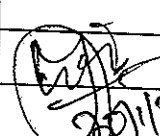
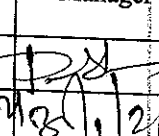
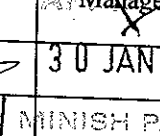
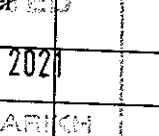


PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		30/01/2021		Prepared by:		T.D. Murthy	
PO/WO no.		74076		PO / WO Date.		22/01/2021	
Supplier Name		Vivid World		PO/WO amount		Rs. 543/-	
Firm/Company		Summit Sales LLP		Project		SHLLP	
Sl. No.		Bill No.		Bill Date		Bill amount	
1.		1967		15/01/2021		Rs. 543/- ✓	
2.		-		-		-	
3.		-		-		-	
4.						-	
Amount A – Bills total(Excluding Transport & Hamali Charges):						Rs. 543/- ✓	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	1967	15/01/2021	-	☒ Yes ☐ No			
2.	-	-	-	☐ Yes ☐ N			
3.	-	-	-	☐ Yes ☐ No			
4.	-	-	-	☐ Yes ☐ No			
Amount B – Other Credits :						-	
Amount C – Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						Rs. 543/- ✓	
Amount E – PO / WO value:						Rs. 543/-	
Amount F – Difference (A – E):						-	
Quantity received as per PO /WO				☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)			
Is difference between PO / Bill acceptable?				☒ Yes ☐ No (explained below)			
Excess / short material received				☒ Approved – within acceptable limits ☐ No (explained below)			
Close PO / W?O				☒ Yes ☐ No – wait for balance material ☐ No (explained below)			
Advance paid / PDC given (deduct when paying)				☐ Yes – Rs. /- ☒ No			
Payment – due date				06/02/2021			
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	30/01/2021	30/01/2021	30/01/2021	30/01/2021			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

A Complete Solution for all your cartridge needs

GSTIN : 36AVTPS1528D1ZB

Invoice No. : 1967			Transport Mode :
Invoice Date :15/01/2021			Vehicle Number :
Reverse Charge (Y/N) :			Date of Supply :
State : TELANGANA	Code	36	

Ship to Party

GATE PASS NO:2769

GSTIN : ..

Code

INWARD

Inward No: 722 Date: 18/1/62

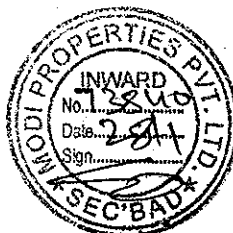
File No:

Received By: *[Signature]*

PROPERTY

GST on Reverse Charge

Authorized Signatory



Purchase Order

Page(s) 1 Of 1

22-01-2021 2:22:25 PM



16.01.21 10:57:50

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB

6682-3161/ 6682-3171

92462-15868

Doc No	74076	182547
Doc Date	22-01-2021	
Quote No	Nil	
Quote Date	22-01-2021	
SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos	2.00	230.00	0.00	18.00	542.80
Total Order Value . . .					542.80

Rupees : Five Hundred Fourty Two and Paise Eighty Only.

Terms and Conditions :-**Specification /** As per details given in the quotation**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Same Day**Delivery Location** Head Office

5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003

Phone. 040-66335551

Penalty For Delay Nil**Transportation** Included in the above price.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right items not conforming to quality and specifications. Above order for Site use ,CR dpt**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Name : 

Name : _____

Accepted the above Terms And Conditions

For **Vivid World**

Date : __/__/__

Requisition Form

Company Name:		Summit Sales LLP		Date:		15-01-2021	
Site & Phase :		Head office		Time:			
Supplier :				Req. No.		182547	
Material required before date:				ID No.		63213	
No	Description	Size	Quantity	Units	Inward No	Date	
1	88A Toner Refilling		2	No			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: This is for CR Dept							
Prepared By		Suneel		Approved by			
Sign. & Date		15-01-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
 22 JAN 2021
 P. PRABHAKAR
 Sr. MANAGER PURCHASE