

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Nilgiri Estates		Date:	30-01-2021	
Site:	Nilgiri Estates		Prepared by:	Kavitha	
Report From / To	24-01-2021 to 30-01-2021		Approved by:	Anil	
Report Date	30-01-2021				
List of requisitions numbers missing in the report*:					
List of requisitions where PO/WO not prepared 3 working days after requisition:					
Req No.	Req Date	Sl no of Req.	Item Description	Reason for not preparing PO/WO ⁴	
175128	05-01-2021	01	Badminton court net	Online purchase	
175157	21-01-2021	03	SS Boards	Requisition sent to MD'S approval	
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:					
Req No.	Req Date	Sl no of Req.	Item Description	Details of discussion with supplier ⁵	
175139	12-01-2021	1 to 4	Kitchen Granite	We will pick up from SOV	
175161	25-01-2021	01	Cement bags	Supplier arranging the material	
175163	27-01-2021	01	Birla wall care putty	Supplier arranging the material	
175164	27-01-2021	1 to 4	General	We will pick up from SSSLP	
No. of gate passes issued this week:			Nil	From No.	To No.
Delivery van site visit on:			27-01-2021, 29-01-2021		
Inward report (MRN/other) & stock report emailed in PDF format to purchase?			Yes		
DC register Sl. No. during the week	From No.	11998	To No.	12015	
Items not ordered but received: NIL					
Items sent to HO /vendor that are pending for repair:					
Other corrections & remarks:					
Details	Project Manager		Admin Officer/Manager	Admin Audit	
Sign					
Date					

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!

Certified by:

Project Manager
Nilgiri Estates

MODI Properties

Stock List - Till Date : 30-01-2021

Company : Nilgiri Estates

Location : Nilgiri Estate

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Category / Item Name	Balance Qty	Rate	Balance Value
Building material	400		7,000
1004 - Building material - Cement Solid Blocks - 4 In x 8 In x 16 In - nos	400	18	7,000
Carpentry - doors	32		52,295
2339 - Carpentry - doors - Panel Door 30 mm - 26 In x 82 In - Nos	8	1,746	13,968
2340 - Carpentry - doors - Panel Door 30 mm - 32 In x 80 In - Nos	5	2,484	12,420
2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	5	2,149	10,745
2360 - Carpentry - doors - Panel Doors - Others - Nos	14	1,083	15,162
Carpentry - hardware	473		61,766
2092 - Carpentry - hardware - Door Stopper - NA - nos	45	89	4,016
2099 - Carpentry - hardware - Fischer - 5mm - pkts	30	141	4,234
2100 - Carpentry - hardware - Fischer - 6mm - pkts	24	106	2,550
2115 - Carpentry - hardware - Measuring tape - 30mtrs - nos	2	300	600
2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	4	108	432
2148 - Carpentry - hardware - Plastic gampa - other - nos	1	140	140
2156 - Carpentry - hardware - S.S. Screws - other - pkts	55	134	7,370
2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	33	458	15,114
2169 - Carpentry - hardware - SS Mortise Lock - other - nos	11	1,986	21,841
2285 - Carpentry - hardware - SS Hinges - Others - nos	28	195	5,468
2287 - Carpentry - hardware - MS Mesh - Others - sft	240	0	0
Carpentry - wood	299		4,490
2237 - Carpentry - wood - Sal wood Beading - other - rft	299	15	4,490
Cement	540		127,440
3002 - Cement - PPC - 50kgs - bags	540	236	127,440
Chemicals	80		4,400
3134 - Chemicals - Tile Grout - 1kg - pkts	80	55	4,400
Consumables	175		2,808
4000 - Consumables - Acid - NA - ltrs	8	15	120
4001 - Consumables - Air Freshner - NA - nos	5	40	200
4008 - Consumables - Cleaning Cloth - other - nos	6	15	90
4009 - Consumables - Coconut Broom - other - nos	30	9	270
4014 - Consumables - Colin - 500ml - nos	4	65	260
4022 - Consumables - Dettol - NA - nos	4	38	152
4032 - Consumables - Gloves - NA - pairs	20	0	0
4036 - Consumables - Keychain rings - NA - nos	20	5	90
4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	2	81	162
4040 - Consumables - Mopping Cloth - NA - nos	2	15	30
4041 - Consumables - Mopping stick - NA - nos	4	100	400
4046 - Consumables - Phinyle - 1Ltr - nos	4	35	140
4057 - Consumables - Sponges - NA - nos	30	7	210
4065 - Consumables - Vim bar - NA - nos	2	30	60
4080 - Consumables - Bombay Brooms - Other - Nos	20		140
4108 - Consumables - Water Bottle - NA - Nos	12		84

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Project Manager
Nilgiri Estates

