

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		29/01/21		Prepared by:		D.SOWMYA	
PO/WO no.		73975		PO / WO Date.		19/01/21	
Supplier Name		Reflection Electricals Pvt. Ltd		PO/WO amount		20,384/-	
Firm/Company		Modi Properties Pvt. Ltd		Project		H.O	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	2884	27/01/21		20,384/-			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						20,384/-	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	826	23/01/21	-	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits : Transportation charges						-	
Amount C –Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						20,384/-	
Amount E – PO / WO value:						20,384/-	
Amount F – Difference (A – E): GST-18%						-	
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. /- ☒ No				
Payment – due date			23.1.2021 05/02/21				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<i>K...</i>	<i>P...</i>	<i>M...</i>				
Date	29/01/21	30/1/21	30 JAN 2021				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order

73975

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22-01-2021 10:37:03 AM

Original

16.01.21 10:36:45

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Reflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex Ist Floor, M.G. Road, Sec-Bad -500 003

GSTIN 36AADCR2047Q1ZZ 27540307
27543785.. 9849875767

Doc No	73975	182545
Doc Date	19-01-2021	
Quote No	Nil	
Quote Date	19-01-2021	
SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4746 - Electrical - other - LED Lights - NA - nos D540565	20.00	370.00	0.00	12.00	8,288.00
2 4746 - Electrical - other - LED Lights - NA - nos D540865	2.00	500.00	0.00	12.00	1,120.00
3 4746 - Electrical - other - LED Lights - NA - nos 12w	14.00	700.00	0.00	12.00	10,976.00
Total Order Value . . .					20,384.00

Rupees : Twenty Thousand Three Hundred Eighty Four Only.

Terms and Conditions :-**Specification /** All items shall be of 'Wipro' brand,**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** 10 years warranty.**Advance Paid** Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for 2nd floor CR cain purpose

Completion Date Nil**Measurment** Nil**Security** Nil**Remarks**For **Modi Properties Pvt.Ltd.**

Authorised Signatory



Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		MPPL		Date:		19-01-21	
Site & Phase :		HEAD OFFICE		Time:		11:50	
Supplier				Req. No.		182548	
Material required before date:			Urgent		ID No.		63194
No	Description	Size	Quantity	Units	Inward No	Date	
1	LED FALSECEILING DAY LIGHT (wipro) D540565	5 watts	20	NOS			
2	LED FALSECEILING DAY LIGHT (wipro) D540865	8 watts	2	NOS			
3	LED FALSECEILING DAY LIGHT (wipro) D541265	12 watts	14	NOS			
4	73975						
5							
6							
7							
8							
9							
10							
Remarks :For 2 nd floor CR cabins and tot lot area							
Prepared By		MEENAKSHI.N		Approved by			
Sign. & Date		19-01-21		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
18 JAN 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED BY
21 JAN 2021
SOHAM MODI
MANAGING DIRECTOR

Estimate/Draft PO

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Reflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex Ist Floor, M.G. Road, Sec-Bad -500 003

GSTIN 36AADCR2047Q1ZZ 27540307
27543785.. 9849875767

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2 4746 - Electrical - other - LED Lights - NA - nos D540865	2.00	500.00	0.00	12.00	1,120.00
3 4746 - Electrical - other - LED Lights - NA - nos D541265	14.00	585.00	0.00	12.00	9,172.80
Total Order Value . . .					18,580.80
Rupees : Eighteen Thousand Five Hundred Eighty and Paise Eighty Only.					

Terms and Conditions :-

Specification / All items shall be of 'Wipro' brand,

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty 10 years warranty.

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for 2nd floor CR cain purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks



For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Name : _____

Name : _____

Date : __/__/__

REFLECTIONS
ELECTRICALS PVT. LTD.

Phone : 040 - 27543785, 97055 77776

GST No. : 36AADCR2047Q1ZZ

M/s. Modi Properties Pvt. Ltd.
MG Road

MG Road

Secunderabad

826

Date: 23/01/21 No:

Invoice No.....No.of CasesDate.....Way Bill No.....

MODI PROPERTIES PVT. LTD.
INWARD
No: 44932
Date: 28/11
Sign: P
SECRETARY

Inv. no: 2884
27/01/21.



INWARD

Inward No: 209	Dt: 25/10/19
MRN No:	Dt:
Received By: Jamerson	Sign: [Signature]

MODI PROPERTIES

For REFLECTIONS ELECTRICALS PVT. LTD.

Received by

Authorised Signatory