PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	30/1/21	Prepared by:	PRABHAKAR
PO/WO no.	73736	PO / WO Date.	1/1/21
Supplier Name	Global Safety & Industries	PO/WO amount	3687.50
Firm/Company	8811LP	Project	8411LP
Sl. No.	Bill No.	Bill Date	Bill amount
1	1387	19/1/21	3688-00
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3688-00

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			87928	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3688-00
Amount E – PO / WO value:	3687-50
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained~~ below)
Excess / short material received	☐ ~~Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ☑ No
Payment – due date	1/2
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]	APPROVED 02 FEB 2021				
Date		30/1/21	MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

Tax Invoice

(DUPLICATE FOR TRANSPORTER)

GLOBAL SAFETY SOLUTIONS #5-5-48,Ranigunj, Secunderabad-500003 GSTIN/UIN: 36AAOFG9573A1Z5 State Name : Telangana, Code : 36 E-Mail : gss.infoteam@gmail.com	Invoice No. **1387**	Dated **19-Jan-2021**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer **Summit Sales LLP** M G Road, Secunderabad GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **73736-168291**	Dated **11-Jan-2021**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**HMP Safety Helmet Ratchet White**	65061010	18 %	**25.00 Nos**	125.00	Nos		**3,125.00**
	CGST@9%				9	%		**281.25**
	SGST@9%				9	%		**281.25**
	Round Off							**0.50**
	Total			**25.00 Nos**				**₹ 3,688.00**

Amount Chargeable (in words)

E. & O.E

INR Three Thousand Six Hundred Eighty Eight Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
65061010	3,125.00	9%	281.25	9%	281.25	562.50
Total	**3,125.00**		**281.25**		**281.25**	**562.50**

Tax Amount (in words) : **INR Five Hundred Sixty Two and Fifty paise Only**

MODI PROPERTIES PVT SEC'BAD INWARD No: 13785 Date: 28/1 Sign:

Company's PAN : **AAOFG9573A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
Bank Name : **AXIS BANK**
A/c No. : **919020070179320**
Branch & IFS Code : **MG Road, Secunderabad & UTIB0000068**

Customer's Seal and Signature

INWARD
Inward No: 15704 Dt: 23-1-21
MRN No: 87928 Dt: 27/01/21
Received By: Sign:
SUMMIT SALES LLP

for GLOBAL SAFETY SOLUTIONS

GLOBAL SAFETY SOLUTIONS

Authorised Signatory

Stores Manager

Certified by:

This is a Computer Generated Invoice

Purchase Order

 11-01-2021 15:16:29

73736
09.01.21 11:06:14

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Global Safety Solutions 5-5-48, Ranigunj, secunderbad **GSTIN** 36AAOFG9573A1Z5 9502555088/9581228898	**Doc No**	73736	168291
	Doc Date	11-01-2021	
	Quote No	Nil	
	Quote Date	11-01-2021	
	SupplyType	Supply	

Kind Attn : Mr.Qasim Hussain/AQ Shakir

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9545 - Tools - Helmet - other - nos *white*	25.00	125.00	0.00	18.00	3,687.50
					Total Order Value . . .	**3,687.50**

Rupees : Three Thousand Six Hundred Eighty Seven and Paise Fifty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms.	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________________

Contact

Accepted the above Terms And Conditions

For ***Global Safety Solutions***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Summit sales llp	Date:	7.1.2021
Site & Phase :	Summit housing llp	Time:	11.00
Supplier		Req. No.	168291
Material required before date:		ID No.	63004

No	Description		Size	Quantity	Units	Inward No	Date
1	GOVA ROPE	73734		15	BDL		
2	STAFF HELMETS	73736		25	NOS		
3	ARMOUR BOARD	73733		60	NOS		
4							
5							
6							
7							
8							
9							
10							

Remarks: For stock maintenance and site use

Prepared By	SOWMYA	Approved by	✓
Sign.& Date	7.1.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
-9 JAN 2021
SOHAM MODI
MANAGING DIRECTOR