

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

|               |                   |               |             |
|---------------|-------------------|---------------|-------------|
| Date:         | 29.1.21           | Prepared by:  | T Bhasker   |
| PO/WO no.     | 74028             | PO / WO Date. | 21/1/21     |
| Supplier Name | Maha lakshmi trad | PO/WO amount  | 114743      |
| Firm/Company  | SSCCP             | Project       | SHCCP       |
| Sl. No.       | Bill No.          | Bill Date     | Bill amount |
| 1             | 4171              | 22/1/21       | 114743      |
| 2             |                   |               |             |
| 3             |                   |               |             |
| 4             |                   |               |             |

Amount A – Bills total(Excluding Transport & Hamali Charges):

|         |       |          |         |                                                                     |
|---------|-------|----------|---------|---------------------------------------------------------------------|
| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN                                                      |
| 1.      |       |          | NA      | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 2.      |       |          | 87828   | <input type="checkbox"/> Yes <input type="checkbox"/> No            |
| 3.      |       |          |         | <input type="checkbox"/> Yes <input type="checkbox"/> No            |

Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier:

Amount E – PO / WO value:

Amount F – Difference (A – E): GST-18%

|                                               |                                                                                                                                                                           |
|-----------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Quantity received as per PO / WO              | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below) |
| Is difference between PO / Bill acceptable?   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)                                                                                     |
| Excess / short material received              | <input checked="" type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)                                                     |
| Close PO / WO                                 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)                             |
| Advance paid / PDC given (deduct when paying) | <input type="checkbox"/> Yes – Rs. /- <input checked="" type="checkbox"/> No                                                                                              |
| Payment – due date                            | 5/2/21                                                                                                                                                                    |
| Remarks:                                      |                                                                                                                                                                           |

|             |                  |                  |                     |    |                             |            |                  |
|-------------|------------------|------------------|---------------------|----|-----------------------------|------------|------------------|
| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | MD | Accounts – receiver of bill | Accountant | Accounts Manager |
| Sign:       |                  |                  |                     |    |                             |            |                  |
| Date        | 29.1.21          | 28/1             |                     |    |                             |            |                  |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

## Tax Invoice

(ORIGINAL FOR RECIPIENT)

13:30

**MAHA LAKSHMI TRADERS**

Beside Indian Overseas Bank, Main Road,  
Alwal, Secunderabad - 500010  
Ph - 9866920214, 9177803094  
GSTIN/UIN: 36AHEPK7054M1ZZ  
State Name : Telangana, Code : 36  
E-Mail : mahalakshmitradersalwal@gmail.com

Consignee (Ship to)

**Summit Sales Llp**

Cherlapally, Behind Kingston PG college, Hyderabad  
Phone. 9618244433, 9502266233  
GSTIN/UIN : 36ACQFS2044C1Z7  
State Name : Telangana, Code : 36

Buyer (Bill to)

**Summit Sales Llp**

5-4-187/3&4, 11nd Floor, Mg Road, Secunderabad  
-500003  
GSTIN/UIN : 36ACQFS2044C1Z7  
State Name : Telangana, Code : 36

|                          |                       |           |
|--------------------------|-----------------------|-----------|
| Invoice No.              | e-Way Bill No.        | Dated     |
| 4171                     | 141293251930          | 22-Jan-21 |
| Delivery Note            | Mode/Terms of Payment |           |
| 74028                    |                       |           |
| Reference No. & Date.    | Other References      |           |
| Buyer's Order No.        | Dated                 |           |
| Dispatch Doc No.         | Delivery Note Date    |           |
| Dispatched through       | Destination           |           |
| Bill of Lading/LR-RR No. | Motor Vehicle No.     |           |
| Terms of Delivery        | TS10UB0480            |           |

| SI No. | Description of Goods                              | HSN/SAC  | GST Rate | Part No.     | Quantity | Rate     | per | Disc. % | Amount    |
|--------|---------------------------------------------------|----------|----------|--------------|----------|----------|-----|---------|-----------|
| 1      | Geberit Alpha Naked Tank ✓                        | 39229000 | 18 %     | 109.010.00.1 | 20 nos ✓ | 5,900.00 | nos | 48 %    | 61,360.00 |
| 2      | Geberit Alpha 15, Actuator Plates Bright Chrome ✓ | 39229000 | 18 %     | 115.045.21.1 | 30 nos ✓ | 2,300.00 | nos | 48 %    | 35,880.00 |
|        |                                                   |          |          |              |          |          |     |         | 97,240.00 |
|        |                                                   |          |          |              |          |          |     |         | 8,751.60  |
|        |                                                   |          |          |              |          |          |     |         | 8,751.60  |
|        |                                                   |          |          |              |          |          |     |         | (-0.20)   |
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## e - Way Bill System



## e-Way Bill



E-Way Bill No: 1412 9325 1930  
 E-Way Bill Date: 22/01/2021 12:08 PM  
 Generated By: 36AHE PK705 4M1ZZ - BHARAT KUMAR  
 Valid From: 22/01/2021 12:08 PM [26Kms]  
 Valid Until: 23/01/2021

