

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: <u>28/1/21</u>		Prepared by: <u>PRABHAKAR</u>	
PO/WO no. <u>12877</u>		PO / WO Date. <u>18/1/21</u>	
Supplier Name <u>Pranaka Agency</u>		PO/WO amount <u>20,057.64</u>	
Firm/Company <u>BS LLP</u>		Project <u>BS LLP</u>	
Sl. No.	Bill No.	Bill Date	Bill amount
1	<u>1991</u>	<u>21/1/21</u>	<u>20,060.00</u>
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			<u>20,060.00</u>
Sl. No.	DC .No	DC. Date	MRN No.
1.	<u>1</u>	<u>1</u>	<u>87820</u>
2.			
3.			
Amount B –Other Credits :_Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			<u>20,060.00</u>
Amount E – PO / WO value:			<u>20,057.64</u>
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ☒ No	
Payment – due date		<u>1/2/21</u>	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>
Date	<u>28/1/21</u>	<u>28/1/21</u>	<u>28/1/21</u>
		MD	
		Accounts – receiver of bill	
		Accountant	
		Accounts Manager	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE
CASH / CREDIT

©: 27710119

JINKRUPA AGENCY

1991

Authorised Dealers For: STERLING & DHARANI WATER PUMPS,
STERLING & DHARANI SUBMERSIBLE PUMPS
STERLING, MARUTI, AJAY & PREMIER ISI HDPE PIPES
4-3-75/3, HILL STREET, SECUNDERABAD - 500 003.

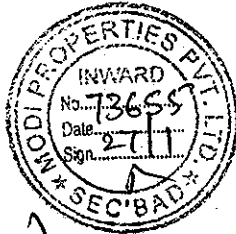
No.

M/s. Summit Sales LLP 3rd Credit
P.O. No. 73877 Date 21/01/2021

Quantity DESCRIPTION Party's GST No. 36ACGF2044C127

Quantity	DESCRIPTION	RATE	AMOUNT Rs. P.
✓ 20	20mm flower breed each of 30mm	850/-	17000/-

Certified by:
[Signature]
Stores Manager



Total
Rs-20,060/-

INWARD
Inward No: 15679 Dt: 22-1-21
MRN No: 87820 Dt: 22/01/21
Received By: *[Signature]* Sign: *[Signature]*
E & O. SUMMIT SALES LLP

Total	17000/-
SGST@9%	1530/-
CGST@9%	1530/-
IGST@	
Grand Total	20060/-

For JINKRUPA AGENCY

Goods once sold cannot be taken back or exchanged.
No guarantee for Electricals & Pump.
Subject to Secunderabad Jurisdiction.

Purchase Order

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18-01-2021 11:54:47 AM



73877

16.01.21 10:36:43

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

Supplier DetailsJinkrupa Agency
4-3-75/3, Hill Street, Sec-Bad -500 003**GSTIN** 36AEMPM4587N1ZL

2771-0119

98496-06725

Doc No 73877 168298**Doc Date** 18-01-2021**Quote No** Nil**Quote Date** 18-01-2021**SupplyType** Supply**Kind Attn : Mr. Hemal H. Mehta**

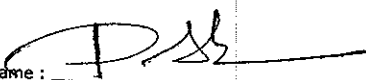
Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7353 - Plumbing - other - Green Hose pipe - Other - Mtrs 20 nos	600.00	28.33	0.00	18.00	20,057.64
Total Order Value . . .					20,057.64

Rupees : Twenty Thousand Fifty Seven and Paise Sixty Four Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next day**Delivery Location** Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintenance purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Name : 

Name : _____

Accepted the above Terms And Conditions

For **Jinkrupa Agency**

Date : __/__/__

Requisition Form

Company Name:		Summit sales llp		Date:		13.1.2021	
Site & Phase :		Summit housing llp		Time:		11.00	
Supplier				Req. No.		168298	
Material required before date:				ID No.		G3065	
No	Description	Size	Quantity	Units	Inward No	Date	
1	GREEN HOSE PIPE		20	BDL			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: For stock maintenance							
Prepared By		SOWMYA		Approved by			
Sign. & Date		13.1.2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
15 JAN 2021
SOHAM MODI
MANAGING DIRECTOR