

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 29/01/21		Prepared by: D.SOWMYA	
PO/WO no. 73742		PO / WO Date. 11/01/21	
Supplier Name: Serene Coir & Foam Products		PO/WO amount: 5,526/-	
Firm/Company: Vista Homes		Project: Vista Homes	
Sl. No.	Bill No.	Bill Date	Bill amount
1	558	21/01/21	5,526/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5,526/-
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.	—	—	87772 ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			5,526/-
Amount E – PO / WO value:			5,526/-
Amount F – Difference (A – E): GST-18%			—
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☒ No (explained below)	
Excess / short material received		☐ Approved within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. 1/- ☒ No	
Payment – due date		23.1.2021 05/02/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	K. S. S. S.		
Date	29/01/21	30/01/21	30 JAN 2021

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST No. 36AAZFS7542J1ZA

TAX INVOICE
CASH / CREDITPh : 9866117001
9849890049**SERENE COIR & FOAM PRODUCTS**

20-3-711, Shahgunj, Hyderabad - 500 002.

Works : Plot No. 183, Mallapur, R.R. Dist.

INVOICE No.

558Date 21.01.2021M/s. VISTA HOMES5-4-187/3, lind FLOOR, MG ROAD, SECUNDERABAD -3,GST No. 36AAGFV2068P1ZJPO 73742

HSN Code NO	PARTICULARS	Rate per PC/MTR/Kgs.	Qty. in PC/MTR/Kgs.	AMOUNT Rs.	Ps.						
94042920	COIR MATTRESS 75X60X4 J1 2PILLOW FREE INWARD <table><tr><td>Inward No: 25632</td><td>Dt: 21/01/21</td></tr><tr><td>MRN No: 87772</td><td>Dt:</td></tr><tr><td>Received By:</td><td>Sign: <i>Nikhil</i></td></tr></table> Vista Homes	Inward No: 25632	Dt: 21/01/21	MRN No: 87772	Dt:	Received By:	Sign: <i>Nikhil</i>	4,682.75	1 NOS	4,682.75	
Inward No: 25632	Dt: 21/01/21										
MRN No: 87772	Dt:										
Received By:	Sign: <i>Nikhil</i>										
	Bank Details : Central Bank of India Monda Branch, Sec'bad. A/c. No : 1061703313 IFSC Code : CBIN0280815	TOTAL CGST SGST IGST	1 9% 9% 0%	4,682.75 421.45 421.45 0.00							
	RS. FIVE THOUSAND FIVE HUNDRED AND TWENTY SIX ONLY.										

L.R. No.

Through

TOTAL**5,526****TERMS & CONDITIONS :**

1. Goods supplied once will not be taken back or exchanged.
2. Interest@24% per annum will be charged on all invoices not paid within 7 days.
3. Our responsibility ceases after the goods are delivered to the carrier.
4. All disputes are subject to Hyderabad Jurisdiction only.

For SERENE COIR & FOAM PRODUCTS[Signature]
Partner

Purchase Order



73742

09.01.21 11:06:14

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11-01-2021 14:06:01

From Company : **Vista Homes**

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

G S T No. : 36AAGFV2068P1ZJ

Supplier DetailsSerene Coir and Foam Products
#183, IDA, Mallapur, Nacharam, Hyderabad - 500076.**GSTIN -**

040 - 65121895

9849101948

Doc No	73742	180556
Doc Date	11-01-2021	
Quote No	Nil	
Quote Date	25-10-2020	
SupplyType	Supply	

Kind Attn : Mr. Nikit Agarwal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	IGST	Amount
1 5523 - Furniture - Mattress - Other - Nos Single size - 75" x 60" x 4" with 2 pillows	1.00	8,501.00	35.00	0.00	5,525.65
Total Order Value . . .					5,525.65

Rupees : Five Thousand Five Hundred Twenty Five and Paise Sixty Five Only.

Terms and Conditions :-**Specification / Brand** Items shall be of 'Hello Sleep' brand with Pillows.**Payment Terms** Against delivery of all materials.**Tax** Inclusive of all taxes**Delivery Date** Within 3days.**Delivery Location** Vista Homes
Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school
Phone. Contact: 8790166611**Penalty For Delay** Nil**Transportation Cost** Transport cost shall be borne by you.**Warranty** 1 year.**Advance Paid** Rs. 5,526/- vide cheque no....., dtd.**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for model flat C- 208 purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Vista Homes**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Serene Coir and Foam Products**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Vista Homes		Date:		06.01.2021	
Site & Phase :		Vista Homes		Time:		10:53	
Supplier:				Req. No.		180556	
Material required before date:		10.01.2021		ID No.		62890	

No	Description	Size	Quantity	Units	Inward No	Date
1	Mattress with Pillows	Queen	01	No's		
2						
3						
4						
5						
6						
7						
8						
9						

Remarks: For C-208 Model flat purpose.

Prepared By	T.Madhu	Approved by	
Sign. & Date	06.01.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:		Vista Homes		Date:			
Site & Phase :		Vista Homes		Time:			
Supplier		-		Req. No.			
Material required before date:				ID No.			

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						

Remarks: For

Prepared By	T.Madhu	Approved by	
Sign. & Date	14.08.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.