## Part - A

GSTIN of Supplier 36AHEPK7054M1ZZ, MAHA LAKSHMI TRADERS  
 Place of Dispatch , TELANGANA-500010  
 GSTIN of Recipient 36ACQ FS204 4C1Z7 , Summit Sales Llp  
 Place of Delivery , TELANGANA-501301  
 Document No. 4171  
 Document Date 22/01/2021  
 Transaction Type: Regular  
 Value of Goods ₹ 114743  
 HSN Code 39229000 - PVC FITTING( +1 )  
 Reason for Transportation Outward - Supply  
 Transporter

## Part - B

| Mode | Vehicle / Trans<br>Doc No & Dt. | From | Entered Date        | Entered By      | CEWB No.<br>(If any) | Multi Veh.Info<br>(If any) |
|------|---------------------------------|------|---------------------|-----------------|----------------------|----------------------------|
| Road | TS10UB0480                      |      | 22/01/2021 12:08 PM | 36AHEPK7054M1ZZ | -                    | -                          |



141293251930

# Purchase Order



74028

16.01.21 10:57:50

Page(s) 1 Of 1

21-01-2021 2:27:04 PM

From Company : **Summit Sales LLP**  
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.  
G S T No. : 36ACQFS2044C1Z7

**Supplier Details**

Maha Lakshmi Traders  
12/142, Beside India Overseas Bank, Main Road, Alwal

GSTIN 36ACQFS2044C1Z7

9866920214

|            |            |        |
|------------|------------|--------|
| Doc No     | 74028      | 168319 |
| Doc Date   | 21-01-2021 |        |
| Quote No   | Nil        |        |
| Quote Date | 21-01-2021 |        |
| SupplyType | Supply     |        |

Kind Attn : Mr.Kailash Choudhary

Purchase Order for the Supply of following Items.

| Item Name                                                                                | Qty   | Rate     | Dis%  | GST   | Amount     |
|------------------------------------------------------------------------------------------|-------|----------|-------|-------|------------|
| 1 7300 - Plumbing - sanitary - Flush tank concealed - NA - nos                           | 20.00 | 5,900.00 | 48.00 | 18.00 | 72,404.80  |
| 2 7436 - Plumbing - sanitary - Flush Plate - NA - nos                                    | 30.00 | 2,300.00 | 48.00 | 18.00 | 42,338.40  |
| Total Order Value . . .                                                                  |       |          |       |       | 114,743.20 |
| Rupees : One Lakh(s) Fourteen Thousand Seven Hundred Fourty Three and Paise Twenty Only. |       |          |       |       |            |

**Terms and Conditions :-**

**Specification /** All items shall be of 'Geberit' brand, Alpha model.

**Payment Terms** After Delivery & Production of bill

**Tax** Inclusive of all taxes

**Delivery Date** Within 3 days

**Delivery Location** Summit Housing LLP  
Cherlapally, Behind Kingston PG college, Hyderabad  
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

**Penalty For Delay** Nil

**Transportation** Included by us.

**Warranty** 10 yrs on flush tank & 25 yrs guarantee on spare parts

**Advance Paid** Nil

**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintenance purpose

**Completion Date** Nil

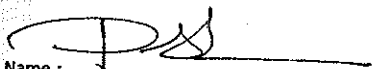
**Measurement** Nil

**Security** Nil

**Remarks**

For **Summit Sales LLP**

Authorised Signatory

Name : 

Name : \_\_\_\_\_

Accepted the above Terms And Conditions

For **Maha Lakshmi Traders**

Date : \_\_/\_\_/\_\_

# Requisition Form

| Company Name:                               |                      | Summit sales llp   |          | Date:        |           | 19.1.2021 |  |
|---------------------------------------------|----------------------|--------------------|----------|--------------|-----------|-----------|--|
| Site & Phase :                              |                      | Summit housing llp |          | Time:        |           | 11.00     |  |
| Supplier                                    |                      |                    |          | Req. No.     |           | 168319    |  |
| Material required before date:              |                      |                    |          | ID No.       |           | 63244     |  |
| No                                          | Description          | Size               | Quantity | Units        | Inward No | Date      |  |
| 1                                           | CONCEALED FLUSH TANK |                    | 20       | NOS          |           |           |  |
| 2                                           | FLUSH PLATE          |                    | 30       | NOS          |           |           |  |
| 3                                           |                      |                    |          |              |           |           |  |
| 4                                           |                      |                    |          |              |           |           |  |
| 5                                           |                      |                    |          |              |           |           |  |
| 6                                           |                      |                    |          |              |           |           |  |
| 7                                           |                      |                    |          |              |           |           |  |
| 8                                           |                      |                    |          |              |           |           |  |
| 9                                           |                      |                    |          |              |           |           |  |
| 10                                          |                      |                    |          |              |           |           |  |
| 11                                          |                      |                    |          |              |           |           |  |
| Remarks: For stock maintenance and site use |                      |                    |          |              |           |           |  |
| Prepared By                                 |                      | SOWMYA             |          | Approved by  |           |           |  |
| Sign. & Date                                |                      | 19.1.2021          |          | Sign. & Date |           |           |  |

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY  
20 JAN 2021  
SOHAM MODI  
MANAGING DIRECTOR