

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 29.1.21		Prepared by: T Bhasker	
PO/WO no. 73926		PO / WO Date. 18/1/21	
Supplier Name Sre Bhat: Enterp.		PO/WO amount 507836	
Firm/Company S S C P		Project S H C P	
Sl. No.	Bill No.	Bill Date	Bill amount
1	152	23/1/21	3,64,589
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,64,589
Sl. No.	DC No	DC. Date	MRN No.
1.	152	25/1/21	NA 87902
2.			
3.			
Amount B –Other Credits :Transportation charges			3776
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			3,68,365
Amount E – PO / WO value:			5,07,836
Amount F – Difference (A – E): GST-18%			1,43,247
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☐ Yes ☒ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☒ Yes – Rs. 2,53,900 ☐ No	
Payment – due date		5/2/21	
Remarks: Short Recd			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	29.1.21		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/- Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice



SRI BALAJI ENTERPRISES

#14-1-418, Near Rocket Ground,
New Aghapura, Hyderabad - 01
E-mail : seetaram.joshi@yahoo.com
Mob: 9030605690, 9885288441
GSTN : 36AEIPJ0494H1ZF

Invoice No.

152

Dated

23-01-2021

PO / DOC No.

73920

D.C. No.

152

Vehicle No.

TS07UJ-7300

Destination

Billing Address :

Summit Sales LLP
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36ACQFS2044C1Z7

Shipping Address :

Summit Housing LLP
Cherlapally, Behind Kingston PG College
Rangareddy - 500051
GSTN : 36ACQFS2044C1Z7

S. NO.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1	4418	Masonite 2 pnl door	32mm	82x32 ✓	52 ✓	2187.00	113724.00
2	4418	Masonite 2 pnl door	32mm	80x26 ✓	20 ✓	1734.00	34680.00
3	4418	Masonite 2 pnl door	32mm	80X38 ✓	20 ✓	2533.00	50660.00
4	8301	SS.Cylindre cal lock ✓		24X2	48 ✓	490.20	23529.60
5	8302	SS.Hinges 4" HG 115 ✓		24X10	400 ✓	190.95	76380.00
6	8302	ss door stopper na ✓		50x2	100 ✓	100.00	10000.00
						Cartage	3200.00
						640	312173.60

INWARD

Inward No: 15716 Dt: 25-1-21

MRN No: 87902 Dt: 25/01/21

Received By: Sign:

SUMMIT SALES LLP

Certified by:

Stores Manager

Pre Tax : Rs 312173.60

Tax Rs.: 56191.25

Post Tax Rs.: 368364.85

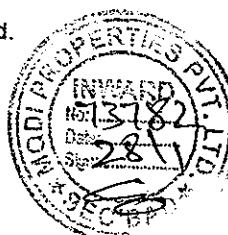
R/o Rs.: 0.15

Final Rs.: 368365.00

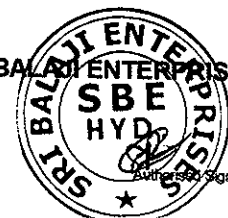
HSN / SAC	Taxable Value	CGST		SGST		IGST		Total Tax Amt
		Rate	Amount	Rate	Amount	Rate	Amount	
4418	312173.6	9%	28095.624	9%	28095.624			56191.25
Total	312173.6	0.09	28095.624	0.09	28095.624			56191.25

TERMS & CONDITIONS :

1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.



For SRI BALAJI ENTERPRISES



Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553

Our Bank: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

DELIVERY CHALLAN



SRI BALAJI ENTERPRISES

#14-1-418, Near Rocket Ground,

New Aghapura, Hyderabad - 01

E-mail : seetaram.joshi@yahoo.com

Mob: 9030605690, 9885288441

GSTN : 36AEIPJ0494H1ZF

D. C. No.

152

Dated

25-01-2021

PO / DOC No.

73920

Vehicle No.

TS07UJ-7300

Cont. No.

