

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 28/1/21		Prepared by: PRABHAKAR	
PO/WO no. 573878		PO / WO Date. 18/1/21	
Supplier Name: Poojil Sawitry		PO/WO amount: 92,680.42	
Firm/Company: Summit Sols LLP		Project: 8412LP	
Sl. No.	Bill No.	Bill Date	Bill amount
1	PS/20-21/780	21/1/21	92,680.00
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			92,680.00
Sl. No.	DC .No	DC. Date	MRN No.
1.			87826
2.			
3.			
Amount B –Other Credits :_Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			
Amount E – PO / WO value:			92,680.00
Amount F – Difference (A – E): GST-18%			92,680.00
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ☒ No	
Payment – due date		1/2/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			MD
Date			Accounts – receiver of bill
			Accountant
			Accounts Manager

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

Purchase Order

Page(s) 1 Of 2

18-01-2021 11:54:47 AM



73878

16.01.21 10:36:44

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

Supplier Details

Praful Sanitary

3-6-138/5, Himayat Nagar, Hyderabad.

GSTIN 36ACWPG864A1ZG

40077300

65526886.

9849624797

Doc No

73878

168301

Doc Date

18-01-2021

Quote No

Nil

Quote Date

16-05-2020

SupplyType

Supply

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7045 - Plumbing - CP - Wall Mixer - other - nos F200020	10.00	3,650.00	37.28	18.00	27,013.50
2 7036 - Plumbing - CP - Shower arm - NA - nos F200028	10.00	490.00	37.28	18.00	3,626.47
3 7037 - Plumbing - CP - Shower head - NA - nos F160025	16.00	685.00	37.28	18.00	8,111.45
4 7033 - Plumbing - CP - Pillar cock - NA - nos F200001	10.00	790.00	37.28	18.00	5,846.76
5 7042 - Plumbing - CP - Stop Cock - 1/2 In - nos F200005	60.00	725.00	37.28	18.00	32,194.18
6 7377 - Plumbing - CP - Sink Cock With Swivel Spout - NA - Nos F200024	10.00	1,350.00	37.28	18.00	9,991.30
7 7035 - Plumbing - CP - Short Body - NA - nos F200003	10.00	790.00	37.28	18.00	5,846.76
Total Order Value . . .					92,630.42
Rupees : Ninty Two Thousand Six Hundred Thirty and Paise Fourty Two Only.					

Terms and Conditions :-**Specification /** All items shall be of 'Hindware' brand, Classic series**Payment Terms** Within 30 days of delivery.**Tax** All taxes included in above price.**Delivery Date** Within 3 days**Delivery Location** Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.**Penalty For Delay** Nil**Transportation** Included by us !**Warranty** 7 years warranty**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintain purpose.**Completion Date** Nil**Measurment** NilFor **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Praful Sanitary**Name: 

Name: _____

Date: __/__/__

Requisition Form

Company Name:		Summit sales llp		Date:		13.1.2021	
Site & Phase :		Summit housing llp		Time:		11.00	
Supplier				Req. No.		168301	
Material required before date:				ID No.		63062	
No	Description	Size	Quantity	Units	Inward No	Date	
1	CP WALL MIXTURE		10	NOS			
2	LONG BODY		10	NOS			
3	SHORT BODY		10	NOS			
4	SHOWER ARM		10	NOS			
5	SHOWER HEAD		16	NOS			
6	PILLAR COCK		10	NOS			
7	ANGLE COCK		60	NOS			
8	BOTTLE COCK		20	NOS			
9	CP EXTENSION NIPPLE	1/2"X1"	150	NOS			
10	WASH BASIN WASTE COUPLING		10	NOS			
11	BALL VALVE	1/2"	10	NOS			
12							
13							
Remarks: For stock maintenance							
Prepared By		SOWMYA		Approved by			
Sign. & Date		13.1.2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
15 JAN 2021
SOHAM MODI
MANAGING DIRECTOR