PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	30/1/21	Prepared by:	PRABHAKAR
PO/WO no.	7371B	PO / WO Date.	9/1/21
Supplier Name	Sri Laxmi Ganesh Steels & Hardware	PO/WO amount	8425-00
Firm/Company	SSLLP	Project	SHLLP.
Sl. No.	Bill No.	Bill Date	Bill amount
1	863	21/1/21	8425-00
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			8425-00

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			87904	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	8425-00
Amount E – PO / WO value:	8425-00
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained~~ below)
Excess / short material received	☐ ~~Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ___/- ☐ No
Payment – due date	1/2
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		30/1/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

GSTIN - 36ARPPK9655D2ZA

VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh, Design Articals

6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.

Email : srilaxmiganeshsteels@gmail.com

Po No 73713

M/s. Summit Sales LLP

MG. Road

Party's GSTIN 36 ACQFS2044C1Z7

Invoice No.: 863

Date : 21/1/21

Transporter :

L.R. No. :

HSN	Description	Qty.	Rate	Amount Rs.	Ps.
	Machine Blades 14"	12 No	145/-	1740=	00
	Welding Roads	24 Box	225/-	5400=	00

INWARD WITH TIME

Inward No. 15441 Dt. 21/1/21

MRN No: 87904 Dt: 26/1/2021

Received By: Raman Sign: 21/1/21

SILVER OAK VILLAS LLP

Bank Details :

Sri Laxmi Ganesh Steels & Hardware

C/A : 36998265647

Bank: SBI, Kavadiguda, Sec-bad.

IFSC Code No. : SBIN0020312

	Rs.	Ps.
Total	7140=	00
SGST @ 9 %	642	60
CGST @ 9 %	642	60
IGST @ 18 %		
Roundup		20
Grand Total	8425=	00

Rupees In words : Eight Thousand four Twenty Five only

For Sri Laxmi Ganesh Steels & Hardware

Signature

MODI PROPERTIES INWARD No. 73800 Date 22/1

E & O.E

Terms & Conditions

Subject to hyderabad jurisdiction only

Goods once sold will not be taken back or Exchange

09-01-2021 15:05:07

Purchase Order

73713

09.01.21 11:06:14

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Laxmi Ganesh Steels & Hardware Shop no. 6-6-125/A/2, Kavadiguda main road, Beside SBH, Secunderabad **GSTIN** 36ARPPK9655D2ZA 9246205245/9542575725	**Doc No**	73713	168293
	Doc Date	09-01-2021	
	Quote No	Nil	
	Quote Date	16-11-2020	
	SupplyType	Supply	

Kind Attn : G. Anil

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9550 - Tools - Machine Blade - other - nos *Cutting blade Norton 14"*	12.00	145.00	0.00	18.00	2,053.20
2	9574 - Tools - Welding Rod - NA - nos	24.00	225.00	0.00	18.00	6,372.00
					Total Order Value . . .	**8,425.20**

Rupees : Eight Thousand Four Hundred Twenty Five and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation. Welding rod - Mangalam brand.
Payment Terms	100% as advance at the time of delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Rs. 8,425/- to be pay vide cheque no. dt.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Portable labour quarters making purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*
Authorised Signatory

11/01/2021

Name : ____________

Accepted the above Terms And Conditions
For ***Sri Laxmi Ganesh Steels & Hardware***

Name : ____________

Date : __/__/____

Company Name	Summit sales llp				
Site & Phase	Summit housing llp			Requisition No.	168293
Date	8.1.2021	Time	10:30 AM	ID No.	62951
Supplier					
Material required before				Time:	

Sl. No.	Description	SIZE	QTY	UNITS
1.	L angle -8mm thickness	3"x3"x300mm	2	← 52 Kgs len 52.75+18%.
2	Square pipe-2.5mm thickness	75mmx75mm	20	← 38 Kgs. nos ← 66.115+18%.
3	L angle-6mm thickness	1.5"x1.5"	15	← 20 Kg len 51.25+18%.
4	Nut bolts	65mmx6mm	300	pieces ← 6.50+18%.
5	Welding rods		2	boxes
6	Cutting wheels	14"	12	nos
	73711	73712	73713	73714

Remarks:For portable labour quarters making purpose

Prepared By:	sowmya	Approved By:	
Sign. & Date:	8.1.2021	Sign. & Date:	

APPROVED
11 JAN 2021
MINISH PARIKH
MANAGER PROCUREMENT