PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	1/2/21	Prepared by:	PRABHAKAR
PO/WO no.	73980	PO / WO Date.	19/1/21
Supplier Name	Summit Sales LLP	PO/WO amount	2,999.78
Firm/Company	Silver Oak villas LL	Project	Phase - IX
Sl. No.	Bill No.	Bill Date	Bill amount
1	15577	05/1/21	2327.78
3			
4			/
Amount A – Bills total(Excluding Transport & Hamali Charges):			2327.78

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	13277	05/1/21	87942	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	←
Amount C –Other Debits :	←
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2327.78
Amount E – PO / WO value:	2999.78
Amount F – Difference (A – E): GST-18%	672-00

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	8/2/21
Remarks:	Short material Read

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]	APPROVED 02 FEB 2021				
Date		1/2/21	MINISH PARIKH MANAGER PROCUREMENT				

tes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach litional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see ıchment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-. Purchase Manager or Procurement Man...
bills from 10,000/- to 1,00,000/- ...

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

pplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP

sy no 291,cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

Invoice No.	15577
Invoice Date.	25-01-2021
PO No.	73980
PO Date.	19-01-2021
Req ID	63167
Req Date	18-01-2021
Loc Req No	156322

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	5	85.00	425.00	18	76.50
2	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6	50.00	300.00	18	54.00
3	4001 - Consumables - Air Freshner - NA - nos Room freshner	3307	3	82.00	246.00	18	44.28
4	4001 - Consumables - Air Freshner - NA - nos Air pocket	3307	12	55.00	660.00	18	118.80
5	4008 - Consumables - Cleaning Cloth - other - nos	6307	12	16.00	192.00	5	9.60
6	4040 - Consumables - Mopping Cloth - NA - nos	6307	12	16.00	192.00	5	9.60
7							
8							
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IGST	CGST	SGST			
	156.39	156.39	Total Taxable Amount	2,015.00	312.78
			Total Invoice Amount	2,327.78	

Rupees : Two Thousand Three Hundred Twenty Seven and Paise Seventy Eight Only.

for Summit Sales LLP

Purchase Order

20-01-2021 2:33:21 PM

73980
16.01.21 10:36:45

Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	73980	156322
Doc Date	19-01-2021	
Quote No	Nil	
Quote Date	19-01-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	5.00	85.00	0.00	18.00	501.50
2	4046 - Consumables - Phinyle - 1Ltr - nos	6.00	50.00	0.00	18.00	354.00
3	4112 - Consumables - Sanitizer - 500 ml - Nos	3.00	200.00	0.00	12.00	672.00
4	4001 - Consumables - Air Freshner - NA - nos *Room freshner*	3.00	82.00	0.00	18.00	290.28
5	4001 - Consumables - Air Freshner - NA - nos *Air pocket*	12.00	55.00	0.00	18.00	778.80
6	4008 - Consumables - Cleaning Cloth - other - nos	12.00	16.00	0.00	5.00	201.60
7	4040 - Consumables - Mopping Cloth - NA - nos	12.00	16.00	0.00	5.00	201.60
	Rupees : Two Thousand Nine Hundred Ninty Nine and Paise Seventy Eight Only.			**Total Order Value . . .**		**2,999.78**

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA

1 Part material Delivered
Invoice no: 1577
Dated: 25/1/21
Amount: 2327.78
Ballance receivable
1/2/21

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	18-01-2021
Site & Phase :	Silver Oak Villas	Time:	10.00
Supplier		Req. No.	156322
Material required before date:	21-01-2021	ID No.	63167

No	Description	Size	Quantity	Units	Inward No	Date
1	LIZOL		05	Nos		
2	YELLOW CLOTHS		12	Nos		
3	WHITE CLOTHS		12	Nos		
4	ROOM FRSHNER		3	Nos		
5	AIR POCKETS		12	Nos		
6	PHENOIL		06	Nos		
7	SANITIZERS		3	Nos		
8	COFFEE POWDER		3	Nos		
9	LEMON TEE POWDER		3	Nos		

43980
43981

Remarks: -For Site use purpose

Prepared By	G.Mona	Approved by	
Sign.& Date	18-01-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
22 JAN 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

pplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	13277
sy no 291,cherlapally hyd	DC Date.	25-01-2021
	PO No.	73980
	PO Date.	19-01-2021
	Req ID	63167
GSTIN : 36ADBFS3288A2Z7	Req Date	18-01-2021
	Loc Req No	156322

	Description of Goods	HSN/SAC	Qty
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	5
2	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6
3	4001 - Consumables - Air Freshner - NA - nos	3307	3
4	4001 - Consumables - Air Freshner - NA - nos	3307	12
5	4008 - Consumables - Cleaning Cloth - other - nos	6307	12
6	4040 - Consumables - Mopping Cloth - NA - nos	6307	12
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INWARD ...

15451 Dt. 25/1/21

87942 Dt. 27/1/2021

Received By: Sign: 25/1/21

SILVER OAK VILLAS

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ipplier / Customer / Transporter - Copy

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9							
0							
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2							
3							
4							
5							

INWARD WITH ME:
Inward No. 15451 Dt. 25/1/21
MRN No:
Received By: Sign:
25/1/21
SILVER OAK VILLAS LLP

IGST	CGST	SGST			
	156.39	156.39	Total Taxable Amount	2,015.00	312.78
			Total Invoice Amount	2,327.78	

Rupees : Two Thousand Three Hundred Twenty Seven and Paise Seventy Eight Only.

for Summit Sales LLP