PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	29.1.21	Prepared by:	T Bhasker
PO/WO no.	73926	PO / WO Date.	18/1/21
Supplier Name	Sri Balaji Enterp.	PO/WO amount	507836
Firm/Company	SSLCP	Project	SHLCP
Sl. No.	Bill No.	Bill Date	Bill amount
1	152	23/1/21	364589
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,64,589

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	152	25/1/21	NA 87902	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :Transportation charges	3776
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,68,365
Amount E – PO / WO value:	5,07,836
Amount F – Difference (A – E): GST-18%	1,43,247

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs. 2,53,900 /- ☐ No
Payment – due date	5/2/21
Remarks:	Short Recd

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]		✓			
Date	29.1.21	28/1					

APPROVED BY 30 JAN 2021 MANAGING DIRECTOR

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/- Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

"SHREE GANESHAY NAMAH"

Tax Invoice

SRI BALAJI ENTERPRISES

SBE

#14-1-418, Near Rocket Ground,
New Aghapura, Hyderabad - 01
E-mail : seetaram.joshi@yahoo.com
Mob: 9030605690, 9885288441
GSTN : 36AEIPJ0494H1ZF

Invoice No.	Dated
152	23-01-2021
PO / DOC No.	D.C. No.
73920	152
Vehicle No.	Destination
TS07UJ-7300	

Billing Address :
Summit Sales LLP
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36ACQFS2044C1Z7

Shipping Address :
Summit Housing LLP
Cherlapally, Behind Kingston PG College
Rangareddy - 500051
GSTN : 36ACQFS2044C1Z7

S. NO.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1	4418	Masonite 2 pnl door	32mm	82x32	52	2187.00	113724.00
2	4418	Masonite 2 pnl door	32mm	80x26	20	1734.00	34680.00
3	4418	Masonite 2 pnl door	32mm	80X38	20	2533.00	50660.00
4	8301	SS.Cylindre cal lock		24X2	48	490.20	23529.60
5	8302	SS.Hinges 4" HG 1151		24X10	400	190.95	76380.00
6	8302	ss door stopper na		50x2	100	100.00	10000.00
						Cartage	3200.00
					640		312173.60

INWARD
Inward No: 15716 Dt: 25-1-21
MRN No: 87902 Dt: 25/01/21
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

re Tax : Rs 312173.60 Tax Rs.: 56191.25 Post Tax Rs.: 368364.85 R/o Rs.: 0.15 **Final Rs.: 368365.00**

HSN / SAC	Taxable Value	CGST		SGST		IGST		Total Tax Amt
		Rate	Amount	Rate	Amount	Rate	Amount	
4418	312173.6	9%	28095.624	9%	28095.624			56191.25
Total	**312173.6**	**0.09**	**28095.624**	**0.09**	**28095.624**			**56191.25**

TERMS & CONDITIONS :
1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No: 13782 Date: 28/1

For **SRI BALAJI ENTERPRISES**
SRI BALAJI ENTERPRISES SBE HYD
Authorised Signatory

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553
Our BanK: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

"SHREE GANESHAY NAMAH"

DELIVERY CHALLAN

SRI BALAJI ENTERPRISES
#14-1-418, Near Rocket Ground,
New Aghapura, Hyderabad - 01
E-mail : seetaram.joshi@yahoo.com
Mob: 9030605690, 9885288441
GSTN : 36AEIPJ0494H1ZF

D. C. No.	**152**	Dated	25-01-2021
PO / DOC No.	**73920**		
Vehicle No.	**TS07UJ-7300**	Cont. No.	

Billing Address :
Sumit Sales LLP
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36ACQFS2044C1Z7

Shipping Address :
Summit Housing LLP
Cherlapally, Behind Kingston PG College
Rangareddy - 500051
GSTN : 36ACQFS2044C1Z7

S. NO.	HSN	Description	Thickness	Size	Qty	Remark
1	4418	masonite 2pnl door	32mm	82x32	52 no	
2	4418	masonite 2pnl door	32mm	80X26	20 no	
3	4418	masonite 2pnl door	32mm	80X38	20 no	
4	8301	ss.cylindrical lock		24X2	48 no	
5	5302	ss.hinges 4" hg 1151		40X10	400 no	
6	8302	ss door stopper na		50X2	100 no	
					640	

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 44968
Date: 28/1
Sign:

INWARD
Inward No: 15716 Dt 25-1-21
MRN No: 87902 Dt 25/01/21
Received By: Sign:
SUMMIT SALES LLP

TERMS & CONDITIONS :

1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.

For SRI BALAJI ENTERPRISES

SRI BALAJI ENTERPRISES SBE HYD.

Authorised Signatory

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553
Our BanK: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

Certified by:

Stores Manager

Purchase Order

 18-Jan-21 3:54:14 PM

73920
16.01.21 10:36:44

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Balaji Enterprises
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	73920	168304
Doc Date	18-01-2021	
Quote No	Nil	
Quote Date	18-01-2021	
SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	60.00	2,186.00	0.00	18.00	154,768.80
2	2360 - Carpentry - doors - Panel Doors - Others - Nos *26"X80"*	80.00	1,733.00	0.00	18.00	163,595.20
3	2360 - Carpentry - doors - Panel Doors - Others - Nos *38"X80"*	20.00	2,533.00	0.00	18.00	59,778.80
4	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	48.00	860.00	43.00	18.00	27,764.93
5	2285 - Carpentry - hardware - SS Hinges - Others - nos *4"*	400.00	335.00	43.00	18.00	90,128.40
6	2092 - Carpentry - hardware - Door Stopper - NA - nos	100.00	100.00	0.00	18.00	11,800.00
	Rupees : Five Lakh(s) Seven Thousand Eight Hundred Thirty Six and Paise Thirteen Only.				**Total Order Value . . .**	**507,836.13**

Terms and Conditions :-

Specification / Brand	2 Pannel door with masonite skin two sides hard wood filling inside, mango wood frame, rate per sft Rs. 120+ 18% GST, Hardware is Dorset brand
Payment Terms	50% Advance balance after delivery
Tax	Included in the above prices
Delivery Date	With a week
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	One year replacemant warranty on doors, 1 year warranty on henges.
Advance Paid	Rs.2,53,900-00, by cheque.............., dated...........
Other Terms	We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for stock maintenence purpose
Completion Date	NIL
Measurment	Nil
Security	Nil
Remarks	Nil

APPROVED BY
8 JAN 2021
SOHAM MODI
MANAGING DIRECTOR

Part Bill : 152 Dt : 23/1/21
29/1/21 Amt : 3,68,365
Bal : 1,43,247

For *Summit Sales LLP*
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For *Sri Balaji Enterprises*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Summit sales llp	Date:	13.1.2021
Site & Phase :	Summit housing llp	Time:	11.00
Supplier		Req. No.	168304
Material required before date:		ID No.	63138

No	Description	Size	Quantity	Units	Inward No	Date
1	PANEL DOORS	32X82	60	NOS		
2	PANEL DOORS	26X80	80	NOS		
3	PANEL DOORS	38X80	20	NOS		
4	CYLINDRICAL LOCKS		48	NOS		
5	SS HINGES		400	NOS		
6	DOOR STOPPERS		100	NOS		
7						
8						
9						
10						
12						
13						

Remarks:For stock maintenance

Prepared By	SOWMYA	Approved by	
Sign.& Date	13.1.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
18 JAN 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE