PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	30/01/2021	Prepared by:	T.D. Murthy
PO/WO no.	73898	PO / WO Date.	18/01/2021
Supplier Name	Anisha Associates	PO/WO amount	Rs. 16,965/-
Firm/Company	Summit Sales LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	231	21/01/2021	Rs. 17,910/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 17,910/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	407	22/01/2021	87827	☑ Yes ☐ No
2.	406	20/01/2021	87726	☑ Yes ☐ N
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No
Amount B –Other Credits :				-
Amount C –Other Debits :-				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 17,910/-
Amount E – PO / WO value:				Rs. 16,965/-
Amount F – Difference (A – E):				Rs. 945/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	**06/02/2021**

Remarks: **Transportation charges added in above bill.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 30 JAN 2021 MINISH PARIKH				
Date	30/1/21	30/1/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE
ANISHA ASSOCIATES

AUTHORISED DISTRIBUTORS :
DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS

Pidilite
Building Bonds

No. 3-6-98, Vasavi Towers, Below Cafe Coffee Day,
West Marredpally Main Road, Secunderabad - 500 026.
✆ : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com

GSTIN : 36ABTPV3594Q1Z8

Buyer To M/s Summit Sales llp
M.G Road, Sec-Road
GSTNO: 36 ACAFS
2044 C1Z7

No. 231 Date : 21/01/2021
Your order No. 73898 Date 18/01/2021
Our D.C. No. 406 & 407 Date : 20/01/2021
22/01/2021
Documents Sent through

S.No.	DESCRIPTION	Packing	Qty.	Unit Price	AMOUNT Rs.	Ps.
1)	Roff S.T.A	20kg	20	598.00	11960	00
2)	RBR Bonding Agent	1ltr	05	241.52	1207	60
3)	Anchor set	1kg	05	242.00	1210	00
	Transportation charges				800	00
			Total Taxable		15,177	60
			CGST @ 9%		1365	98
			SGTS @ 9%		1365	98
			IGST @		/	
			TOTAL		17,910	00

MODI PROPERTIES PVT. LTD. ★SEC'BAD★
INWARD
No: 1358
Date: 22-1
Sign:

Rupees Seventeen Thousand Nine Hundred and Ten Rupees only

Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction.

P. Sadashiva
For Anisha Associates

DELIVERY CHALLAN

ANISHA ASSOCIATES

Pidilite Building Bonds

Authorised Distributors : DR FIXIT, ROFF, FOSROC, MYK & CERA CHEM Construction Chemicals

No. 3-6-98, Vasavi Towers, Below Cafe Coffee Day, West Marredpally Main Road, Secunderabad - 26.

✆: 040- 4850 9804, Mobile : 92465 89804

No. 406

Date : 20/01/2021

To M/s Summit Sales LLP

Po no: 73898 & dt: 18-01-2021

S.No	DESCRIPTION	Packing	Quantity
1)	Roff S.T.A	20kg	10 nos
2)	RBR Bonding Agent	1 ltr	05 nos
3)	Anchore set	1kg	05 nos
			20 nos

INWARD

Inward No: 15648 Dt: 20-1-21

MRN No: 87726 Dt: 20/1/21

Received By: Sign:

SUMMIT SALES LLP

GSTIN : 36ABTPV3594Q1Z8

MODI PROPERTIES PVT. LTD. SEC'BAD

INWARD

No: 4482

Date: 22-1

Sign:

For ANISHA ASSOCIATES

Customer Signature

P. Sadashiva

Purchase Order

 18-01-2021 3:06:30 PM

73898
16.01.21 10:36:44

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Anisha Associates No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad. **GSTIN** 36ABTPV3594Q1Z8 NA 66209804 9246589804	**Doc No**	73898	168305
	Doc Date	18-01-2021	
	Quote No	Nil	
	Quote Date	18-12-2018	
	SupplyType	Supply	

Kind Attn : Mr. Kishan Raj

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3165 - Chemicals - ROff Stone Tile Adhesive - 25 - Kgs *20 KGS BAG*	20.00	598.00	0.00	18.00	14,112.80
2	3128 - Chemicals - RBR bonding agent - NA - ltrs *Code W01 1 ltr*	5.00	285.00	0.00	0.00	1,425.00
3	3101 - Chemicals - Adhesive set - NA - kgs *Cera*	5.00	242.00	0.00	18.00	1,427.80
					Total Order Value . . .	**16,965.60**

Rupees : Sixteen Thousand Nine Hundred Sixty Five and Paise Sixty Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms On complete delivery of all maerials only.

Tax Inclusive of all GST taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra,9502266233, Mahesh.

Penality For Delay Nil

Transportation Extra.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Nil

For ***Summit Sales LLP***
Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions
For ***Anisha Associates***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	Summit sales llp		
Site & Phase :	Summit housing llp	Date:	13.1.2021
Supplier		Time:	11.00
Material required before date:		Req. No.	168305
		ID No.	63139

No	Description	Size	Quantity	Units	Inward No	Date
1	TILE ADHESIVE	20KG	20	BAGS		
2	RBR BONDING AGENT	1LTRS	5	NOS		
3	TILE GROUT	WHITE	70	KGS		
4	TILE GROUT 73895	SILK	70	KGS		
5	ANCHOR SET CHEMICAL 73898	1KG	5	NOS		
6						
7						
8						
9						
10						
11						
12						
13						

Remarks:For stock maintenance

Prepared By	SOWMYA	Approved by	
Sign.& Date	13.1.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
15 JAN 2021
SOHAM MODI
MANAGING DIRECTOR