distance Education.

The Fee Details for (CP) are as Follows:-

Total Fee = 73,034/- (One Year)

(i.e.) Module 1 with Admission = 39,326/- (6 months)

Module 2 = 33,708/- (6 Months)

Sir, I request to you help me to arrange loan for this course because am interested in it, the reason for asking loan is due to my having financial inability to arrange that amount and I need support from your side.

Kindly, give permission for to do this course and request you to do so.

Thanking you

T.Suryanarayana

QC (APM)

*He can pay from
Incentive.*

29/3/13

Received on
7/4/12
Cot-
Cf

Hyderabad,
06.04.2012.

To
The HR-Manager,
MPIPL.

Sub: Request for loan

Dear Sir,

I B.Mallikarjun working as Asst.Engineer at Green wood Residency, Kowkur from last year September 2011. As I requesting you to release an Amount of Rs:15,000/- for my daughter's first Birthday function i.e. on 10.04.2012. Kindly do the needful.

Yours sincerely,
Mallikarjun.

Mallikarjun

For approval

6/4/12
(Ranjith)

Not approved!
Loans to be given
only in case of
emergency only!
h
9/4/12

for,
B. Mallikarjun requested
loan of Rs. 15000/-
D.O.J → 26/9/11
Salary → 8746/-
Outstandis → Nil
loan

Details of Appointment: : (For office use only – Do not write on this page)

Name	T. Suryanarayana.
Salary	7,000/-
Conveyance	☒ Included in salary ☐ Extra Rs. _____ per month
Mobile Allowance	☐ Nil ☒ Rs. 250/- per month.
PF & ESI	☐ No PF & ESI ☒ Only after 3 months ☐ Pay ESI & PF
Probation Period	☒ 3 months ☐ Nil
Salary revision	☐ After 3 months ☒ Next April
Employee company	Paramount Builders.
Designation	Site Engg.
Site	Nagarah.
Date of joining	11/9/06.
Report to	Ho. - Shankar Reddy.
Documents required	☐ 2 photographs ☐ Copy of school certificated ✓ ☐ Copy of degree certificates ☐ Copy of drivers license ☐ Copy of passport ☐ Fathers employment details / Copy of ID card. ☐ Reference letter from _____ ☐ Reference letter from _____ ☐ Reference letter from _____ ☐ Other _____ ☐ Other _____
Remarks	Can give soft loan of about 10,000/- for purchase of bike. 20 days training at ^{GMG} SEA under E.A. Ramiah. Report to site Nagarah from 1/10/06.

Sign: _____

Date: _____

#3

For Jr. Engineer / Sr.

Bio-Data

Note: Attach copy of Resume / Bio-data

Ok

Application for post of	Jr. Engineer
Date of application	11/9/2006

Personal Details

Name	T. Suryanarayana		
Age	30 yrs.	Date of Birth	09-09-76
Fathers Name	T. Jagannatha Rao		
Address for Correspondence	Flat no- G2, Mouya Residency, V.S. puri, Malkajgiri, Hyd- 47		Rent House
Phone no. for correspondence	99855 45259 — own mobile.		
Permanent Address	do-		

Remarks: (For office use only – Do not write in this box)

Education

Degree	Diploma in Civil Engineering		
Name of college	Govt. Polytechnic Mahabubnagar		
Location	Mahabubnagar		
Year	1994-1995	Medium of Instruction	English

Degree	AMIE in Civil Engineering		
Name of college	Pestunig		
Location	Hyd.		
Year	2000	Medium of Instruction	English

Name of Inter/ Jr. College			
Location			
Year		Medium of Instruction	

Name of school	S.S.C		
Location	Malkajgiri		
Year	1990	Medium of Instruction	English

Experience & Employment Details

Years of experience in relevant field

Name of Company	A. K. Associates		
Duration of employment	From date:	2000	To date:
Location	Malkajgiri		
Designation	Auto cad Drafting / Site Engineer		
Last drawn salary	2,500/-		
Brief Description of work	Drafting & Retail outlets for IBP COCO. Sec'bad.		
Reason for leaving	consultancy for the Better Job.		

Remarks: (For office use only - Do not write in this box)

Name of Company	Rayhendra Krupa Constructions		
Duration of employment	From date:	2002	To date:
Location	Malkajgiri		
Designation	Site Engineer / Real Estate		
Last drawn salary	4,500/-		
Brief Description of work	Plot selling and their Development of Independent Houses		
Reason for leaving	They have shifted to kurnool.		

Remarks: (For office use only - Do not write in this box)

T. SURYA NARAYANA
Flat No: G2, Mourya Residency
Vasanthapuri Colony, Malkajgiri, Hyd-47.

E-Mail Id: surya_tengli@yahoo.co.in

Mobile: 9985545259

Career Objective:

To pursue a challenging career, where i can apply my knowledge and experience, and acquire new skills and contribute constructively to the organization.

Work Experience:

1. Two years six months of work experience at **AK Associates** preparing estimation, Designing & Drafting in Auto cad, Building Plans, Works undertaken on IBP retail Outlets, Secunderabad.
2. Five years in Construction firm dealing in Real Estates & Construction of Independent Houses at Rampally, Ghatkesar, Hyd (**Raghavendra Krupa Constructions & Real Estates**).
3. Worked at **Surabhi Shelters**, Hyd as a Site engineer/Supervisor for a period of two years. Works Undertaken were Pit markings, Preparing for Steel, Brickwork calculations and Execution of above works. The company deals in Multi storeyed apartments in and around Hyderabad.

Academic Qualifications:

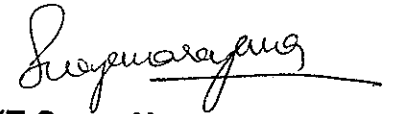
- Diploma in civil Engineering
- Diploma in CADD
- Diploma in STADD
- Pursuing presently AMIE in Civil Engineering

Personal Profile:

Name : Tengli.Surya Narayana
Father's Name : Tengli.Jagannath Rao
Date of Birth : 9 September 1977
Age : 30 years
Marital Status : Married
Nationality : INDIAN
Languages Known : English, Hindi, Telugu & Kannada

Place: Hyderabad

Date: 01/09/2006


(T.Surya Narayana)