PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	30/1/21	Prepared by:	PRABHAKAR
PO/WO no.	73877	PO / WO Date.	18/1/21
Supplier Name	Jeenkupa Agency	PO/WO amount	20,057.64
Firm/Company	8SLLP	Project	8HLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	1991	21/1/21	20,060-00
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			20,060-00

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			87820	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	
Amount C – Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	20,060-00
Amount E – PO / WO value:	20,057.64
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained~~ below)
Excess / short material received	~~☐ Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	1/2/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]	[signature] APPROVED 02 FEB 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date		30/1/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE
CASH / CREDIT

© : 27710119

JINKRUPA AGENCY

Authorised Dealers For : STERLING & DHARANI WATER PUMPS,
STERLING & DHARANI SUBMERSIBLE PUMPS
STERLING, MARUTI, AJAY & PREMIER ISI HDPE PIPES
4-3-75/3, HILL STREET, SECUNDERABAD - 500 003.

No. 1991

3i Credit

M/s. Summit Sales LLP

P.O No 73877

Date 21/01/2021

Party's GST No. 36ACGFS2044C1Z7

Quantity	DESCRIPTION	RATE	AMOUNT Rs.	P.
20	You 20mm Dowel Bread each of 30mtrs	850/-	17000/-	
	Total		17000/-	
	SGST @ 9%		1530/-	
	CGST @ 9%		1530/-	
	IGST @			
	Grand Total		20060/-	

Total Rs-20,060/-

Certified by:
Stores Manager

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 73655
Date
Sign. 27/1

INWARD
Inward No: 15679 Dt: 22-1-21
MRN No: 87820 Dt: 22/01/21
Received By:
Sign: Ramesh
SUMMIT SALES LLP

E & O.E.

Goods once sold cannot be taken back or exchanged.
No guarantee for Electricals & Pump.
Subject to Secunderabad Jurisdiction.

For JINKRUPA AGENCY

Purchase Order

 18-01-2021 11:54:47 AM

73877
16.01.21 10:36:43

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Jinkrupa Agency 4-3-75/3, Hill Street, Sec-Bad -500 003 **GSTIN** 36AEMPM4587N1ZL 2771-0119 98496-06725	**Doc No**	73877	168298
	Doc Date	18-01-2021	
	Quote No	Nil	
	Quote Date	18-01-2021	
	SupplyType	Supply	

Kind Attn : Mr. Hemal H. Mehta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7353 - Plumbing - other - Green Hose pipe - Other - Mtrs *20 nos*	600.00	28.33	0.00	18.00	20,057.64
					Total Order Value . . .	**20,057.64**

Rupees : Twenty Thousand Fifty Seven and Paise Sixty Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintaince purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For *Jinkrupa Agency*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Summit sales llp	Date:	13.1.2021
Site & Phase :	Summit housing llp	Time:	11.00
Supplier		Req. No.	168298
Material required before date:		ID No.	G3065

No	Description	Size	Quantity	Units	Inward No	Date
1	GREEN HOSE PIPE		20	BDL		
2	73877					
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:For stock maintenance

Prepared By	SOWMYA	Approved by	
Sign.& Date	13.1.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
15 JAN 2021
SOHAM MODI
MANAGING DIRECTOR