PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	25/1/21	Prepared by:	PRABHAKAR
PO/WO no.	73895	PO / WO Date.	12/1/21
Supplier Name	Prafull Sanitary	PO/WO amount	5,699.40
Firm/Company	Surat Sales LLP	Project	SSLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	DS/20-21/782	21/1/21	5,699-00
3			/
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5,699-00

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	/	/	8T822	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5699-00
Amount E – PO / WO value:	5699-00
Amount F – Difference (A – E): GST-18%	—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ☑ No
Payment – due date	1/2/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date		30/1/21					

APPROVED
02 FEB 2021
MANISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

GST INVOICE

(ORIGINAL FOR RECIPIENT)

Praful Sanitary
3-6-429/6,SRI SAI TOWER,
St.No.4 HIMAYAT NAGAR
HYDERABAD
GSTIN/UIN: 36ACWPG4864A1ZG
State Name : Telangana, Code : 36
E-Mail : prafulsanitary@gmail.com

Buyer
Summit Sales LLP
5-4-187/3&4, IInd Floor, M.G Road
Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Invoice No.	Dated
PS/20-21/ 782	**21-Jan-2021**
Delivery Note	
Invoice	
Supplier's Ref.	Other Reference(s)
	Credit
Buyer's Order No.	Dated
73895	**18-Jan-2021**
Despatch Document No.	Delivery Note Date
Invoice	**21-Jan-2021**
Despatched through	Destination
Self	**Cherlapally**

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Tile Grout (White)**	3214	18 %	**70 Kg**	34.50	Kg		**2,415.00**
2	**Tile Grout (Ivory)**	3214	18 %	**70 Kg**	34.50	Kg		**2,415.00**
								4,830.00
	Output CGST							**434.70**
	Less : ***Output SGST***							**434.70**
	ROUNDING OFF							**(-)0.40**
	Total			**140 Kg**				**₹ 5,699.00**

MODI PROPERTIES PVT. LTD. INWARD No. 73652 Date 27/1 Sign SEC'BAD

Amount Chargeable (in words)
Indian Rupees Five Thousand Six Hundred Ninety Nine Only
E. & O.E

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
3214	4,830.00	9%	434.70	9%	434.70	869.40
Total	**4,830.00**		**434.70**		**434.70**	**869.40**

Tax Amount (in words) : **Indian Rupees Eight Hundred Sixty Nine and Forty paise Only**

PRAFUL SANITARY HIMAYATNAGAR HYDERABAD

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Praful Sanitary

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

INWARD
Inward No: 15681 Dt: 22-1-21
MRN No: 87822 Dt: 23/01/21
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

Purchase Order

73895
16.01.21 10:36:44

 18-01-2021 11:54:47 AM

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Praful Sanitary 3-6-138/5, Himayat Nagar, Hyderabad. **GSTIN** 36ACWPG864A1ZG 40077300 65526886. 9849624797	**Doc No**	73895	168305
	Doc Date	18-01-2021	
	Quote No	Nil	
	Quote Date	18-01-2021	
	SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3134 - Chemicals - Tile Grout - 1kg - pkts *White*	70.00	34.50	0.00	18.00	2,849.70
2	3134 - Chemicals - Tile Grout - 1kg - pkts *Silk*	70.00	34.50	0.00	18.00	2,849.70
					Total Order Value . . .	**5,699.40**

Rupees : Five Thousand Six Hundred Ninty Nine and Paise Fourty Only.

Terms and Conditions :-

Specification /	All items shall be of 'Laticrete' brand.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order is for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Praful Sanitary***

Name : _____

Date : __/__/____

Requisition Form

Company Name:	Summit sales llp	Date:	13.1.2021
Site & Phase :	Summit housing llp	Time:	11.00
Supplier		Req. No.	168305
Material required before date:		ID No.	63139

No	Description	Size	Quantity	Units	Inward No	Date
1	TILE ADHESIVE	20KG	20	BAGS		
2	RBR BONDING AGENT	1LTRS	5	NOS		
3	TILE GROUT 173895	WHITE	70	KGS		
4	TILE GROUT	SILK	70	KGS		
5	ANCHOR SET CHEMICAL	1KG	5	NOS		
6						
7						
8						
9						
10						
11						
12						
13						

Remarks:For stock maintenance

Prepared By	SOWMYA	Approved by	
Sign.& Date	13.1.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
15 JAN 2021
SOHAM MODI
MANAGING DIRECTOR