Category / Item Name	Balance Qty	Rate	Balance Value
	2	200	400
4112 - Consumables - Sanitizer - 500 ml - Nos	850		6,930
Electrical - conducting	250	13	3,150
4780 - Electrical - conducting - PVC stripe connector - NA - nos	600	6	3,780
4801 - Electrical - conducting - PVC round cover - 6 In - Nos	2,663		155,487
Electrical - other	11	661	7,271
4536 - Electrical - other - Copper plate - 1 ft x 1 ft - kgs	5	572	2,860
4555 - Electrical - other - Earth pipe - 2 In - nos	36	25	900
4564 - Electrical - other - Fan Box - 1 In - nos	47	650	30,550
4581 - Electrical - other - Gate lamp - NA - nos	145	8	1,160
4585 - Electrical - other - Insulation tape - NA - nos	31	125	3,875
4596 - Electrical - other - MCB - 16Amps - nos	238	51	12,138
4631 - Electrical - other - Modular Plate - 6way - nos	5	400	2,000
4663 - Electrical - other - Tubelight fitting - 4ft - nos	24	100	2,400
4738 - Electrical - other - GI Flat - Others - nos	9	185	1,665
4746 - Electrical - other - LED Lights - NA - nos	8	47	376
4788 - Electrical - other - Modular Bell switches - 6A - nos	920	10	9,200
4789 - Electrical - other - Modular switch Blank plates - NA - nos	136	77	10,472
4790 - Electrical - other - Modular socket - 15 A - nos	251	49	12,299
4791 - Electrical - other - Modular socket - 6 A - nos	27	161	4,347
4792 - Electrical - other - Modular Step Dimmer - NA - Nos	584	50	29,200
4793 - Electrical - other - Modular Switch - 6 A - nos	136	85	11,560
4794 - Electrical - other - Modular switch - 16 A - nos	6	40	240
4795 - Electrical - other - Modular Telephone Jack - NA - Nos	18	38	684
4796 - Electrical - other - Modular TV Socket - NA - Nos	10	674	6,740
4798 - Electrical - other - FP Isolator - NA - nos	6	675	4,050
4799 - Electrical - other - Change over - 25 Amps - nos	10	150	1,500
4804 - Electrical - other - Earth Powder - NA - bags	2,673		126,708
Electrical - wires	8	601	4,808
4708 - Electrical - wires - Telephone wire - 2pair - bundles	800	10	8,000
4710 - Electrical - wires - TV wire - RG-6 - mtrs	1,800	16	28,800
4782 - Electrical - wires - A1 service Wire - 7/20 - mts	6	564	3,384
4814 - Electrical - wires - Cu multistand wires yellow - 1 18 or 1 sq mm -	6	564	3,384
4815 - Electrical - wires - Cu multistand wires Black - 1 18 or 1 sq mm -	6	564	3,384
4816 - Electrical - wires - Cu multistand wires Red - 1 18 or 1 sq mm -	5	564	2,820
4817 - Electrical - wires - Cu multistand wires Green - 1 18 or 1 sq mm -	6	1,674	10,044
4818 - Electrical - wires - Cu multistand wires yellow - 3 20 or 2.5 sq mm -	9	1,674	15,066
4819 - Electrical - wires - Cu multistand wires Black - 3 20 or 2.5 sq mm -	7	1,374	9,618
4820 - Electrical - wires - Cu multistand wires Green - 3 20 or 2.5 sq mm -	11	1,870	20,570
4821 - Electrical - wires - Cu multistand wires Blue - 7 20 or 4 sq mm -	9	1,870	16,830
4822 - Electrical - wires - Cu multistand wires Black - 7 20 or 4 sq mm -	1,733		14,014
Miscellaneous	144	72	10,368
6002 - Miscellaneous - Acrylic Sheet - other - sft	1,230	0	0
6031 - Miscellaneous - Plants - NA - nos	214	0	0
6040 - Miscellaneous - Teflon tape - NA - nos	45	0	0
6086 - Miscellaneous - M.S.Cloth Hangers - Others - Nos			

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Nilgiri Estates**

Category / Item Name	Balance Qty	Rate	Balance Value
6100 - Miscellaneous - Plastic Cards - Others - nos	100	7	650
Paints	27		21,208
6501 - Paints - ACE External Emulsion - 20ltrs - buckets	3	2,227	6,681
6549 - Paints - White Cement - 25kgs - bags	4	600	2,400
6601 - Paints - Wall Care Putti - 20kgs - bags	15	718	10,770
6623 - Paints - Lappam - 30 Kgs - Bag	5	271	1,357
Plumbing - CP	735		254,585
10043 - Plumbing - CP - Bottel trap - NA - nos	136	480	65,280
7023 - Plumbing - CP - Bib cock - other - nos	5	533	2,665
7026 - Plumbing - CP - Extension Nipple - 1/2 In - nos	198	42	8,316
7033 - Plumbing - CP - Pillar cock - NA - nos	13	522	6,786
7036 - Plumbing - CP - Shower arm - NA - nos	21	330	6,930
7037 - Plumbing - CP - Shower head - NA - nos	17	464	7,888
7041 - Plumbing - CP - Sq. Jali without hole - 6 In x6 In - nos	138	179	24,702
7042 - Plumbing - CP - Stop Cock - 1/2 In - nos	74	552	40,848
7045 - Plumbing - CP - Wall Mixer - other - nos	17	2,531	43,027
7047 - Plumbing - CP - Waste coupling - 1/2 thread - nos	75	192	14,400
7377 - Plumbing - CP - Sink Cock With Swivel Spout - NA - Nos	41	823	33,743
Plumbing - CPVC	383		19,949
10053 - Plumbing - CPVC - CPVC pipe - 25 mm (10 ft len) - nos	10	349	3,491
10061 - Plumbing - CPVC - CPVC Coupling - 3/4 In - nos	20	8	160
10062 - Plumbing - CPVC - CPVC Coupling - 1 In - nos	45	15	675
10067 - Plumbing - CPVC - CPVC Tee - 3/4 In - nos	24	17	408
10070 - Plumbing - CPVC - CPVC Tee Reducer - 1 In x 3/4 In - nos	5	50	250
10073 - Plumbing - CPVC - CPVC Elbow - 3/4 In - nos	75	11	825
10074 - Plumbing - CPVC - CPVC Elbow - 1 In - nos	8	21	168
10081 - Plumbing - CPVC - CPVC Female adapter - 1/2 In - nos	2	12	24
10091 - Plumbing - CPVC - CPVC End cap - 3/4 In - nos	15	7	105
10092 - Plumbing - CPVC - CPVC End cap - 1 In - nos	6	12	72
10098 - Plumbing - CPVC - CPVC Ball Valve - 1 In - nos	4	155	620
10099 - Plumbing - CPVC - CPVC Solutions - NA - Ltrs	20	464	9,280
10101 - Plumbing - CPVC - CPVC Clamp - 3/4 In - nos	35	7	245
10102 - Plumbing - CPVC - CPVC Clamp - 1 In - nos	25	8	200
10132 - Plumbing - CPVC - CPVC Tank Connector - 1 1/4 In - nos	10	60	600
10214 - Plumbing - CPVC - Elbow - 1 1/4 In - nos	23	40	920
10251 - Plumbing - CPVC - CPVC Reducer Elbow - 3/4 in X 1/2 in - Nos	36	28	1,008
7426 - Plumbing - CPVC - Thread Adpator - Others - nos	14	50	700
7429 - Plumbing - CPVC - Brass Tee - Others - nos	6	33	198
Plumbing - GI	14		2,849
10006 - Plumbing - GI - Ball Valve - 1/2 In - nos	7	310	2,170
7086 - Plumbing - GI - Reducing Socket - other - nos	7	97	679
Plumbing - HDPE	34		11,844
7103 - Plumbing - HDPE - Pipe - 6Kgs pressure - 3 In - mtrs	30	349	10,464
7331 - Plumbing - HDPE - Elbow - other - nos	4	345	1,380
Plumbing - other	20		29,119
7135 - Plumbing - other - Manhole round covers - - other - nos	12		0

