PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	1/2/21	Prepared by:	PRABHAKAR
PO/WO no.	T3921	PO / WO Date.	18/1/21
Supplier Name	Summit Sales LLP	PO/WO amount	10,905.62
Firm/Company	Silver Oak Villas LLP	Project	Phase-IV
Sl. No.	Bill No.	Bill Date	Bill amount
1	15578	25/1/21	1174.88
3			
4			/
Amount A – Bills total(Excluding Transport & Hamali Charges):			1174.88

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	13278	25/1/21	87943	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1174.88
Amount E – PO / WO value:	10,905.62
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ☑ No
Payment – due date	8/2/21

Remarks: Final Bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]	APPROVED 02 FEB 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date		1/2					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP sy no 291,cherlapally hyd GSTIN : 36ADBFS3288A2Z7	Invoice No.	15578
	Invoice Date.	25-01-2021
	PO No.	73921
	PO Date.	18-01-2021
	Req ID	63142
	Req Date	18-01-2021
	Loc Req No	156321

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4003 - Consumables - Bombay Broom - Big - nos	9603	8	56.00	448.00	0	0.00
2	4014 - Consumables - Colin - 500ml - nos	3402	8	77.00	616.00	18	110.88
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15							

IGST	CGST	SGST				
			Total Taxable Amount	1,064.00		110.88
	55.44	55.44	Total Invoice Amount	1,174.88		

Rupees : One Thousand One Hundred Seventy Four and Paise Eighty Eight Only.

Subject to Hyderabad Jurisdiction

INWARD No. 73735 Date 28.11 SEC'BAD

for Summit Sales LLP

Authorised signatory

Purchase Order

 19-01-2021 3:50:24 PM

73921
16.01.21 10:36:44

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details		
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad **GSTIN** 36ACQFS2044C1Z7 040-66335551 9618244433		
	Doc No	73921 / 156321
	Doc Date	18-01-2021
	Quote No	Nil
	Quote Date	18-01-2021
	SupplyType	Supply

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4009 - Consumables - Coconut Broom - other - nos	24.00	16.00	0.00	0.00	384.00
2	4003 - Consumables - Bombay Broom - Big - nos	18.00	56.00	0.00	0.00	1,008.00
3	4057 - Consumables - Sponges - NA - nos	50.00	8.30	0.00	18.00	489.70
4	4014 - Consumables - Colin - 500ml - nos	8.00	77.00	0.00	18.00	726.88
5	4035 - Consumables - Harpic - Cleaner - 500ml - nos	6.00	88.00	0.00	18.00	623.04
6	4022 - Consumables - Dettol - NA - nos *Santoor Hand wash*	6.00	82.00	0.00	18.00	580.56
7	4059 - Consumables - Surf Detergent Powder - NA - kgs	5.00	25.00	0.00	18.00	147.50
8	6548 - Paints - Janata Paste - NA - kgs	6.00	58.00	0.00	18.00	410.64
9	7109 - Plumbing - other - Araldite - other - gms	6.00	577.50	0.00	18.00	4,088.70
10	4080 - Consumables - Bombay Brooms - Other - Nos *Small*	24.00	10.00	0.00	0.00	240.00
11	6023 - Miscellaneous - GI- Bucket - other - nos	6.00	125.00	0.00	18.00	885.00
12	2148 - Carpentry - hardware - Plastic gampa - other - nos	8.00	140.00	0.00	18.00	1,321.60
					Total Order Value . . .	**10,905.62**

Rupees : Ten Thousand Nine Hundred Five and Paise Sixty Two Only.

Part bill received
@ 15493 - 21/01/2021 - 9730.74/-
Bal amt - 1175/-
25/01/2021

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint

For *Silver Oak Villas LLP*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

19-01-2021 3:50:24 PM

Original / Office Copy / Purchase Div.Copy

Purchase Order

	Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For *Silver Oak Villas LLP*

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	19/1/21 ~~21-01-2021~~
Site & Phase :	Silver Oak Villas	Time:	10.00
Supplier		Req. No.	156321
Material required before date: 21-01-2021		ID No.	63142

No	Description	Size	Quantity	Units	Inward No	Date
1	Plastic Gampa		08	Nos		
2	GI Bucket		06	Nos		
3	Coconut Brooms		24	Nos		
4	Bombay Brooms	Big	18	Nos		
5	Bombay brooms	Small	24	Nos		
6	Janta Paste		06	Nos		
7	Sponges		50	Nos		
8	Araldite		08	Nos		
9	Colin		08	Nos		
10	Harpic		06	Nos		
11	Handwash		06	Nos		
12	Surf powder		05	Packets		

7392

Remarks: -For Site use purpose

Prepared By	G.Mona	Approved by	
Sign.& Date	~~21-01-2021~~ 19/1/21	Sign. & Date	

APPROVED
19 JAN 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:	Silver Oak Villas LLP	Date:	08-01-2021
Site & Phase :	Silver Oak Villas	Time:	14.00
Supplier		Req. No.	156300
Material required before date: 08-01-2021		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	13278
sy no 291,cherlapally hyd	DC Date.	25-01-2021
	PO No.	73921
	PO Date.	18-01-2021
	Req ID	63142
GSTIN : 36ADBFS3288A2Z7	Req Date	18-01-2021
	Loc Req No	156321

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Inward No. 15452 Dt. 25/1/21
MRN No: 87943 Dt: 27/1/2021
Received By: Sravan
Sign: 25/1/21
SILVER OAK VILLAS LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD.
INWARD
No. 45015
Date 29/1
Sign.

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP
sy no 291,cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

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15							

INWARD WITH DATE
Inward No. 15452 Dt. 25/1/21
MRN No: Dt.
Received By: Raman Sign: 25/1/21
SILVER OAK VILLAS LLP

IGST	CGST	SGST			
			Total Taxable Amount	1,064.00	110.88
	55.44	55.44	Total Invoice Amount	1,174.88	

Rupees : One Thousand One Hundred Seventy Four and Paise Eighty Eight Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction