

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 29.1.21		Prepared by: T Bhasker	
PO/WO no. 74024		PO / WO Date. 21/1/21	
Supplier Name P. S. S. S. S.		PO/WO amount 91772	
Firm/Company S S L P		Project S H L P	
Sl. No.	Bill No.	Bill Date	Bill amount
1	790	23/1/21	89433
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			89433
Sl. No.	DC No	DC. Date	MRN No.
1.			NA 87896
2.			
3.			
Amount B –Other Credits :Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			89433
Amount E – PO / WO value:			91772
Amount F – Difference (A – E): GST-18%			2339
Quantity received as per PO /WO		☐ Yes ☒ Excess received ☒ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☐ Yes ☒ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		5/2/21	
Remarks: Short Paid			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	29.1.21		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

(ORIGINAL FOR RECIPIENT)

Summit Sales LLP
5-4-187/3&4, IInd Floor, M.G Road
Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Bill of Lading/LR-RR No.	
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Motor Vehicle No.	
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TS10UA9758

[illegible]

E. & O.E

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
8481	75,790.85	9%	6,821.18	9%	6,821.18	13,642.36
99		9%		9%		
99		14%		14%		
Total	75,790.85		6,821.18		6,821.18	13,642.36

Tax Amount (in words) : **Indian Rupees Thirteen Thousand Six Hundred Forty Two and Thirty Six paise Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Praful Sanitary

Authorized Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

INWARD
Inward No: 15702 Dt: 23-1-21
MRN No: 87896 Dt: 25/01/21
Received By: Sign:
SUMMIT SALES LLP

Certified by: *[Signature]*
Stores Manager

Purchase Order

Page(s) 1 Of 2

21-01-2021 2:27:04 PM



74024

16.01.21 10:57:50

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

Doc No 74024 168320

Doc Date 21-01-2021

Quote No Nil

Quote Date 16-05-2020

SupplyType Supply

GSTIN 36ACWPG864A1ZG 40077300
65526886. 9849624797

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7045 - Plumbing - CP - Wall Mixer - other - nos F200020	10.00	3,650.00	37.28	18.00	27,013.50
2 7036 - Plumbing - CP - Shower arm - NA - nos F200028	10.00	490.00	37.28	18.00	3,626.47
3 7037 - Plumbing - CP - Shower head - NA - nos F160025	20.00	685.00	37.28	18.00	10,139.32
4 7033 - Plumbing - CP - Pillar cock - NA - nos F200001	20.00	790.00	37.28	18.00	11,693.52
5 7042 - Plumbing - CP - Stop Cock - 1/2 In - nos F200005	40.00	725.00	37.28	18.00	21,462.78
6 7377 - Plumbing - CP - Sink Cock With Swivel Spout - NA - Nos F200024	12.00	1,350.00	37.28	18.00	11,989.56
7 7035 - Plumbing - CP - Short Body - NA - nos F200003	10.00	790.00	37.28	18.00	5,846.76
Total Order Value . . .					91,771.90
Rupees : Ninty One Thousand Seven Hundred Seventy One and Paise Ninty Only.					

Terms and Conditions :-

Specification / All items shall be of 'Hindware' brand, Classic series

Payment Terms Within 30 days of delivery.

Tax All taxes included in above price.

Delivery Date Within 3 days

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil

Transportation Included by us !

Warranty 7 years warranty

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintain purpose.

Completion Date Nil

Measurement Nil

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name : 

Name : _____

Date : __/__/__

part bill : 790 Dt: 23/1
At : 89433 /-
29.1.21 Bal : 2339 /-

Requisition Form

Company Name:		Summit sales llp		Date:	19.1.2021	
Site & Phase :		Summit housing llp		Time:	11.00	
Supplier				Reg. No.	168320	
Material required before date:				ID No.	63243	
No	Description	Size	Quantity	Units	Inward No	Date
1	CP WALL MIXTURE		10	NOS		
2	LONG BODY		12	NOS		
3	SHORT BODY		10	NOS		
4	SHOWER ARM		10	NOS		
5	PILLAR COCK		20	NOS		
6	ANGLE COCK		40	NOS		
7	WASH BASIN WASTE COUPLING		10	NOS		
8	CP JALI WITH HOLE		50	NOS		
9	EXTENSION NIPPLE	1/2"	100	NOS		
10	EXTENSION NIPPLE	1 1/2"	50	NOS		
11						
Remarks: For stock maintenance and site use						
Prepared By		SOWMYA		Approved by		
Sign. & Date		19.1.2021		Sign. & Date		

Note: On receipt of material at site write inward number and date in last 2 columns.