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Nilgiri Estates

Category / Item Name	Balance Qty	Rate	Balance Value
7145 - Plumbing - other - Manhole sq. covers - - other - nos	37	637	23,569
7160 - Plumbing - other - RCC gully trap cover - 12 In x9 In x1 In - nos	22	105	2,310
7353 - Plumbing - other - Green Hose pipe - Other - Mtrs	135	24	3,240
Plumbing - pumps	3		7,080
7180 - Plumbing - pumps - Openwel submersible pump - other - nos	1	0	0
7182 - Plumbing - pumps - Pump Starter - NA - nos	2	3,540	7,080
Plumbing - PVC	188		23,394
10023 - Plumbing - PVC - Bend Plain - 3 In - nos	21	40	840
10027 - Plumbing - PVC - Tee with door - 3 In - nos	13	62	806
10030 - Plumbing - PVC - Bend Plain - 4 In - nos	4	65	260
10031 - Plumbing - PVC - Bend with door - 4 In - nos	12	80	960
10035 - Plumbing - PVC - Tee with door - 4 In - nos	9	105	945
10185 - Plumbing - PVC - Elbow - NA - Nos	5	35	175
10234 - Plumbing - PVC - FTA - NA - Nos	4	11	43
7189 - Plumbing - PVC - Clamp - 4 In - nos	15	114	1,710
7193 - Plumbing - PVC - Coupling - 3 In - nos	6	30	180
7194 - Plumbing - PVC - Coupling - 4 In - nos	6	48	288
7201 - Plumbing - PVC - Door tee - 3 In - nos	8	46	368
7269 - Plumbing - PVC - Single Socket Pipe 10ft - 3 In - nos	4	185	740
7270 - Plumbing - PVC - Single Socket Pipe 10ft - 4 In - nos	4	321	1,284
7327 - Plumbing - PVC - Connection - 2 ft - nos	50	65	3,250
7434 - Plumbing - PVC - Reducer Tee - other - nos	5	373	1,865
7437 - Plumbing - PVC - Chamber Raisers - Others - nos	22	440	9,680
Plumbing - sanitary	116		314,647
10232 - Plumbing - sanitary - EWC + flush tank + seat cover - NA - nos	20	10,829	216,580
7300 - Plumbing - sanitary - Flush tank concealed - NA - nos	4	3,685	14,740
7302 - Plumbing - sanitary - Health Faucet - NA - nos	19	455	8,645
7310 - Plumbing - sanitary - Sink - other - nos	2	2,783	5,566
7319 - Plumbing - sanitary - Wall hung rag bolts - NA - nos	21	288	6,048
7321 - Plumbing - sanitary - Washbasin - other - nos	22	1,664	36,608
7323 - Plumbing - sanitary - Washbasin rag bolts - NA - pairs	8	145	1,160
7348 - Plumbing - sanitary - Pedastal - NA - nos	20	1,265	25,300
Stationery - other	237		3,642
7529 - Stationery - other - File Folders - NA - nos	6	5	30
7544 - Stationery - other - Marker - NA - nos	30	20	600
7552 - Stationery - other - Note pads - other - nos	12	10	120
7555 - Stationery - other - Paper - A4 - bundles	2	185	370
7560 - Stationery - other - Pen - NA - nos	150	5	750
7578 - Stationery - other - Ring Binder - other - nos	6	194	1,166
7584 - Stationery - other - Scribbling Pads - other - nos	10	15	150
7592 - Stationery - other - stamp pad - NA - nos	5	47	236
7593 - Stationery - other - Stapler - other - nos	4	40	160
7594 - Stationery - other - Stapler pin - other - boxes	10	6	60
7672 - Stationery - other - Board - NA - nos	2		0
Steel - other	70		11,177
8141 - Steel - other - M.S.Grills - Others - SFT	45		4,302

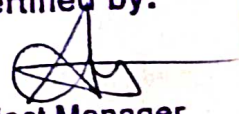
Certified by:

(Signature)

**Project Manager
Nilgiri Estates**

Category / Item Name	Balance Qty	Rate	Balance Value
8190 - Steel - other - L Angle Frame - 2ft x 2ft - Nos	25	275	6,875
Stone - granite	138		8,211
8500 - Stone - granite - Beading - NA - rft	46	39	1,771
8534 - Stone - granite - Tan Brown - 19mm - Sft	92	70	6,440
Tiles	812		210,429
9052 - Tiles - Bathroom Wall tiles - 15 in x 10 in - boxes	400	224	89,600
9057 - Tiles - Utility Floor Tiles - 12 In x 12 In - Boxes	15	390	5,850
9059 - Tiles - Vitrified Floor Tiles - 2 ft x 2 ft - Boxes	61	583	35,563
9072 - Tiles - Bathroom wall tiles malashiyan brown LT - 10 INx 15 IN x 8	84	224	18,816
9073 - Tiles - Bathroom wall tiles malashiyan brown DK - 10 IN X 15 IN x 8	54	224	12,096
9074 - Tiles - Bathroom malashiyan brown HL - 10 IN X 15 IN X 8 Pieces -	18	224	4,032
9075 - Tiles - Bathroom walltiles luna DK - 10 IN X 15 IN X 8 Pieces -	54	224	12,096
9076 - Tiles - Bathroom wall tiles Luna LT - 10 IN X 15 IN X 8 Pieces -	84	224	18,816
9077 - Tiles - Bathroom wall tiles luna HL - 10 IN X 15 IN x 8 Pieces -	18	224	4,032
9087 - Tiles - Kitchen floor maharaja beige - 12 in X 12 in X 12 pieces -	24	397	9,528
Tools	110		6,150
9537 - Tools - Hacksaw blade - double - nos	50	10	500
9550 - Tools - Machine Blade - other - nos	50	95	4,750
9570 - Tools - Spade with handle - NA - nos	10	90	900
Total Stock Value...			1,487,621

Certified by:



**Project Manager
Nilgiri Estates**

Site Bills and D.C.'s Inward/Outward Register

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