Billing Address :

Sumit Sales LLP

5-4-187/3&4, IInd Floor

MG Road, Secunderabad - 03

GSTN : 36ACQFS2044C1Z7

Shipping Address :

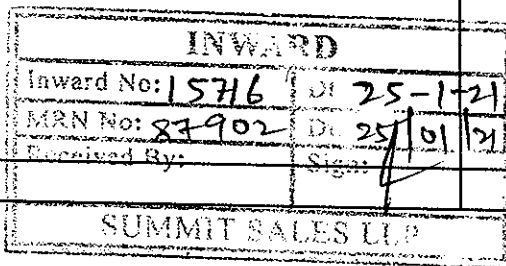
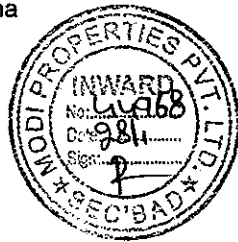
Summit Housing LLP

Cherlapally, Behind Kingston PG College

Rangareddy - 500051

GSTN : 36ACQFS2044C1Z7

S. NO.	HSN	Description	Thickness	Size	Qty	Remark
1	4418	masonite 2pnl door	32mm	82x32 ✓	52 ✓no	
2	4418	masonite 2pnl door	32mm	80X26 ✓	20 ✓no	
3	4418	masonite 2pnl door	32mm	80X38 ✓	20 ✓no	
4	8301	ss.cylindrical lock		24X2 ✓	48 ✓no	
5	5302	ss.hinges 4" hg 1151		40X10 ✓	400 ✓no	
6	8302	ss door stopper na		50X2	100 ✓no	
						640



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For SRI BALAJI ENTERPRISES



Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553

Our Bank: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

Certified by:

Stores Manager

Purchase Order

Page(s) 1 Of 1

18-Jan-21 3:54:14 PM



73920

16.01.21 10:36:44

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Balaji Enterprises
H, no. 14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	73920	168304
Doc Date	18-01-2021	
Quote No	NII	
Quote Date	18-01-2021	
SupplyType	Supply	

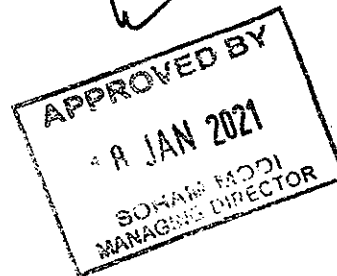
Kind Attn : Mr. Seetaram Joshi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	60.00	2,186.00	0.00	18.00	154,768.80
2 2360 - Carpentry - doors - Panel Doors - Others - Nos 26"x80"	80.00	1,733.00	0.00	18.00	163,595.20
3 2360 - Carpentry - doors - Panel Doors - Others - Nos 38"x80"	20.00	2,533.00	0.00	18.00	59,778.80
4 2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	48.00	860.00	43.00	18.00	27,764.93
5 2285 - Carpentry - hardware - SS Hinges - Others - nos 4"	400.00	335.00	43.00	18.00	90,128.40
6 2092 - Carpentry - hardware - Door Stopper - NA - nos	100.00	100.00	0.00	18.00	11,800.00
Rupees : Five Lakh(s) Seven Thousand Eight Hundred Thirty Six and Paise Thirteen Only.					Total Order Value ... 507,836.13

Terms and Conditions :-

Specification / Brand	2 Pannel door with masonite skin two sides hard wood filling inside, mango wood frame, rate per sft Rs. 120+ 18% GST, Hardware Is Dorset brand
Payment Terms	50% Advance balance after delivery
Tax	Included in the above prices
Delivery Date	With a week
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra, 9502266233, Mahesh.
Penalty For Delay	NII
Transportation Cost	Extra as per actuals
Warranty	One year replacement warranty on doors, 1 year warranty on hinges.
Advance Paid	Rs. 2,53,900-00, by cheque....., dated.....
Other Terms	We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for stock maintenance purpose
Completion Date	NIL
Measurment	NII
Security	NII
Remarks	NII



Part Bill : 152 Dt : 23/1/21
At : 3,68,365
Bal : 1,43,247

For Summit Sales LLP

Authorised Signatory

Name : _____

Name : _____

Accepted the above Terms And Conditions

For Sri Balaji Enterprises

Date : ____/____/____

Requisition Form

Company Name:		Summit sales llp		Date:		13.1.2021	
Site & Phase :		Summit housing llp		Time:		11.00	
Supplier				Reg. No.		168304	
Material required before date:				ID No.		63138	
No	Description	Size	Quantity	Units	Inward No	Date	
1	PANEL DOORS	32X82	✓ 60	NOS			
2	PANEL DOORS	26X80	✓ 80	NOS			
3	PANEL DOORS	38X80	✓ 20	NOS			
4	CYLINDRICAL LOCKS		✓ 48	NOS			
5	SS HINGES		✓ 400	NOS			
6	DOOR STOPPERS		✓ 100	NOS			
7							
8							
9							
10							
11							
12							
13							
Remarks: For stock maintenance							
Prepared By		SOWMYA		Approved by			
Sign. & Date		13.1.2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
18 JAN 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE